

Agenda 23-05

Regular Meeting of the Council of the Village of Carmacks, Yukon to be held in the Council Chambers of the Carmacks Municipal Building at 7:00 PM on Tuesday, March 7, 2023.

1. CALL TO ORDER

2. AGENDA

(motion to adopt)

3. ADOPTION OF MINUTES

(motion to adopt)

3.1 Regular meeting of February 7, 2023

4. DELEGATION

4.1 RCMP

5. CORRESPONDENCE

5.1 Carmacks Solid Waste Management Plan Update 2023-33

6. REPORTS

6.1 Council Activity Reports

6.2 Mayor Report

6.3 CAO Report

6.4 Arena & Facility Operations Report

6.5 Rec-centre Report

6.6 Fire Department Report

6.7 Foreman Report

6.8 AYC

7. ACCOUNTS PAID AND PAYABLES

8. BYLAWS

(motion to adopt)

9. NEW & UNFINISHED BUSINESS

10. QUESTION PERIOD

11. INCAMERA

(motion to go in and out of session and recorded time)

12. ADJOURNMENT

In order to comply with territorial regulations to reduce the risk of COVID-19 virus transmission, Council Chambers is closed to the public, who are invited to attend through Zoom web or teleconferencing.

Remote Attendance at Council Meetings

In order to comply with territorial regulations to reduce the risk of virus transmission, the public is invited to attend Council Meetings remotely through Zoom. Access is available either via internet or via phone (see instructions below). Please note that participants will be automatically muted, and the video function will not be enabled. Council Chambers will not be open to the public. If you are unable to access a phone or the internet, please contact the Village to discuss arranging remote access.

Access Instructions for Regular Council Meetings:

Meeting ID: 719 907 0780

Passcode: 643780

Call In +1 253 215 8782

COMPUTER *(Participants do not need an account but will need to download the Zoom app when prompted.)*

To join through the computer, use this link:

<https://us02web.zoom.us/j/7199070780?pwd=NTIUOWRwZnFuNEc5ZzBKWVJuWFkrUT09>

**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE
VILLAGE OF CARMACKS ON February 7, 2023 IN THE MUNICIPAL COUNCIL
CHAMBERS**

PRESENT: Mayor: Lee Bodie
Councillors: D. Hansen, K. Unterschute H. Belanger, J. Lachance,
H Belanger
Delegation: Cpl. D. MacNeil.
Staff: CAO Jordan Stackhouse, Recreation Director M. Cybulski,
M. Lillefors, Yukon Government Community Advisor A. Hill

ORDER: Mayor L. Bodie called the meeting to order at 7:00 PM.

AGENDA: Council reviewed the agenda.

**23-03-01 M/S Councillors H. Belanger/D. Hansen motioned that the agenda be
accepted as presented.**

CARRIED

Minutes: From the regular meeting on January 17, 2023

**23-03-02 M/S Councillors J. Lachance/H. Belanger motioned that the minutes be
accepted as presented.**

CARRIED

Delegation:

4.1 RCMP

Cpl D. MacNeal presented the council with the RCMP's report for January. He noted that the calls for service have almost doubled in contrast to last year in January, 42% of the calls involved alcohol.

Unfortunately, a single-vehicle collision took place near Braeburn with one fatality, and no foul play was suspected.

On a lighter note, the RCMP has been quite involved with the school. They've been playing dodgeball with the kids, as well as Cpl. G. Beauchamp has been involved with teaching the gym class.

Correspondence

5.1 CKRW Live on Location – Email from Matthew Hitchcock

Council read the email; a decision will be made by the next council meeting.

6. Reports

6.1 Council Activity Reports

D. Hansen attended the Community Human Wildlife meeting that the Department of Environment arranged on January 18th and 19th, the end goal with the bear issues in the communities is to not have to euthanize or relocate the bears. Looking into bear funding for any bear issues in the community is a possibility. She also attended the viewing of the new Firehall and took part in the CAO hiring committee.

K. Unterschute attended the viewing of the Firehall and took part in the CAO hiring committee.

J. Lachance continued working on the quest trail with the Rangers, he also attended the viewing of the firehall and took part in the CAO hiring committee.

H. Belanger attended the viewing of the Firehall and took part in the CAO hiring committee.

6.2 Mayor Report

Mayor L. Bodie attended the viewing of the Firehall and took part in the CAO hiring committee. He extends a warm welcome to our new CAO Matthew Cybulski, the transition will be official after the arena opening.

6.3 CAO Report

J. Stackhouse got started last week researching and getting the lay of the land, he's happy that a local to Carmacks got the official position of the CAO.

J. Stackhouse will be the interim CAO mean time to help with more time-sensitive matters. A change order for the Admin Building lighting upgrades has been presented by Greenwood Engineering, this requested change is part of the ongoing energy efficiency retrofits occurring on Village buildings. The requested change order will increase the budget by \$549.92.

23-03-03

M/S Councillor H. Belanger/J. Lachance motioned approval for a change order for \$549.92 to the admin building retrofit project.

CARRIED

As per regulations surrounding improvements on the boardwalk, a YESAB application was prepared by Greenwood Engineering on behalf of the Village of Carmacks. There is a recommendation of using screw piles to support portions of the walkway that are prone to flooding and damage, this recommendation may increase the overall project budget, but it has not been fully evaluated yet. There is also an active application to the Natural Infrastructure Fund to help cover the costs of the project. Any changes to the overall project budget would come back to Council for approval and discussion.

The EMS lease will be kept at the same rate until the second year of operations in the new building. Yukon Government is looking to rent space for other departments around the Yukon so J. Stackhouse has been trying to help them explore options for available spaces.

Rec Center report

Council reviewed the pricing fees update presented by M. Cybulski. The new pricing fees include our new rental options for the arena, and new equipment set up such as a rock climbing wall, laser tag, curling ice pad, hockey ice pad, and floor slab.

Council also reviewed the ice pad facility, curling, and arena slab facility summaries.

Our fitness memberships have been well used, and we have had 65 total program enrollments so far.

Our recreation staff is now fully trained on the new recreation management software.

Launching March 1st 2023 is a recreation public access website where the user will be able to do online bookings for all facilities around the recreation center and arena. Recreation users will be able to renew fitness memberships and sign up for programs, leagues, and events.

The arena facilities manager is being sent to training on February 15th and 16th in Whitehorse under Dale Grey, the City of Whitehorse Facility Operations lead hand at CGC. Where he will be learning Zamboni operations, curling and ice ribbon installation, ice slab repairs, Zamboni and sharpener maintenance, Cimco ice plant troubleshooting, aquatic facility training, and overall facility maintenance.

