

Agenda 23-10

Regular Meeting of the Council of the Village of Carmacks, Yukon to be held in the Council Chambers of the Carmacks Municipal Building at 7:00 PM on Tuesday, May 16, 2023.

1. CALL TO ORDER

1.1 Moment of Silence for Darla Skookum and Trudy Tom.

2. AGENDA

(motion to adopt)

3. ADOPTION OF MINUTES

(motion to adopt)

3.1 Regular meeting of May 2, 2023

4. DELEGATION

4.1 Charles Everett – YESSAB Registration Information

5. CORRESPONDENCE

5.1 Carmacks Canine Care

5.2 Tantalus School Council Donation – School Name Change

5.3 YESSAB Boardwalk Update

5.4 Regional Landfill Review (Watson Lake Model)

5.5 Carmacks ELV Quote

5.6 Wastewater and Water Treatment Credentials Update

6. REPORTS

6.1 Council Activity Reports

6.2 Mayor Report

6.3 CAO Report (Verbal)

6.4 AYC

7. ACCOUNTS PAID AND PAYABLES

8. BYLAWS

(motion to adopt)

9. NEW & UNFINISHED BUSINESS

10. QUESTION PERIOD

11. INCAMERA

(motion to go in and out of session and recorded time)

12. ADJOURNMENT

In order to comply with territorial regulations to reduce the risk of COVID-19 virus transmission, Council Chambers is closed to the public, who are invited to attend through Zoom web or teleconferencing.

Remote Attendance at Council Meetings

In order to comply with territorial regulations to reduce the risk of virus transmission, the public is invited to attend Council Meetings remotely through Zoom. Access is available either via internet or via phone (see instructions below). Please note that participants will be automatically muted, and the video function will not be enabled. Council Chambers will not be open to the public. If you are unable to access a phone or the internet, please contact the Village to discuss arranging remote access.

Access Instructions for Regular Council Meetings:

Meeting ID: 719 907 0780

Passcode: 643780

Call In +1 253 215 8782

COMPUTER *(Participants do not need an account but will need to download the Zoom app when prompted.)*

To join through the computer, use this link:

<https://us02web.zoom.us/j/7199070780?pwd=NTIUOWRwZnFuNEc5ZzBKWVJuWFkrUT09>

**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE
VILLAGE OF CARMACKS ON MAY 2nd, 2023 IN THE MUNICIPAL COUNCIL
CHAMBERS**

PRESENT: Councillors: D. Hansen, K. Unterschute, J. Lachance
Staff: CAO C. Cybulski, M. Lillefors
Regrets: Mayor L. Bodie, H. Belanger
Delegation: Cpl. T. Woodman

ORDER: Councillor D. Hansen called the meeting to order at 7:00 PM.

AGENDA: Council reviewed the agenda.

**23-09-01 M/S Councillors J. Lachance/K. Unterschute motioned that the agenda be
accepted as presented. CARRIED**

MINUTES: From the special meeting on April 12, 2023.

**23-09-02 M/S Councillors J. Lachance/K. Unterschute motioned that the minutes be
accepted as presented. CARRIED**

MINUTES: From the special meeting on April 14, 2023.

**23-09-03 M/S Councillors J. Lachance/K. Unterschute motioned that the minutes be
accepted as presented. CARRIED**

MINUTES: From the regular meeting on April 18, 2023.

**23-09-04 M/S Councillors J. Lachance/K. Unterschute motioned that the minutes be
accepted as presented. CARRIED**

DELEGATION:

4.1 RCMP

It has been quite a busy month, double the calls we did last year, alcohol has been playing a large factor. There was a serious roll over that happened just out of town, fortunately there were no fatalities.

The RCMP have been doing bar walks, there were a lot of people in there for the hockey games with no issues. They were quite involved in the community during April, attended events such as Building Resilient Families, things for Easter, the Curling Bonspiel, Karaoke at the bar after the bonspiel, as well as a funeral that was held.

They enjoyed all the activities they got to be apart of. Cpl. T. Woodman handed out photos of Ramona Peter just in case Council missed the Facebook posts, and let Council know the last time she was spotted was on April 21st, and she wasn't reported missing until the 28th.

CAO M. Cybulski extended a hand to help if there's anything we can do on behalf of the municipality.

CORRESPONDENCE:

None.

6 REPORTS:

6.1 Councillor Activity Reports

Councillor D. Hansen had nothing to report

Councillor K. Unterschute had nothing to report

Councillor J. Lachance said he's been involved with minor hockey stuff and driving the school bus.

6.2 Mayor's Report

None.

6.3 CAO Report

CAO M. Cybulski gave a Firehall update, a YTG lease was presented for Council to review, Environmental Health is expected to move in early May, Total North has been working on the potential to be leasing a spare Village of Carmacks fibre line to Total North/YTG for network capacities.

A major update from Marthya as well as our Chief Building Inspector confirmed that there is that nothing is holding us as a Municipality from opening the new Fire Hall. YTG has expressed that we should open that building as soon as possible. Due to the building source code, as of today there is nothing holding us from being able to open.

