

Agenda 23-07

Regular Meeting of the Council of the Village of Carmacks, Yukon to be held in the Council Chambers of the Carmacks Municipal Building at 7:00 PM on Tuesday, April 4, 2023.

1. CALL TO ORDER

2. AGENDA

(motion to adopt)

3. ADOPTION OF MINUTES

(motion to adopt)

3.1 Regular meeting of March 21, 2023

4. DELEGATION

4.1 RCMP

4.2 Wildland Fire Management Presentation

5. CORRESPONDENCE

5.1 AYC AGM Resolutions (Topics of Concern to Yukon Municipalities)

6. REPORTS

6.1 Council Activity Reports

6.2 Mayor Report

6.3 CAO Report

6.4 Recreation Department Report

6.5 Arena Facility Operations

6.6 Foreman Report

6.7 AYC

7. ACCOUNTS PAID AND PAYABLES

8. BYLAWS

(motion to adopt)

8.1 CAO Appointment Bylaw – 281-23

8.2 CRC Advertisement Rates Bylaw – 282-23

8.3 Carmacks Recreation Centre Rates Updated – 283-23

8.4 Annual Operating Budget By-Law – 284-23

9. NEW & UNFINISHED BUSINESS

10. QUESTION PERIOD

11. INCAMERA

(motion to go in and out of session and recorded time)

12. ADJOURNMENT

transmission, CouncilChambers is closed to the public, who are invited to attend through Zoom web or teleconferencing.

Remote Attendance at Council Meetings

In order to comply with territorial regulations to reduce the risk of virus transmission, the public is invited to attend Council Meetings remotely through Zoom. Access is available either via internet or via phone (see instructions below). Please note that participants will be automatically muted, and the video function will not be enabled. Council Chambers will not be open to the public. If you are unable to access a phone or the internet, please contact the Village to discuss arranging remote access.

Access Instructions for Regular Council Meetings:

Meeting ID: 719 907 0780

Passcode: 643780

Call In +1 253 215 8782

COMPUTER *(Participants do not need an account but will need to download the Zoom app when prompted.)*

To join through the computer, use this link:

<https://us02web.zoom.us/j/7199070780?pwd=NTIUOWRwZnFuNEc5ZzBKWVJuWFkrUT09>

MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE VILLAGE OF CARMACKS ON March 21, 2023 IN THE MUNICIPAL COUNCIL CHAMBERS

PRESENT: Mayor: Lee Bodie
Councillors: D. Hansen, K. Unterschute, J. Lachance
H. Belanger(by phone)
Delegation: A. Greenwood
Staff: M. Cybulski, M. Lillefors, Community Advisor A. Hill

ORDER: Mayor L. Bodie called the meeting to order at 7:00 PM.

AGENDA: Council reviewed the agenda.

23-06-01 M/S Councillors J. Lachance/D. Hansen motioned that the agenda be accepted as presented. CARRIED

Minutes: From the regular meeting on March 7, 2023

23-06-02 M/S Councillors J. Lachance/D. Hansen motioned that the minutes be accepted as presented. CARRIED

Delegation:

Adam Greenwood

**Correspondence (listed under agenda delegates.)
5.1 Greenwood Project Update**

There has been a lot of conversations over the wastewater in Carmacks over the years, so Adam Greenwood presented a slideshow with an explanation on the history of Carmacks Wastewater to Mayor and Council.

In 2016 the Village of Carmacks and Little Salmon Carmacks First Nation met and discussed the idea of sharing wastewater infrastructure to meet the needs of both communities.

Adam Greenwood discussed 4 potential areas that were brought up in the past for the Lagoon to take place, he also presented a wastewater feasibility assessment draft that was made up in 2017 of the estimated costs to create a Lagoon in each

of the areas, but to keep in mind that the estimated costs would need to be re-assessed.

He also presented option advantages and a challenges summary table, as well as a list of any recent developments. He went into detail as to why this project is important to Carmacks.

Some examples of that are the current pit is not engineered and does not meet appropriate treatment standards, the current waste water treatment plan is also having trouble meeting the treatment requirements and needs to be upgraded. A lagoon system will also reduce operator requirements and lower operation and maintenance costs.

A new system will reduce the impact to the river.