Completion and installation of the arena reception desk are now completed. Service desk components include Univerus Recreation Software computer station, membership access key fob, POS system for payment processing, rental, and program registration, as well as skate and helmet rental point of contact.

Our Arena Facilities Manager has been working hard towards completing the first ice build at the arena. Hiring and training Learn to Skate coaches are underway, as well as hiring and training of part-time rink attendant is required for the immediate future. Municipal ownership will be taking over the arena at the end of February.

36 children and teens have registered for weekly laser tag battles presented by Village of Carmacks Recreation, RPAY, and CTJS, 4 of those program registrations are from Pelly Crossing. 91% of program participants return weekly.

Current prices for rentals will be reconsidered to produce a good cost recovery rate. M. Cybulski will be looking into the details of prices and how to get the percentage of the recovery rate and will approach the council with more options at the next meeting.

J. Stackhouse and M. Cybulski will come up with ideas for the council to look at and approve for funding.

Fire Department report

Council reviewed the report.

6.4 AYC

Nothing to report

7. ACCOUNTS PAID AND PAYABLES

Council reviewed the paid and payables.

8. BYLAWS

No bylaws

9. NEW & UNFINISHED BUSINESS

None

23-03-04

M/S Councillors J. Lachance/H. Belanger motioned to go in-camera at 8:56PM.

CARRIED

M/S Councillor K. Unterschute/J. Lachance motioned to go out of in-camera session at 9:32PM.

ADJOURNMENT

23-03-04

H. Belanger motioned to adjourn the meeting at 9:32 PM.

Mayor L. Bodie adjourned the meeting at 9:32 PM.

Mayor L. Bodie

CAO J. Stackhouse

**MONTHLY
MAYOR'S / CHIEF'S
POLICING REPORT
February 2023**

**Carmacks Detachment
“M” Division Yukon**

Canada 



OCCURRENCES	<u>February</u> <u>2023</u>	Year to Date 2023	<u>February</u> <u>2022</u>	Year Total to February 2022
Assaults (All Categories)	3	8	2	5
Assistance/Suspicious Occurrence	2	6	3	8
Break and Enters	0	0	0	1
Cause Disturbance / Mischief/Breach of Peace	4	20	4	9
Drugs (all categories)	1	3	0	1
Fail to comply with conditions	1	2	0	1
False Alarms	2	2	4	7
Impaired Driving	0	2	0	1
Liquor Act	0	0	0	0
Mental Health Act	1	1	1	1
Missing Persons/Requests to Locate	0	0	0	0
Sexual Assault	1	2	0	0
Thefts (all categories)	0	1	1	2
Traffic (Speeding/Prohibited driver/etc)	5	12	2	3
Uttering Threats	1	1	1	2
Vehicle Collisions	0	5	1	1
Wellbeing check	1	2	0	0
Other	5	19	3	14
Total Calls for Service	27	86	22	56

Service Calls Involving Alcohol	8	23	5	15
Prisoners held locally	2	3	1	4

PLEASE NOTE: The statistic numbers in the report may change monthly as file scoring is added, deleted or changed. This occurs as investigations develops resulting in additional charges or proving an incident to be unfounded.

Next Carmacks Circuit Court: March 8th, 2023 and July 19th, 2023

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved priorities are (1) Drug and alcohol enforcement
(2) Enhance road safety (speeders, impaired driving, and commercial vehicle enforcement)
(3) Youth and community involvement

- (1) The month of February gave Carmacks Members some reprieve from the busy month of January. There are a number of charges stemming from a vehicle stop, where the driver fled the scene. Impaired operation and possession of cocaine are a few of the charges. Members were also able to execute a warrant that had been outstanding. Alcohol continues to be a contributing factor for the file load.
- (2) The Whitehorse Traffic Unit worked in the area of Carmacks conducting traffic enforcement. Members continue to make a number of patrols throughout their shifts.
- (3) Cst. Beauchamp attended Tantalus School during the month, participating in PE class, volleyball practice and walk throughs. Cst. Woodman attended the daycare and played with the children. Members had several meetings with elders, social services and the nurses.

Notable Occurrences:

There were not any notable occurrences for this month.

Should you have any questions or concerns regarding this report, please feel free to contact me.

Constable Tiffany Woodman
Carmacks RCMP
Telephone: 867-863-2677
Email: tiffany.woodman@rcmp-grc.gc.ca



elevator yukon

To: Mayor and Council

Date: March 6, 2023

From: Jordan Stackhouse, Interim CAO, Elevator Yukon

Re: Approval of VoC Solid Waste Management Plan 2023-33

Hello Council,

Administration has attached the draft Solid Waste Management Plan (SWMP) 2023-33 for the Village of Carmacks Solid Waste Facility.

The 2022-33 SWMP is largely an update of previous plans and an obligatory component of the Village's licence to operate a Solid Waste Facility

Administration has reviewed this plan and recommend that we provide it to YG as a required component of the renewal of the Village's solid waste permit.

Council Resolution

THAT the Village of Carmacks accepts the draft Solid Waste Management Plan (SWMP) 2023-33.

AND

THAT the Council directs Administration to provide the SWMP 2023-33 to YG to support the Village's solid waste facility permit renewal.



elevator yukon

To: Mayor and Council

Date: March 6, 2023

From: Jordan Stackhouse, Interim CAO, Elevator Yukon

Re: CAO Report for the Weeks of February 13th to March 6, 2023

Hello Council,

Since the Council meeting of February 7th, 2022, Administration has been very busy with two priorities; the opening of the new Carmacks Recreation Center and substantial completion of the new Carmacks Firehall and Business Centre. There is a substantive update on those two items, and smaller updates on other activities.

1. Recreation Center Opening

Director Cybulski is handling coordination and implementation of the grand opening of the new Rec Center. I have been monitoring activities and feel confident the Village is on track to have the grand opening take place on March 11th, 2023. Director Cybulski can provide Council a more thorough briefing at the March 7 regular meeting of Council.

2. Fire Hall Opening

Substantial completion for the new Firehall occurred on February 22nd and 27th, respectively. One significant issue arose from the walkthrough, which is that the backup emergency generator has not been installed, and will not be until toward the end of 2023.

The Village is also required to procure and install a dishwasher and fridge in the facility to meet the terms of its lease agreement with YG. Administration has asked the Fire Chief to provide the preferred models of appliances for the space, which will be brought forward to Council for discussion and approval.