Occupancy to have equipment in the building has already happened, just not operational occupancy yet. Outline of our contingency plan for not having a backup generator, we do have a review of the service agreement between YTG as well as the Village of Carmacks, and a secondary agreement between Little Salmon Carmacks First Nation and the Village of Carmacks that will not be done today, but Council has been presented with take home documents to review and we will call a special meeting in a week or two where everyone can come back with their feedback.

An update for the old Firehall, on April 18th it was discussed that there was no confirmed documentation that it needed to be closed.

Kudos to our Community Advisor A. Hill who did a lot of leg work to help us find this information out.

We will most likely need to amend the OCP, so we will be looking further into that for the next couple meetings.

Wildland Fire Management will be completing their air quality testing at the end of this week, they're hoping to move in by the end of the month.

They will be committing to a certain monetary value that hasn't quite been determined yet, they're still waiting on the scope of work that will need to be done.

They will also be needing us as a partner in that, we do know so far that there are roofing issues, boiler issues, and water issues in that facility, so we'll be exploring what it takes to get back to an expected standard, meaning we'll be getting engineers down to look at everything structural and mechanical.

Land lottery update, a few land lottery maps were presented to council with civic addresses, the 3 lots are going live as of Thursday, the Land Development Branch expressed their sincere apologies, they did get our request on time for us to incorporate our own term base, based on Village of Carmacks Municipal input for a 3-year term of development. But unfortunately, Minister Streiker has made a decision on our terms, this was before it was released to us, we were recently informed that it's a 5-year development term that have been implemented on this Land Lottery that's been signed into effect. He's expressed his apologies on behalf of his office that our input will be taken more seriously in the future.

We'll be looking at what recourse is available here, CAO M. Cybulski will be speaking with their office tomorrow as well as getting a letter of support from our Mayor to see term possibilities for this.

We will get weekly emails from Grant Match about potential funding opportunities starting sometime between the 19th and the 26th . A breakdown will be brought to Council to see what opportunities are in front of us.

In regards to the Aquatic Center update, the facility as of the 2019 report it is still structurally sound, it will need to be re-evaluated to make sure nothing has dropped in it's status. Almost everything is the facility is salvageable, so it's a shame for it to just sit there and let the value depreciate.

For the CHMC Housing and Acceleration fund, we have a pretty strong plan. Our approach has been approved, the plan includes the Village of Carmacks managing 2-3 houses, with a commercial space bottom floor and residency on the second floor. CAO M. Cybulski mentioned that we should explore looking into 2-3 floors of residential units, there is a certain quota that needs to be met for residential livings. An important part of this is to meet the criteria of comfortable and affordable housing.

6.4 Fire Department Report

Council reviewed the report.

6.5 Public Works Report

Council reviewed the report.

6.6 Recreation Centre Report

Council reviewed the report.

CAO M. Cybulski mentioned the new facility and activities brought to the Recreation Centre has been generating revenue very well, we have had about 200 visits in the last month which is quite encouraging.

6.7 Arena Facility Operation Manager Report

Council reviewed the report.

6.8 AYC Report

Councillor D. Hansen a meeting happened April 28th, Grand Chief Peter Johnson has been talking about having a Chief and Mayors forum, an initial talk on issues and challenges, it'd be good to this type of forum to have annually and could possibly grow to include Councils, after the next election we will have 4 year terms for Council.

7. ACCOUNTS PAID AND PAYABLES

Council read the report provided.

8. BYLAWS

No bylaws.

9. NEW AND UNFINISHED BUSINESS

9.1 AYC, FCM, CAMA Update

CAO. M Cybulski presented council with a conference update overview regarding AYC, FCM and CAMA. Accommodations and travel for AYC is all-ready to go, travel claims will be processed before Council leaves for AYC.

Everything for FCM and CAMA have been done except for the travel claims so everything is good to go. Shuttle and car services once there will still need to be discussed.

9.2 CAO Finance Management Course Update

CAO M. Cybulski provided Council with proof of courses he's been enrolled in.

He will also be attending the class with C. Thomas the CAO of Teslin which he is excited to have a classmate he's already gotten to know a bit.

He mentioned the value of him possibly taking a Human Resources course to help build the professionalism since we have such a small municipality that will fall under his scope of work, so CAO M. Cybulski will bring up a proposal about that at the next Council meeting.

9.3 RFP Janitorial Services for the Municipal Fire Hall and Carmacks Recreation Center

As discussed in the past there is a need for janitorial services for the new Fire Hall, and the need has arisen for the services at the Recreation Center with all the new foot traffic and use of the facility, which has made it hard for the staff to keep on top of.

We would like to maintain the facility the best we can.

Council was presented with the table of contents for each contract going into detail on the tender. General information is outlined in the contracts.

Council reviewed the contracts and were please, Councilor J. Lachance suggested to use hypoallergenic cleaning solutions at the Recreation Center for high touch surfaces, which will be added into that contract.