Sharing wastewater infrastructure will reduce operating costs for both the Village of Carmacks and LSCFN, and expanding the treatment capacity will allow additional capacity to meet future demands.

Councillor D. Hansen asked if we were to make future developments if there were some ways to tie them into the pipe system going into the lagoon.

Adam Greenwood said that it would be under pressure, so we would just need to put in a lift station there and it would be able to be tied into the system.

Councillor K. Unterschute voiced that he thinks we should have more joint Council meetings since they're so few and far between, and there's been a lot of turnovers with people that have been involved in this project, making it so the communication gets lost.

Adam Greenwood agrees that it's been hard since there have been multiple people that have been in and out of the project, he figures that a Council member, and some staff would be a good idea to bring to the meetings to keep some continuity.

The next step is to have a start up meeting, in that start up meeting there would be members of the Village of Carmacks, like the CAO and anyone else we think should be involved in the process who could report back to Council.

We would basically go through what the project would look like, what the timing would look like, and some discussions in terms of what a service agreement might look like.

By the end of the preliminary design, it would provide some clarity on what the lagoon and costs would look like, and in terms of the service agreement it would clarify who would officially own and operate it.

At that point if it is decided to go ahead it will proceed into the environmental piece as well as the detailed design.

23-06-03 M/S Councilor J. Lachance/D. Hansen motioned resolution to adopt 2023-33 The Carmacks Solid Waste Management Plan.

CARRIED

5.2 Admin Building Electrical and HVAC Upgrades

This project has been kind of challenging, Adam Greenwood tendered the project out on contract, it was tendered in 2021 for the first time the pricing we got back was 4 if not 5 times higher than anticipated.

At the end of the day the main issue was that there was a lot of energy retrofit work needed around that time making the contractors quite busy, so they were throwing out high numbers for cost of the project.

This last Fall we reached out to another contractor based out of Yellowknife, and the price they put together for us is much more reasonable, it's still higher than we wanted but it's probably the best price we can get in today's market.

We'll require some additional funding to proceed with this.

CAO M. Cybulski and Adam Greenwood have a meeting with Teresa from Energy Center Solutions next week to go over the application for more funding.

If we want to proceed with the work, we can order the materials and install them this summer.

There will be a follow up at the next council meeting to update Mayor and Council.

5.3 CRC Control Upgrades Change Directive #2

Council reviewed the report.

5.4 FCM Discussion

Mayor and Council have decided that CAO M. Cybulski, and Councillors D. Hansen and K. Unterschute will be going to the FCM meeting in May.

5.5 CanNor – Trust Account & Irrevocable Letter of Credit Update

For the board walk extension given the proximity from the board walk to the river, it triggers YESSAB, and so last spring we submitted an application to YESSAB for board walk improvements, at the time it was to extend the boardwalk from pocket part to the roadhouse, but since the flooding, the decision was made to re allocate the funding to restore the damaged section of the board walk.

That work is determined as emergency work in response to the flooding.

To begin the extensions of the boardwalk to the Recreation Centre and Roadhouse we will need a decision document from YESSAB.

Our local contractor will continue to work his contract restoring the board walk.

At the end of the day if we get this decision document from YESSAB there is a team there that can do the extension of the board walk this year.

6. Reports

6.1 Council Activity Reports

Councilor D. Hansen was overwhelmed by the amazing turnout for the grand opening of our Arena and is super happy with how well everything turned out.

Councilor K. Unterschute attended the arena opening and was also very pleased with how everything turned out. He also went to a family gathering at the Arena on Sunday.

Councilor J. Lachance was also at the grand opening, he was incredibly happy to be apart of helping and seeing the results.

Councilor H. Belanger attended the celebration, the food was awesome, the organization of it all went great and she was happy to attend.

6.2 Mayor Report

Mayor L. Bodie wanted to extend a huge thank you to CAO M. Cybulski for working so hard on making the Grand Opening of the Arena happen with a great success.

He spoke with Chief Tom at the Arena opening, she wanted to know if Mayor L. Bodie had an opportunity to speak with the Premier about land, which he did, and they'd like to investigate furthering some development to the Coalmine Lake area.

23-06-04

Councillor D. Hansen/J. Lachance made a motion to support the development to the Coalmine Lake area for residential purposes.