There is also a small cost involved for the Village to buy and install signage in the new fire hall (e.g. Fire Chief's Office). Administration has contacted Dave's Trophy to provide a quote for the signs and we expect a cost of about \$500 for them. Temporary signage was in place for the walkthrough date of February 22nd, 2023..

The Village has assumed utility costs (i.e. electricity and fuel) for the project as per YG's direction to do so. However, the backup generator issue complicates the Village signing off on substantial completion.

Village administration has provided YG-Property Management with the square footage dimensions of the spaces that are due to be leased out to the various YG branches. Draft lease agreements should be forthcoming by early March for Council review.

3. Sewage Lagoon Project Update

Administration followed-up with Greenwood Engineering and Government of Yukon to inform them of the confusion around this project, including project ownership.

There are a variety of perspectives from both YG and Greenwood about how to move forward. However, Administration recommends asking Greenwood and YG to go back to near the beginning of engagement to update the project scope, details, and determine if this is a project the Village and LSCFN still wish to pursue in its current state.

The identified issues regarding the proposed project remain including: proposed location outside of the municipal boundary, ownership, and operation and maintenance costs. It is Administration's opinion that this project will require a significant rework before coming back to Council for consideration.

4. Financial Update

Administration spoke with Lisa Snyder who agreed to provide oversight and training to the Village, as she has been doing for some time. We spoke about potentially putting a training plan in place for staff, however, Lisa would prefer to work with administration for a while first to see what progress she can make.

With respect to the current 2022-23 budget, the Village can pass its final budget soon, utilizing its reserves to make up the approximate shortfall of \$300,000. Administration must emphasize that using reserves to balance the budget is not sustainable in the long-term, but is possible for this year, if Council wishes to make that decision.

5. Costs of Village-Owned Properties.

Administration can provide the following information regarding the costs to the Village for staff-provided housing.

Recreation Director House: Leased @ \$1300/month. The Village recovers \$1300/month (100%) of lease costs from the Recreation Director.

CAO House: The Village owns this unit outright and does not have a lease/mortgage payment. The costs to the Village are utilities. The Village typically recovers \$500 per month from the CAO to offset the costs of operation and maintenance.

6. Interim Regional Waste Agreement

YG provided administration a Draft Interim Regional Solid Waste Agreement (DIR-SWA) to review and sign; We can find the draft agreement in Appendix I of this note. The intent of the DIR-SWA is to flow funding to municipalities that intend to become Regional Solid Waste Facilities.

If the Village intends to become a Regional Solid Waste Facility, Administration recommends signing the agreement. Administration has reviewed the Interim Agreement and finds that there are no additional risks or commitments made by the Village in signing the agreement, and it will provide additional operational funds to the municipality to help deliver solid waste services.

7. Removal of White Goods and Metals from Village of Carmacks Solid Waste Facility

Urban Recycling Solutions provided a quote to the Administration for removal and processing of white goods and metals from the Carmacks Solid Waste Facility; the cost of the project is \$67,992.75.

Administration recommends this project move forward after seeking another quote and upon approval by YG as an eligible project under the Gas Tax program. The Village currently has \$1.09M available in its Gas Tax fund.

Completing this project will extend the useful life of the landfill and reduce the burden of operation and maintenance of the landfill for the next few years and thus provides a rationale for this work.

DRAFT

Interim Regional Waste Management Facility Agreement

This Interim Agreement made in the Yukon Territory

Between

THE VILLAGE/TOWN OF _____,
as represented by its Chief Administrative Officer
("_____")

and

GOVERNMENT OF YUKON,
as represented by the Director of Operations and Programs, Community Services
("Yukon," together with the above referred to as the "Parties")

Preamble:

The Yukon Government (YG) and the Association of Yukon Communities (AYC) are working to modernize Yukon's management of solid waste in order to reduce risks, liabilities and cost to taxpayers as outlined in the 2016 AYC report Solid Waste Management: Vision for a Sustainable Model, and the 2018 Ministerial Committee on Solid Waste recommendations report.

Interim Regional Agreements are being struck to provide funding for municipalities to work on waste management and to ensure all residents within each regional boundary have access to a Regional Waste Management Facility. These interim agreements will be replaced by Regional Agreements once lease, liability and other operational standards are established at municipal facilities.

- A.** ____ possesses a Waste Management Permit (#80-XXXX) to operate a waste disposal facility (the “Facility”) and a special waste management facility granted under the *Environment Act* R.S.Y. 2002, c.76, the *Solid Waste Regulations* OIC 2000/011, and the *Special Waste Regulations*, O.I.C. 1995/047 (the “Permit”).
- B.** The Permit expires December 31, 2023.
- C.** ____ operates a municipal landfill in accordance with the Permit on Yukon government land set aside for this purpose by Yukon at ____ and as further described on the map attached as Schedule A (the “Regional Waste Management Facility”).
- D.** Yukon wishes to ensure use of the Regional Waste Management Facility by nearby unincorporated users within each Regional Boundary (see Schedule B).
- E.** The Parties are working together to regularize the use and occupation of the Regional Waste Management Facility by raising title to the land then leasing it (if not already titled) to ____ and by making a final regional agreement with ____ about their operating of the Regional Waste Management Facility and the provision of these municipal services to the region.
- F.** The Parties recognize that the process to subdivide the landfill site from the YG reserve area is a slow process. This interim agreement is intended as a bridge agreement to facilitate the flow of compensation funds from YG Community Services to ____.
- G.** The interim agreement will provide supportive funding for the municipality to facilitate the transition to a Regional Waste Management Facility.
- H.** For greater clarity the Parties are committed to and in the process of developing overarching regional solid waste management agreements which will include:
- a.** Gates, staff, and tipping fees at all facilities
 - b.** Lease agreement
 - c.** Liability agreement reflecting an equal cost sharing of closure and post closure costs. (50% each)

Draft February 14, 2023

- d. Financial compensation by YG to the municipalities for the acceptance of residential waste from regional residential users.
- e. YG assistance with environmental issues that may arise from the operation of a Solid Waste Management Facility.

AGREEMENT

Now therefore, the Parties agree as follows:

1. DEFINITIONS

1.1. In this Interim Agreement;

“Designated Materials” means those materials for which Yukon collects a point-of-sale or manufacturing fee in relation to waste disposal or recycling and as further defined under the *Environmental Act*, specifically the *Designated Materials Regulation* and the *Beverage Container Regulation*. These designated materials include tires, electronic waste, and beverage containers.