23-09-05

M/S Councilors K. Unterschute/J. Lachance motioned to approve posting Tenders for Janitorial Services for the Municipal Fire Hall and Carmacks Recreation Center to move forward.

CARRIED

IN-CAMERA

23-09-06 Councillor J. Lachance motioned to move in-camera at 9:21PM.

23-09-07 Councillor K. Unterschute motioned to go out of in-camera at 10:00PM.

ADJOURNMENT

23-09-08 M/S Councillor K. Unterschute motioned to adjourn the meeting at 10:00 PM.

Councillor D. Hansen adjourned the meeting at 10:00 PM.

Mayor Lee Bodie

CAO Matthew Cybulski

Carmacks Canine Care

March 13, 2023

Dear Mayor Lee Bodie and Village of Carmacks Council,

RE: Request for \$1000 Donation

We are a new group of volunteers dedicated to supporting dog wellness in Carmacks. We are writing to you today to request a donation of \$1000.00.

The reason for this request is to provide emergency assistance to two LSCFN citizens who cannot afford to spay their female dogs. They have indicated to us that they need this service to prevent unwanted litters.

As volunteers, we will provide the transportation to and from the vet clinic in Whitehorse.

The cost of spaying can be up to \$500. This includes shots and YG Community Dog Spay Fund discount of \$250.

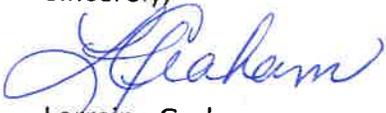
This donation request is a temporary solution to a current situation however Carmacks Canine Cares is working hard to provide ongoing additional services for our community, including:

1. Organizing a free vet clinic in Carmacks (the waiting list is currently 2 years)
2. Distributing information on:
 - the raising costs of dog ownership
 - doggy medical first aid
 - basic needs of every dog
3. Emergency transportation services
4. Emergency dog food & straw
5. Holding a annual community event fundraiser.
6. Creating a non-profit to access CDF funds.

Please support dog wellness in Carmacks. A cheque can be made out to Lorraine Graham.

Receipts and report will be available for your review. Please call if you have any questions or if you are interested to join our group!.

Sincerely,



Lorraine Graham,
Acting President of Carmacks Canine Care
332-4335

PURCHASE ORDER

VILLAGE OF CARMACKS

P.O. Box 113
CARMACKS, Y.T. Y0B 1C0

8511

Show this Purchase Order Number on all correspondence, invoices, shipping papers and packages.

(867) 863-6271 Fax (867) 863-6606

TO

Sunshine Restaurant + Bake Shop
35601 North Klondike Highway
Carmacks YT Y0B1C0

DATE OF ORDER REQUISITION NUMBER

May 10, 2023
SHIP TO Village of Carmacks
143 River Drive
PO Box 113 Y0B 1C0

C/O Tantalus School Council

WHEN SHIP SHIP VIA F.O.B. POINT TERMS

QTY. ORDERED	QTY. REC'D.	STOCK NUMBER / DESCRIPTION	UNIT PRICE	AMOUNT
1	5	Asian Noodles		600.00
2	1	100pc Spring rolls		225.00
3	1	Catered Food		390.00
4				
5				
6				
7		Tax		60.75
8		Total		1275.75
9				
10				

- PLEASE SEND _____ COPIES OF YOUR INVOICE.
- ORDER IS TO BE ENTERED IN ACCORDANCE WITH PRICES, DELIVERY AND SPECIFICATIONS SHOWN ABOVE.
- NOTIFY US IMMEDIATELY IF YOU ARE UNABLE TO SHIP AS SPECIFIED.

AUTHORIZED SIGNATURE



Sunshine Restaurant and Bake Shop
35601 North Klondike Highway
Carmacks, Yukon
Canada, Y0B 1C0
Tel: 867-863-5025

Printed May 10, 2023 at 9:52 AM

May 10, 2023 at 9:52 AM

Table: Extra 2, 1 guest

1

Server: Ann

5 x Asian Noodles (10 Person) \$600.00
Large Tray Spring Rolls 100 Pcs. \$225.00
Catered Food 1 \$390.00

Food Total \$1,215.00
Sub Total \$1,215.00
GST \$60.75
Total \$1,275.75

Tip Amount _____

Name/Account _____

Signature _____

Thank you for visiting us!
Please Come Again!

Tip Guide:
12%=\$145.80 15%=\$182.25 18%=\$218.70



QUOTE

Urban Auto Recycling

INVOICE # NO.
2023 - 03 - 30

104B Wilson Drive,
Whitehorse, Yukon
Y1A 0C9

TO
Village of Carmacks

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Clayton Hadley	Carmacks ELV Removal	Due on receipt	

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	ELV (End of Life Vehicle)	678	\$678.00
	Urban Auto Recycling will haul, de pollution, bale and ship to southern recyclers.		
	Urban Auto Recycling will produce all weight slips from General Recycling in Edmonton.		
	Price quoted is per ELV.		

SUBTOTAL	\$678.00
SALES TAX	\$33.98
TOTAL	\$711.90

THANK YOU FOR YOUR BUSINESS!