CARRIED

Mathieya from GSD Strategies reached out to him today wanting to get support from the Village and the First Nation to start testing the wastewater to see how much Covid or disease is in the community.

Tests would be running three times a week until Covid is done.

Council voiced concerns about funding and paying shipping as well as the labour, therefore Mayor and Council would like some more information and cost estimates before coming to a decision.

April 4th and 5th Mayor L. Bodie will be away and will not be able to attend the Council meeting by Zoom or phone.

6.3 CAO Report

CAO M. Cybulski is happy to be able to report that the Arenas Grand Opening was a major success, many respected Councillors and political dignitaries attended, along with 5 different respected media agencies.

Over 650 participants have come and visited the facility over the weekend.

49 children registered across the territory for the hockey camp that was put on featuring John Chabbot.

As for a fire hall update, it's nearing completion, a substantial amount of work is to be completed for next week. However, we still need a contingency plan for a back up generator, we are hoping to have updates on that matter for the next Council meeting April 4th.

CAO M. Cybulski has been working on finding the status on official documentation of the fire hall being condemned to have it in our archives, or if it's not condemned to use it as a leasable space.

Councillors D. Hansen and K. Unterschute brought up the swimming pool wondering why it was closed, Mayor L. Bodie said they were closed due to the cost of running the facility and all the equipment that would keep running into issues.

CAO M. Cybulski said he could look into getting a firsthand perspective quote from an aquatic engineer to see if it would be worth looking back into, there is a lot of work that would need to be done to get it back up and running, but it's worth looking into at the very least.

23-06-05

Councillor K. Unterschute/D. Hansen made a motion to get an aquatic engineer to assess the pool.

CARRIED

CAO M. Cybulski has been dedicated to studying for his position on his off time, He's been reading books on what he'll be experiencing in the scope of this position, he finds it insightful and has been enjoying what he's been learning. Outside of that he's been gathering some information on financial training, there's a municipal finance course he'll be attending for a year. The timeline for completion is flexible so it shouldn't interfere with his everyday work.

He's had a lot of help from our Community Advisor A. Hill looking into the necessary courses that will help him in the CAO Position.

He voiced that the learning curve is quite steep but he's gotten some fantastic guidance from Community Advisor A. Hill and J. Stackhouse.

6.8 AYC

Nothing to report.

7. ACCOUNTS PAID AND PAYABLES

Accounts paid and payables will be available at the next council meeting.

8. BYLAWS

8.1 New Pricing Fee Bylaw Structure 283-23 (1st and 2nd Reading)

Council Reviewed Bylaw 283-23.

23-06-06 M/S Councilors D. Hansen/ J. Lachance motioned to give the 283-23 New Pricing Fee Bylaw Structure – 1st reading.

CARRIED

23-06-07 M/S Councilors J. Lachance/D. Hansen motioned to give the 283-23 New Pricing Fee Bylaw Structure – 2nd reading.

CARRIED

8.2 Arena Advertisement Prices Bylaw 282-23 (1st and 2nd Reading)

Council Reviewed Bylaw 282-23.

23-06-09 M/S Councilors J. Lachance/H. Belanger motioned to give the 283-23 Arena Advertisement Prices Bylaw – 1st reading.

CARRIED

23-06-10 M/S Councilors K. Unterschute/J. Lachance motioned to give the 283-23 Arena Advertisement Prices Bylaw– 2nd reading.

CARRIED

8.3 Village of Carmacks CAO Appointment Bylaw 281-23 (1st and 2nd Reading)

Council Reviewed Bylaw 281-23.

23-06-12 M/S Councilors J. Lachance/D. Hansen motioned to give the 281-23 Village of Carmacks CAO Appointment Bylaw – 1st reading.

CARRIED

23-06-13 M/S Councilors H. Belanger/D. Hansen motioned to give the 283-23 New Pricing Fee Bylaw Structure – 2nd reading.

CARRIED

9. NEW & UNFINISHED BUSINESS

No new and unfinished business

23-06-14 M/S Councilors K. Unterschute/J. Lachance motioned to go In-Camera to discuss land and labor at 9:38PM.

23-06-15 M/S Councilor K. Unterschute/J. Lachance motioned to go out of in-camera session at 9:32PM.