“Special Waste” has the same meaning as found in the *Environmental Act* and the *Special Waste Regulations*, and includes residential products accepted under Community Services’ Household Hazardous Waste Program.

“Tipping fees” means fees charged by the Regional Waste Management Facility to all facility users per unit, or per unit of volume or mass, for waste disposed of at the facility.

2. REGIONAL WASTE MANAGEMENT FACILITY OPERATIONS & PERMITTING

2.1. Tipping Fees

- 2.1.1. ____ will work toward developing a waste management bylaw that establishes sorting requirements and tipping fees at the Regional Waste Management Facility.
- 2.1.2. ____ agrees that when implemented, all residential users of the Regional Waste Management Facility will be charged the same tipping fees. Some variation from one municipality to the other is expected due to individual operation practices.

2.2. Safe operations

- 2.2.1. ____ will carry out the operation and maintenance of the Regional Waste Management Facility safely, in compliance with all relevant legislative and regulatory requirements and with due care to ensure that it does not cause any injury.

2.3. Permits

- 2.3.1. ____ is responsible for all permitting and license application requirements associated with the operation and maintenance of the Regional Waste Management Facility and will ensure compliance with relevant legislative requirements;
 - 2.3.1.1. its obligations as a proponent for any environmental assessments;
 - 2.3.1.2. renewal of the Permit; and
 - 2.3.1.3. its obligations under the Workers' Safety and Compensation Act S.Y. 2021, c.11.

2.4. Not a YG operation

- 2.4.1. ____ acknowledges that it has sole responsibility for the operation and maintenance of the Regional Waste Management Facility including controlling access to the site.

3.5. The obligation of YG to make any payments to ____ under this Interim Agreement is subject to the following:

- 3.5.1. the Financial Administration Act (Yukon);
- 3.5.2. money being appropriated by the Legislature for the purpose of this Interim Agreement; and
- 3.5.3. ____ abiding by the terms and conditions of this Interim Agreement.

4. TERM

4.1. This Interim Agreement is in force from January 1, 2023 to December 31, 2023, and may be extended annually upon agreement by both parties until such time as it is replaced by a Regional Waste Management Agreement.

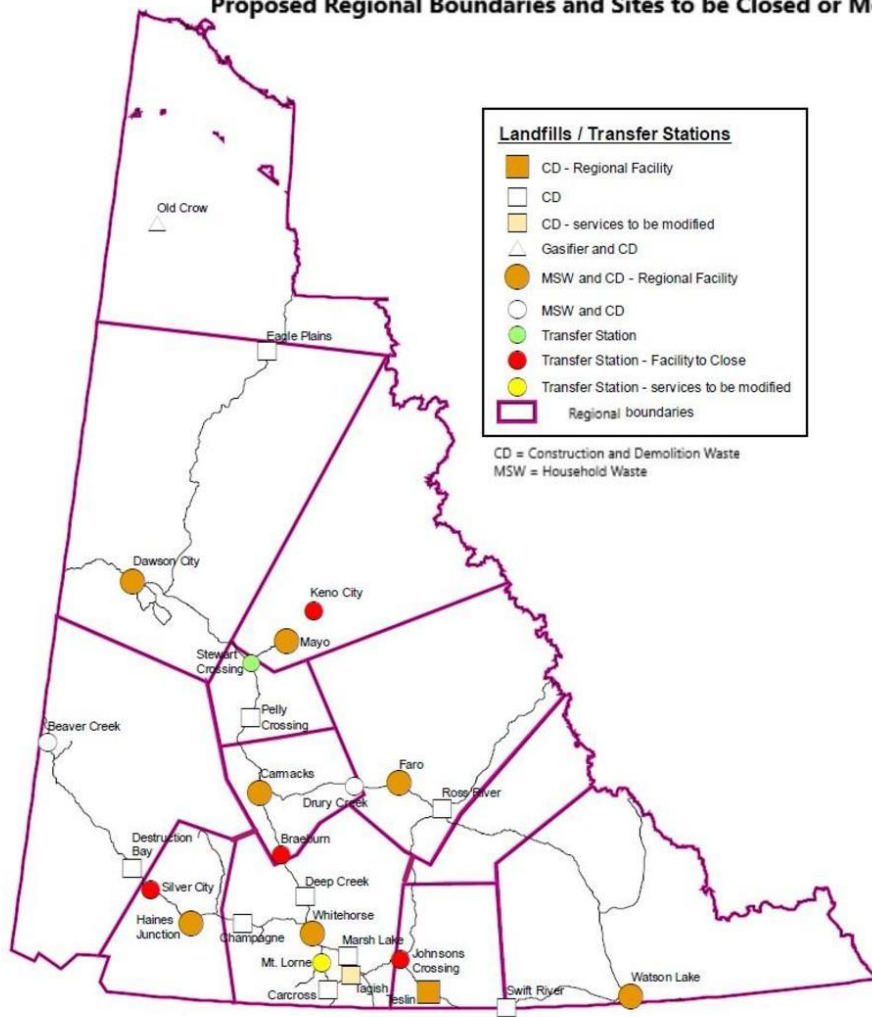
The Parties have executed this Interim Agreement by their Duly Authorized Officials:

GOVERNMENT OF YUKON by the)	
Director of Community Operations:)	
)	
_____)	_____
David Albisser)	Date Signed
THE VILLAGE/TOWN OF _____ by)	
the Chief Administrative Officer:)	
)	
_____)	_____
CAO)	Date Signed

Schedule A

Map of the Location of the Solid Waste Management Facility

Yukon After Regionalization: Proposed Regional Boundaries and Sites to be Closed or Modified



Draft February 14, 2023

Version 4 Interim Regional Waste Management Facility Agreement

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Schedule B

Draft Interim

Draft February 14, 2023

Version 4 Interim Regional Waste Management Facility Agreement

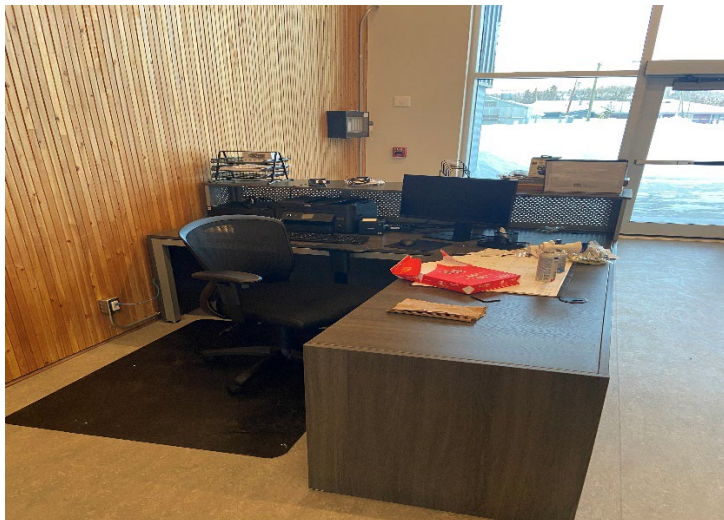
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ARENA UPDATE

The arena is nearing completion all hockey lines have been put in place and the ice thickness is at one and a quarter inches. The ice thickness will be one and a half inches by opening day. Ice making took a little longer due to temp in the building being too high and ice was sweating. Temperatures have been balanced out, so ice pad does not sweat.



The CSR desk and computer have been put in place and ready to go. Total north has set up the CSR computer and configured it. Simco will need to look at a compressor at shut down due to a leak that we have isolated for the time being. Isolation of compressor was done with Simco rep on the phone.



The Zamboni has been used on the rink. The AFO will be doing a full conditioning with the Zamboni for the next 2 days to ensure the ice surface is ready for the grand opening on the 11th of march. Conditioning blade and cloth has been installed. Training in Whitehorse went well we did not have time to look at the curling line installation, but everything else mentioned last month was touched on with Dale gray.



RECREATION REPORT



March 2023

VILLAGE OF CARMACKS - RECREATION

Authored by: MATTHEW CYBULSKI



Department Updates

Major Updates at a Glance

- For Council Review – User Fee Review – Comparison of Option #1 vs Option #2 (See Appendices)
 - Option #1: Cost Recovery Model – 14% (Rounded up) - \$110,000 Fare Revenue / \$750,000 Operating Cost (Arena Specific)
 - Option #2: User Group Development Model – Suggested by RC-Strategies; - \$60,000 Fare Revenue / \$750,000 Operating Cost (Arena Specific)
 - Option #2 Based on 8% (Rounded-up) Recovery Model to encourage user group development.
- Facility Opening Overview: (Full Schedule – See Appendices)
 - Substantial scheduled for early week March 6th
 - CMHA Hockey Camp Confirmed
 - Opening Ceremonies Confirmed and Schedule Attached
 - Opening Ceremony Advertisement costs and CKRW Radio Costs covered by Liberal MLA – Jeremy Harper
- Carmacks Recreation Complex Arena Advertising Review
 - See Advertising Rates & Industry Comparison
 - See Sample Contract
- New Recreation Department Logos for Review
 - See Appendices for Breakdown
 - Share Feedback with CAO/Recreation Director
- Recreation Director Succession Developments
 - Post job competition – End of March
 - 1-year term
 - 2 internal candidates for Northern Leadership Recreation Management Training (NLRMT)
 - NLRMT completion timeline – 1 to 2 years

Appendices – Section 1

14% Cost Recovery User Fee Model

VILLAGE OF CARMACKS RECREATION CENTRE RENTAL RATES

Please email complete form with **SUBJECT: RENTAL APPLICATION** to: recreation@carmacks.ca
or drop off completed forms at the Recreation Center during regular business hours.

REGULAR RENTALS

ROOM	FEATURES	HOURLY RATE	PrimeTime	BEST SUITED FOR
TAX NOT INCLUDED				
Gymnasium	Full Sized Gym	\$40.00/hr (\$250 all day)	N/A	Commercial Enterprise Government Activities Presentations
SPECIAL NOTE: AVAILABILITY MAY VARY DUE TO KIDS CLUB BETWEEN 3:00PM-6:00PM				
Multi-Purpose Room	Comfortable seating Television Access Kitchen Proximity	\$30.00/hr (\$200 all day)	N/A	Conference Meetings Birthday Parties
SPECIAL NOTE: GREAT FOR FUND-RAISING EVENTS, MEETINGS AND YOUTH ACTIVITIES				
Meeting Room	Open Floor Plan Mini Bar Balcony Access	\$30.00/hr (\$200 all day)	N/A	Conference Meetings Private Functions Presentations
SPECIAL NOTE: NATURAL LIGHT, OUTDOOR ACCESS, QUIET SPACE IDEAL FOR CLASSROOM SETTINGS				
Kitchen	Fridge and Freezer Gas stove and fryer Lots of prep space	\$35.00/hr (\$225 all day)	N/A	Great for preparing meals for events and food storage
Hockey Ice-Pad (Adult)	Full Length Ice Slab Rental	\$160/hr – Prime \$100/hr Non-Prime	Monday to Friday: 3PM -8PM 11AM-8PM (Sat)	Hockey Programming
Hockey Ice-Pad (Minor)	Full Length Ice Slab Rental	\$100/hr -Prime \$65/hr Non-Prime	Monday to Friday: 3PM -8PM 11AM-8PM (Sat)	Hockey Programming
Curling Ice-Pad	Full Length Curling Slab - 3 Ends	\$130/hr – Prime \$100/hr Non-Prime	Monday to Friday: 3PM -8PM 11AM-8PM (Sat)	Curling Programming

Floor Slab (May to September) ***Seasonal***	Full Length Concrete Slab Rental - Rink Floor	\$60/hr or \$400 All Day	N/A	Camps, Birthday Parties, Bazaar, Sports, and more
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SPECIAL NOTE: ADDITIONAL FEES APPLY FOR EQUIPMENT RENTAL, SEE ITEM BREAKDOWN BELOW

SPECIFIC RENTALS

IN ADDITION, A \$200.00 DEPOSIT WILL BE REQUIRED FOR ALL EVENTS BELOW

ROOM	FEATURES	RATE	DEPOSIT FOR PARTIES	DETAILS
Funeral	Includes Gym and Kitchen	\$250.00	N/A	
Headstone Potlatch	Includes Gym and Kitchen	\$250.00	N/A	
Wedding	Includes Gym and Kitchen	\$1,000.00	N/A	

Revised January 2023

EQUIPMENT RENTALS

KEY DEPOSITS WILL ONLY BE HANDED OUT TO LONG-TERM RENTALS

ITEM	RENTAL RATE	CONDITIONS
Public Address System	\$40.00	Without Staff Set-Up
TV and DVD or Projector	\$20.00	Does Not Leave The Building
Facility Wifi Access	\$25.00	Per Day
Dishes and cookware	\$35.00	Does not leave the building

RENTAL RATES - YTG AND EXTERIOR BUSINESSES

VILLAGE OF CARMACKS

Snowshoes	\$5.00/day	Does not leave the building
Lockers	\$5.00/month	User supplies their own lock
Bouncy Castle	\$50.00/hr	Includes staff / set-up
Coffee and Tea service	\$25.00 / without Coffee & Tea \$50.00 / with Coffee & Tea	Read Options

Option #2: 8% Cost Recovery Model

Please email complete form with **SUBJECT: RENTAL APPLICATION** to: recreation@carmacks.ca
or drop off completed forms at the Recreation Center during regular business hours.