ADJOURNMENT

23-06-16 Councillor D. Hansen motioned to adjourn the meeting at 9:38 PM.

Mayor L. Bodie adjourned the meeting at 9:38 PM.

Mayor L. Bodie

CAO M. Cybulski

**MONTHLY
MAYOR’S / CHIEF’S
POLICING REPORT
March 2023**

**Carmacks Detachment
“M” Division Yukon**

Canada 



OCCURRENCES	<u>March 2023</u>	Year to Date 2023	<u>March 2022</u>	Year Total to March 2022
Assaults (All Categories)	2	11	0	5
Assistance/Suspicious Occurrence	3	9	6	14
Break and Enters	1	1	0	1
Cause Disturbance / Mischief/Breach of Peace	9	29	3	12
Drugs (all categories)	3	6	0	1
Fail to comply with conditions	1	3	2	3
False Alarms	3	5	2	9
Impaired Driving	4	6	1	2
Liquor Act	2	2	1	1
Mental Health Act	7	8	5	6
Missing Persons/Requests to Locate	1	1	0	0
Sexual Assault	0	2	0	0
Thefts (all categories)	1	2	2	4
Traffic (Speeding/Prohibited driver/etc)	7	19	7	10
Uttering Threats	2	3	0	2
Vehicle Collisions	3	8	3	4
Wellbeing check	1	3	1	1
Other	4	25	3	17
Total Calls for Service	54	143	36	92

Service Calls Involving Alcohol	18	41	10	2
Prisoners held locally	1	4	1	5

Next Carmacks Circuit Court: May 31st, 2023

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved priorities are (1) Drug and alcohol enforcement

(2) Enhance road safety (speeders, impaired driving, and commercial vehicle enforcement)

(3) Youth and community involvement

1. March was a fruitful month in terms of drug seizures. Carmacks members engaged in a traffic stop in which evolved into an investigation into unlawful possession of marijuana. This resulted in the seizure of approximately 1.3 kilograms of marijuana. Alcohol related calls jumped during this month, however, many of the calls can be attributed to one or two individuals. Members are actively working to try to provide education and support to those affected by addiction.
2. "M" Division Traffic Services was in Carmacks on at least two occasions throughout the month for enforcement initiatives in town and near Braeburn. Efforts were focused on targeting speeders.
3. All detachment members participated in a number of community events in March. Cst. Woodman and Cst. Beauchamp helped set up the Recreation Centre prior to its grand opening and the following day both members also attended in Red Serge to participate in the ceremonial puck drop. Cst. Beauchamp also assisted with referring for the Allstar game. Cpl. MacNeil and Cst. Woodman attended family day at the Recreation Centre and all members have been attending various functions put on throughout the month. All members continue to make regular foot patrols in the school and Cst. Beauchamp continues to assist with PE class when he is available. Cst. Beauchamp's workout class with Conservation Officer Vandecamp is also picking up steam with more and more community members joining in each week.

Notable Occurrence:

Midway through the month of March, Carmacks RCMP responded to a request for a wellbeing check. During the investigation, members made observations of drug possession that led to the arrest of one male. A search incidental to the arrest was conducted in which 130 grams of a suspected cocaine was seized. As a result of the investigation, a male who is not local to the Yukon was charged with Possession of a Controlled Substance for the Purpose of Trafficking. At the time of the arrest, the male was wanted on several warrants. The male was ultimately removed from the community and later released by a Judge and instructed to leave the Yukon. The estimated value of the seizure is approximately \$20,000.00

Should you have any questions or concerns regarding this report, please feel free to contact me.

Cpl. David MacNeil

Carmacks RCMP

Telephone: 867-863-2677

Email: david.macneil@rcmp-grc.gc.ca

CARMACKS VOLUNTEER FIRE DEPARTMENT MONTHLY REPORT

March 2023

March 3-March 10: CVFD volunteered countless hours in assisting with the demobe and re-assembling of new fitness equipment and old fitness equipment. VANDECAMP, LACHANCE, T. BLAKCJACK, H. BLACKJACK de-assembled equipment

March 11-March 12: CVFD VANDECAMP, LACHANCE, BLACKJACK numerous hours volunteered cleaning, setting up, moving, coaching and prep the Carmacks Hockey Arena before, during and after the grand opening.