REGULAR RENTALS

ROOM	FEATURES	HOURLY RATE	PrimeTime	BEST SUITED FOR
TAX NOT INCLUDED				
Gymnasium	Full Sized Gym	\$25.00/hr (\$200 all day)	N/A	Commercial Enterprise Government Activities Presentations
SPECIAL NOTE: AVAILABILITY MAY VARY DUE TO KIDS CLUB BETWEEN 3:00PM-6:00PM				
Multi-Purpose Room	Comfortable seating Television Access Kitchen Proximity	\$15.00/hr (\$150 all day)	N/A	Conference Meetings Birthday Parties
SPECIAL NOTE: GREAT FOR FUND-RAISING EVENTS, MEETINGS AND YOUTH ACTIVITIES				
Meeting Room	Open Floor Plan Mini Bar Balcony Access	\$15.00/hr (\$150 all day)	N/A	Conference Meetings Private Functions Presentations
SPECIAL NOTE: NATURAL LIGHT, OUTDOOR ACCESS, QUIET SPACE IDEAL FOR CLASSROOM SETTINGS				
Kitchen	Fridge and Freezer Gas stove and fryer Lots of prep space	\$20.00/hr (\$175 all day)	N/A	Great for preparing meals for events and food storage
Hockey Ice-Pad (Adult)	Full Length Ice Slab Rental	\$75/hr - Prime \$50/hr Non-Prime	Monday to Friday: 3PM -8PM 11AM-8PM (Sat)	Hockey Programming
Hockey Ice-Pad (Minor)	Full Length Ice Slab Rental	\$60/hr -Prime \$40/hr Non-Prime	Monday to Friday: 3PM -8PM 11AM-8PM (Sat)	Hockey Programming
Curling Ice-Pad	Full Length Curling Slab - 3 Ends	\$75/hr - Prime \$50/hr Non-Prime	Monday to Friday: 3PM -8PM 11AM-8PM (Sat)	Curling Programming

Floor Slab (May to September) ***Seasonal***	Full Length Concrete Slab Rental - Rink Floor	\$25/hr or \$200 All Day	N/A	Camps, Birthday Parties, Bazaar, Sports, and more
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SPECIAL NOTE: ADDITIONAL FEES APPLY FOR EQUIPMENT RENTAL, SEE ITEM BREAKDOWN BELOW

SPECIFIC RENTALS

IN ADDITION, A \$200.00 DEPOSIT WILL BE REQUIRED FOR ALL EVENTS BELOW

ROOM	FEATURES	RATE	DEPOSIT FOR PARTIES	DETAILS
Funeral	Includes Gym and Kitchen	\$250.00	N/A	
Headstone Potlatch	Includes Gym and Kitchen	\$250.00	N/A	
Wedding	Includes Gym and Kitchen	\$1,000.00	N/A	

Revised January 2023

EQUIPMENT RENTALS

KEY DEPOSITS WILL ONLY BE HANDED OUT TO LONG-TERM RENTALS

ITEM	RENTAL RATE	CONDITIONS
Public Address System	\$20.00	Without Staff Set-Up
TV and DVD or Projector	\$10.00	Does Not Leave The Building
Facility Wifi Access	\$15.00	Per Day
Dishes and cookware	\$20.00	Does not leave the building
Cotton Candy/Popcorn Machines	\$15.00 each	Renter supplies materials needed

Snowshoes	\$5.00/day	Does not leave the building
Lockers	\$5.00/month	User supplies their own lock
Bouncy Castle	\$35.00/hr	Includes staff / set-up
Coffee and Tea service	\$20.00 / without Coffee & Tea \$40.00 / with Coffee & Tea	Read Options



Grand Opening Schedule Overview

VOC - Carmacks Recreation Complex - Opening Ceremony Schedule

Time	Activity or Event	Location	Scope
11:45AM	Opening Ceremony Reception	Lobby & CRC Rink	All Parties
12PM Start	Lunch Service Begins	Banquet Hall/Gym & Concession	Yukon University - Culinary & Catering Program
12PM - 12:45PM	Canadian Tire Jumpstart Learn to Skate Program - Demonstration	CRC Rink	VOC & CMHA
1PM - 1:15PM	Opening Ceremony Remarks w/ Opening Prayer	CRC Rink & Lobby	Matthew (VOC), Cory Bellemore, Shirley Bellemore, Rosalie Brown
1:15PM - 1:20 PM	Project Foreword	CRC Rink & Lobby	Mayor Lee Bodie
1:20PM - 1:30PM	Yukon Premier Remarks - Prm. Ranj Pillai	CRC Rink & Lobby	Prm. Ranj Pillai
1:30PM - 1:40PM	MP Remarks - MP Hanley	CRC Rink & Lobby	MP Hanley
1:40PM-1:50PM	Minister of Culture & Tourism Remarks - Minister Streiker	CRC Rink & Lobby	Minister Streiker
1:50PM-2:00PM	Minister of Community Services Remarks - Minister Mostyn	CRC Rink & Lobby	Minister Richard Mostyn
2:00PM-2:10PM	Ceremonial Faceoff	CRC Rink & Lobby	Chief Tom, Mayor Bodie, MP Hanley, Prm. Pillai, Minister Streiker, and Minister Mostyn
2:10PM - 2:20PM	Liberal Caucus Remarks - Jeremy Harper	CRC Rink & Lobby	MLA Jeremy Harper
2:20PM - 2:30PM	Carmacks Hockey - A Player's Perspective	CRC Rink & Lobby	Lance Brown
2:30PM - 2:40PM	NDP Caucus Remarks - Kate White	CRC Rink & Lobby	MLA Kate White
2:40PM -2:50PM	LSCFN Chief Tom's Remarks & Zamboni Key Ceremony	CRC Rink & Lobby	Chief Nicole Tom & Mayor Bodie
2:50PM - 3PM	Closing Ceremony Remarks	CRC Rink & Lobby	Trent Blackjack, John Chabot, and Matthew Cybulski
3PM - 4:30PM	U-11 Game	CRC Rink & Lobby	CMHA, VOC, LSCFN
3:30PM - 4:30PM	Facility Tours	CRC Lobby	Matthew Cybulski & Chanel Johnnie
4:30PM Start	Dinner Service Begins	CRC Gym & Concession	Yukon University - Culinary & Catering Program
5PM-6:30PM	John Chabot All-Star Classic - Indigenous All Stars vs Community All Stars	CRC Rink & Lobby	CMHA, VOC, LSCFN
6:30PM - 7:15PM	Hockey Shot Challenge - Fundraiser	CRC Rink & Lobby	CMHA, VOC, LSCFN
7:30 - 8:30	U-17 Game	CRC Rink & Lobby	CMHA, VOC, LSCFN

CMHA/LSCFN/VOC – Hockey Camp

Yambi Knights Hockey Camp

Sponsored by:

CDF/Rock Haven Resources/LSCFN/Village of Carmacks/Casino mine/Cleaning Firewood Etc, CDC/Carmacks Hotel/YTG Liberals

	2023-03-10	2023-03-11	2023-03-12		
TIME	Day 1	Day 2	Day 3	Time2	Notes
8:00-9:00		Breakfast	Breakfast	8:00-9:00	CMHA/Village of Carmacks
9:00-9:30		U-11 Group 1 ice	U-11 Group 1 ice	9:00-9:30	
9:30-10:30		U-11 Group 2 ice	U-11 Group 2 ice	9:30-10:30	
10:30-10:45		Break/Ice Cleaning	Break/Ice Cleaning	10:30-10:45	Casino mining
10:45-11:30		U-17	U-17 Ice	10:45-11:30	
11:45-12:45		Learn to skate	U-17 Ice	11:45-12:45	
1:00-2:30	Interpretive Center visit	Opening Ceremony All players on the players	Lunch and Departure	1:00-2:30	Yukon University Caramacks Hotel
2:45-3:40	Sign in /camp package	U-11 game			
4:15-5:30	U-11 Group 1/2	Native NHL vs. Allstars			CDF/LSCFN
5:30-6:30	U-17	Dinner			Yukon University Caramacks Hotel
6:00-7:00	Dinner	U-17 game			Cleaning Firewood Etc.
7:00-8:00	Rock and Skate/U-11/U-17 dryland Gym	Free Time			YTG Liberal
8:00-9:00	Rock and Skate U-17/U-11 dryland Gym	Free Time			YTG Liberal
9:30 PM	Guests accomodations/ settling in				Carmacks Recreation

CRC Advertising Rates

Village of Carmacks

P.O.Box 113

Carmacks, YT Y0B 1C0

Carmacks Recreation Complex – Arena Advertising Prices

Product	Quantity	Dimensions	Duration	Unit Price
Dasher Board – Sides – Rink	32	3ft X 8 ft	1 Year	\$1500
Dasher Board – Center Ice - Rink	2	3ft X 5ft	1 Year	\$2000
Dasher Board – Penalty Box - Rink	4	3ft X 3ft	1 Year	\$3000
Wall Banners – Main - CRC	10	6ft x 4ft	1 Year	\$1000
Wall Banners – Lobby - CRC	12	3ft x 6ft	1 Year	\$1000
Upper Concourse Suite - CRC	1	6ft x 8ft	1 Year	\$5000
Upper Level - Framed Posters - CRC	4	4ft x 4ft	1 Year	\$1000
Elevator Door - CRC	2	6ft x 3ft	1 Year	\$1000
Scoreboard – Rink - CRC	1	4ft x 8ft	1 Year	\$5000
TV Digital Ads – Lobby, Concourse & Changerooms - CRC	36	65" Television & 12" LCD Monitors	1 Year	\$250
In-Ice Logo – Rink - CRC	4	Neutral Zone Corners	1 Year	\$2500
Changeroom Sponsorship – CRC	3	Door Banner 2ft x 2ft & 6ft x 4ft Signage	1 Year	\$5000
Penalty Box Sponsorship - CRC	2	Box Wrapping & Bench Ad	1 Year	\$5000
Facility Sponsorship - CRC	1	***See Below***	1 Year	\$25000

*** Includes (2) In Ice Logos , Logos on Rink Entrance Doors , Dasher Board , Hallway Banner Upstairs, Hallway Banner Downstairs, Changeroom Sponsorship and a Window Banner in the Sponsored Rink ***

Centre Ice Advertising Prices

Product	Quantity	Dimensions	Duration	Unit Price
Dasher Board - West Rink	31	31in x 96in	1 Year	\$1,650
Dasher Board - Davids Rink	31	31in x 96in	1 Year	\$1,650
Wall Banners - West Rink	18	3ft x 6ft	1 Year	\$1,100
Wall Banners - Davids Rink	18	3ft x 6ft	1 Year	\$1,100
Hallway Windows - West Rink	33	4ft x 3ft	1 Year	\$550
Hallway Windows - Davids Rink	34	4ft x 3ft	1 Year	\$550
Upper Concourse Suite Wall	1	46in x 290in	1 Year	\$2,750
Upper Level Framed Posters	2	4ft x 4ft	1 Year	\$1,100
Stairway Banners	4	6ft x 4ft	1 Year	\$1,650 for 2
Stairway Step Banners	20	5in x 67in	1 Year	\$500 for 4
Elevator Door	3	7ft x 3ft	1 Year	\$1,100
Parking Lot Pole Banners	7	2ft x 3ft	1 Year	\$1,100
Scoreboard - Davids Rink	1	4ft x 8ft	1 Year	\$5,500
Press Box Banner	3	3ft x 6ft	1 Year	\$1,650
TV Digital Ads	30		1 Year	\$250
In Ice Logo	4		1 Year	\$5,500
Rink Sponsor - West Rink		***see below***	1 Year	\$20,000

*** Includes (2) In Ice Logos , Logos on Rink Entrance Doors , Dasher Board , Hallway Banner Upstairs, Hallway Banner Downstairs and a Window Banner in the Sponsored Rink ***

Sample Advertising Contract



Village of Carmacks

P.O.Box 113

Carmacks, YT Y0B 1C0

2023 Arena Advertising Agreement /Invoice

Please complete the agreement and return with payment to the above address:

Company Name: _____

Mailing Address: _____

City/Town: _____

Contact Person: _____

Phone: _____ Fax: _____

Email: _____

Invoiced as indicated below:

\$4,000 – Annual Advertising Fee – Paid March 1 st – Each Year (March 1 st payment covers 2023/24 season; 2023 season is included in that payment) – Includes Zamboni Ad Spot, One Board Ad, and One Lobby Banner
\$1,000 Annual Sponsorship of a Minor Hockey Tournament Starting – November 2023
Food Catering Provided by CDC to One Minor Hockey Tournament One-Time – February 2023

- The procurement of the sign is the responsibility of the Facility Operator. Ownership of the sign is controlled by the advertiser.
- All new signs must be printed on 3' x 8" crezon/premium vinyl board ad.
- The advertiser assumes the responsibility of maintaining the sign to a high standard.
- The rental fee is for the period from March 1, 2023 to April 31, 2026.
- Zamboni Ad Space is the responsibility of the Facility Operator
- 50%/50% partnership between the CDC and Borealis Logistics – The VOC will not have any bearing on the third party agreement between CDC & Borealis Logistics

Signature: _____ Date: _____

New Recreation Logo Options



Option 1

Option 1 logo conveys the different amenities that Carmacks Recreation has through the arena lines, hiking trails, basketball court, and water for the Yukon river.

The colours reflect that of colours found in Carmacks throughout the year. Yellow convey the fall colours. Red playing homage to the Salmon. Deep turquoise reflecting that of the deep boreal forests. Vast landscapes and abundance of life shown through green. Purple to represent the provincial flower, Fireweed.

The stand alone "C" represents the community being one.





Option 2

Option 2 for of the Carmacks Village logo through similar colours, components, and logo build. The taglines encircled are quick to convey to the reader exactly what Carmacks Recreation stands for.



Option 4

Option 4 logo has icons display the different activities that Carmacks recreation has. As well further icons can be developed and interchanged in the logo for different uses.

The colours reflect that landscapes and riverbeds surrounding Carmacks.





Option 4

Icons to show the different amenities Carmacks Rec has. The colours can be used to represent different program categories; youth, outdoor, adult, fitness, etc...

The sun and river represent beautiful surround nature that Carmacks has to offer.



Option 5

Icons to show the different amenities Carmacks Rec has.



2023-24 Advanced Learning Events

Certificate in Northern Recreation Management	Begins
PM101 - Promoting Recreation	September 25, 2023
RM102 - Document to Manage Risk	October 16, 2023
RM103 - Understand Legal Risk*	November 6, 2023
BF102 - Proposal Writing*	January 15, 2024
RP102 - Evaluation in Recreation*	February 26, 2024
SV101 - Find and Keep Volunteers	April 8, 2024
BF103 - Reporting in Recreation	April 29, 2024

NOTES:

- Learning Events run for either 2 or 4* weeks. Each learning event includes a minimum of 2 required learning activities (RLA) and 2 conference calls.
- Conference calls are on Wednesdays from 1:00 – 2:00 PM Eastern.
- Advanced Learning Events require a commitment of about 7 to 10 hours.
- Learning Events (LEs) must be completed within 4 or 6* weeks.
- Maximum registration = 15 (minimum =6)

CARMACKS VOLUNTEER FIRE DEPARTMENT MONTHLY REPORT

FEBRUARY 2023

February 7th: Training/Gear Checks: CVFD Andrew STAPLES, Blake VANDECAMP, Dennis MITCHELL and Justin LACHANCE conducted gear checks, truck checks and hall maintenance.

February 23rd and 27th: CVFD Blake VANDCAMP, Andrew STAPLES and Justin LACHANCE conducted fire hall orientation, introduction and training.



Village of Carmacks

Public Works Foreman Report

FEBRUARY/2023

To: Mayor and Council

TREATMENT PLANT

Plant itself is working normal but last week we lost a lift pump at lift station, bearings and seal finally broke down.

We pulled old pump out ourselves to confirm it was finished, then set it back down so seat down below doesn't get blocked. Only reason did not remove old pump was because I wanted to make sure new pump was good to go. This is a 3-phase submersible pump that absolutely must be wired properly into the pump control box.

Electrician does not need to enter wet well, he just needs to feed wire from above ground. once he disconnects old pump wire, we will reverse the process for wire from new pump. Electrician can hook that one back up to control panel above ground. I have tried several electrical local contractors, all of them are booked for weeks and even longer. Have tried outside Yukon contractors that are here working in town too.





the pump cable feeds straight up through the next picture through a conduit filled with some sort of gunk, should be no need for electrician. To even go down that wet well. we will assist with cable with our guys as needed. The gunk is supposed to make cable explosion proof in case of spark set off by control box.



one of those tops of picture frame cables is pump power cable.



pump control box for pumps.

Just wanted to clarify what we were looking for, am still reaching out to whomever not one definite confirmation from anyone yet. I have tried several local contractors as well, focusing on companies that deals with pump control systems. Have had a couple of companies potentially confirm then back out 3 days later due to their own short staff or time constraints. I have never seen such problems in getting hold of electrical technicians in all my time here on this job or tradesmen period. I have 2 potential contractors lined up, one no earlier than March 15, the other potential end of March beginning of April. Have a third contractor debating the logistics of taking on the job, I suspect the stigma of job being sewage involved may have some bearing as well. Even though no direct contact with fluids of any sort is involved. I will continue to search.

LANDFILL

Normal operations

Equipment

One f-150 truck has lost its pinion seal and there were some metal shavings found in rear end. This truck will need to be repaired by qualified mechanic.



Recycling

Has suffered from staff shortages so doing the best it can, position was posted and hopefully a new staff member will come on board.

New Firehall



Well was surprised to see a chlorinator installed at Firehall as this will impact what is necessary to protect the public health in testing the water for chlorine residuals besides dosages. This may well fall under water treatment regulations requiring operator certification. We are currently Wastewater operators so Water Treatment for public consumption is a different set of knowledge skills. Will need further information on what will be required to operate under government standards.

We also received training on frontend computer and other functions of building maintenance areas of note.

Noticed no ventilation in boiler room where a great deal of electrical panels are situated. Extremely hot room.

Noticed no ventilation in water room where chlorinator is situated along with pail of chlorine. I do not have the knowledge base to know if that is correct nor in fact that the chlorinator runs steadily whether water is used or not thus increasing chlorine dosage in water lines is correct either.

Thank You, MMF Bill Tonnersen