***** a very special and Honorable mention to Training Officer and Counsellor Justin LACHANCE. LACHANCE provided many days, late hours in help with assisting of the moving of fitness equipment, installing the rock wall and with equipment maintenance/installations of the new hockey arena before the grand opening. LACHANCE, as always, has had an incredible impact on our department, our community and we cannot be more proud of his service, commitment and dedication to all. Excellent work and a job well done to LACHANCE. *****

March 20: Training Night: CVFD conducted regular training, vehicle and equipment checks and maintenance. Went over extrication tools and water transfer and movement. The following attended:

- Dennis MITCHELL
- Blake VANDECAMP
- Trent BLACKJACK
- Justin LACHANCE
- Tristan UNTERSCHUTE
- Brett SKOOKUM

March 22: VANDECAMP and LACHANCE attended EMS interagency mass casualty training with EMS, RCMP, Nurses and fire.

March 29-30: Resilient Minds Training Course: CVFD organized a Resilient Minds course in Carmacks that was instructed by the Canadian Mental Health Association. This course was altered to specifically be tailored to responders and COMMUNITY members within, small, remote and indigenous communities. VANDECAMP, UNTERSCHUTE, SKOOKUM, MITCHELL attended. EXCELLENT course and recommend for all members.

March 5: CALL OUT; MVI response south of twin Lakes. T. BLACKJACK, H. BLACKJACK and LACHANCE responded to a MVI south of twin lakes. A government vehicle was reported in the ditch with the operator stuck within. CVFD responded and secured the scene and area. No extrication was required.

March 13: CALL OUT; CVFD was dispatched in response to EMS ambulance in ditch. H.BLACKJACK and MURRELL attended and pulled ambulance with SAR.

March 19: CALL OUT: CVFD responded to an activated carbon monoxide alarm at 56 Ninro. LACHANCE, VANDECAMP and MITCHELL assessed the scene and alarm. The damped down woodstove and lack of draft, caused a back draft and smoke to consume basement. VANDECAMP, MITCHELL and LACHANCE secured the scene, stabilized the woodstove, building, and demobed.



John Chabot hockey camp – coach Fire Chief VANDECAMP



- Dryland training with Chabot's hockey camp in the Carmacks Recreation Facility, gym.
- John Chabot speaking during the grand opening







ASSOCIATION OF YUKON COMMUNITIES

BRIEFING NOTE

SUBJECT

ISSUE

BACKGROUND

ANALYSIS / DISCUSSION

RECOMMENDATION (OPTIONAL)

SUBMITTING COMMUNITY

DATE
DD/MM/YYYY

VERSION



ASSOCIATION OF YUKON COMMUNITIES

HOW TO COMPLETE YOUR BRIEFING NOTE

SUBJECT

Provide a brief statement/title regarding the subject to be discussed.

ISSUE

In one paragraph provide overview of issue to be discussion/considered.

BACKGROUND

Within a couple paragraphs provide key background information; if required, additional information can be added as appendices.

ANALYSIS / DISCUSSION

Within a couple paragraphs provide analysis of the issue, highlighting the key considerations, impacts, and concerns.

RECOMMENDATION (OPTIONAL)

If appropriate, provide abridged recommendation for the next step / action.

SUBMITTING COMMUNITY

Name of municipality / community who is bringing the issue forward.

DATE AND VERSION

Supply the date the note was drafted, and its version number for tracking.

WHEN TO USE A BRIEFING NOTE?

Briefing notes provide a means for Councils or CAOs to bring issues forward for discussion at the Association's Board of Directors meetings, or for general information updates.

WHAT IS THE PURPOSE OF A BRIEFING NOTE?

To succinctly provide the Executive and Board Members an effective way of informing themselves regarding an issue in advance of the meeting. Through their retention, briefing notes allow for better tracking of issues by AYC Members or its staff.



ASSOCIATION OF YUKON COMMUNITIES

RESOLUTION FORM

RESOLUTION TITLE

WHEREAS

WHEREAS

THEREFORE BE IT RESOLVED

BE IT FURTHER RESOLVED

SUBMITTING MUNICIPALITY

ELECTED OFFICIAL'S SIGNATURE

DATE OF SIGNATURE

DD/MM/YYYY

Resolutions – Preparation and Presentation (Policy 3.7)

Adopted:

Reviewed: December 2018

Retired:

Purpose

To detail a procedure to be followed by member communities in presenting resolutions for consideration at general meetings.

Policies

Preparation of Resolutions

Resolutions are formal presentations of a call for action on the part of the organization passing the resolution or on some other body, organization or government. They are, in their simplest form, written motions that are placed before a deliberative body.

In the accepted style of resolutions, there are two types of clauses. The first type of clause is a preamble that begins with the word "WHEREAS". These clauses are not required but they are frequently used because they can be helpful in describing why a particular action is being sought. They are factual statements that are not subject to debate and are not voted on.

The second type of clause is the operative clause. It contains the specific action being called for and identifies who is being called upon to act. This type of clause is preceded by the words "THEREFORE BE IT RESOLVED THAT". Occasionally, there is an additional request for action within the same resolution and these are preceded by the words "BE IT FURTHER RESOLVED THAT".

The operative clause is subject to debate, may be amended and is the only portion of a resolution that is voted on.

Preamble:

It is usually not advisable when submitting a written motion to attempt to include reasons for a motion's adoption within the motion itself. To do so may encumber the motion and weigh against its adoption; since some members who approve of the proposed action may disagree with any or all of the written reasons.

A preamble permits the resolution to contain information that supports the action being called for without requiring those voting on the matter to be in support of the rationale.

When circumstances require some statement of the background of a motion, it should be cast in the form of a resolution with the background or reasons incorporated in a preamble.

A preamble consists of one or more clauses beginning "WHEREAS." To avoid detracting from the force of the resolution itself, a preamble generally should contain no more clauses than are strictly necessary. The preamble provides the opportunity to highlight the present situation and any inadequacies that exist, and that logically lead to understanding and support for the action called for in the operative clause(s).

Where complexity requires more background than can be reasonably contained in a preamble, a brief memo outlining the background of the issue shall be submitted with the resolution, for distribution to the members prior to the meeting.

Operative Clause(s):

The operative clause(s) of a resolution begins with the words "THEREFORE BE IT RESOLVED THAT" and identifies a specific action that follows from any preamble. This clause should be as short as possible but, most important, it must clearly describe what specific action is being requested and the person or body being requested to act.

Subsequent operative clauses would begin with "BE IT FURTHER RESOLVED THAT" and must be equally specific in the request or demand and the person or body being called upon to act. Any additional clauses must be related to the original operative clause and the drafters should ask themselves if the requested action is best presented as a separate resolution or as an addition to the current one.

Drafting of a Resolution:

The language of a resolution should be simple, clear, direct and free of ambiguous terms. A resolution that contains well-chosen words will provide the greatest understanding, be more likely to be adopted and to succeed in achieving its goal.

Each resolution should address one specific subject. Since the author seeks to influence attitudes and actions, the resolution should directly state the desired action. Persuasive communication is unlikely if the audience does not have a common notion of what is to be supported or opposed.

Resolutions should be accompanied by factual information in the form of a briefing note. Even the most perfectly constructed resolution may fail to clearly indicate the rationale for the action being requested. Any supporting information that was used at the time that the resolution was recommended for submission to the Association may be included with the resolution in the form of a briefing note (format available from AYC office). This will assist the Resolutions Committee (and later the membership) in understanding the problem, but it, like any preamble, will not be subject to the final vote. Resolutions should be properly titled. A resolution is never quite complete, no matter how well constructed, without giving it the final touch – the inclusion of an appropriate short title. A title will assist in identifying the intent of the resolution and reduce the possibility of misinterpretation. A title is usually determined from the operative clause of the resolution.

Resolutions should contain accurate references. The author of the resolution should ensure that the jurisdictional responsibility has been correctly identified (e.g. ministry or department within the Federal or Territorial Governments). When references are made within the resolution to particular legislation, the correct Act and Section(s) must be identified.

Procedure for Submitting Resolutions

It is the practice of the Association that a call for resolutions is issued prior to the Annual General Meeting. A municipality sponsoring a resolution must ensure that the following criteria are met:

1. Resolutions must address a topic of concern to municipalities throughout the Yukon. Specific local concerns may be addressed by the Board of Directors;
2. Resolutions may only be submitted by a member municipality, the AYC Executive, or AYC Staff and each resolution must bear the official endorsement of the sponsoring municipality's Council;
3. Resolutions must be forwarded to the Executive Director no later than 30 calendar days prior to the date of the General Meeting or other such date as may be directed by the Executive Director; and
4. Proposed resolutions must be distributed by the Executive Director to all member municipalities no later than 21 calendar days prior to the General meeting.

Late Resolutions

Resolutions dealing with matters of urgent concern that have come to light following the deadline for receipt of resolutions may be accepted as late resolutions 30 days prior to the start of the AGM, provided they are accompanied by supporting documentation that demonstrate both the importance of the issue or concern and the reason why it could not have been submitted prior to the deadline and the official endorsement of the sponsoring municipality's Council.

Late resolutions will be processed by the Resolutions Committee as time permits but all late resolutions must be approved, as late resolutions, by the membership at the Annual General Meeting before they can be placed on the agenda for debate.

Disposition of Resolutions

The Executive Director on behalf of the Resolutions Committee may return any submitted resolutions, including late resolutions, to have deficiencies corrected. Deficiencies may include:

1. The lack of a clear description of the rationale for the specific solution being sought;
2. The lack of a specific remedy or responsible party to take the requested action; and
3. Ambiguous or contradictory language in the supportive or operative clause(s).

The Resolutions Committee shall review all resolutions intended for submission to each Annual General Meeting and shall refer back to the originator any resolutions deemed inappropriate, with reasons why, for redrafting, resubmission or withdrawal of the resolutions.

In conducting its review, the Resolutions Committee may:

1. Amend the grammar or format of a resolution;
2. Consolidate resolutions of similar intent or subject matter;
3. Provide comments on each resolution with regard to its background; and
4. Recommend refinements to make the resolution actionable; and
5. Inform the sponsoring municipality when the resolution is deemed to be inappropriate.

The Resolutions Committee shall categorize all appropriate resolutions as A, B or C Resolutions with recommendations from Councils as follows:

Category A describes resolutions dealing with issues of major concern to many of the member municipalities. They will be presented for debate;

Category B describes those resolutions with a narrower focus, impacting some member municipalities. These resolutions will be presented for debate if time permits;

Category C includes resolutions of a technical or housekeeping nature and may be debated if time permits or referred to the Board of Directors for action without debate at a General Meeting;

A second level of identification describes the organization or body that is called upon to act on the resolution and includes the following categories.

Federal Government- F
Federal/Territorial- FT
Territorial Government- T
Association- A
First Nations- FN

Late resolutions shall be categorized by the Resolutions Committee.

Resolutions which are not debated at a General Meeting may be presented to the next meeting of the Board of Directors or a Special Meeting at the discretion of the membership.

Recommended Procedure for the Resolutions Committee

The Chair of the Annual General Meeting will turn the meeting over to the Resolutions Committee. The Committee Chair shall be the Chair of the Resolutions portion of the Annual General Meeting.

The Chair will, beginning with 'A' resolutions, introduce each resolution by number, title and sponsoring member and will read the operative clause. The members will move and second each resolution to simply put the resolution on the floor as a motion for debate.

The Chair or a designated Committee member may report on the resolution and may provide a recommendation.

The Chair will then call for a representative from the sponsor to speak to the resolution and open the debate. The opening speaker will close debate when they speak to the motion a second time.

The opening speaker will be allowed two minutes for the opening comments and one minute for a closing statement. All other speakers to the motion will be limited to two minutes and shall not speak more than once on any motion unless and until all other delegates have had an opportunity to speak.

Duly moved and seconded friendly amendments will be accepted from the floor but must be submitted in writing when requested to do so by the Chair. The Chair is the final arbiter of 'friendly'. Debate on the amendment to the motion will be governed by the procedures outlined above.

Voting shall be by a show of hands, or when necessary, by a standing vote.

Motions to refer or table a resolution will be in order at any time. Motions to refer are not debatable and must be put to a vote immediately.

Expiration of Resolutions

All AYC Resolutions shall expire within three years of being accepted by the membership. New resolutions on the same topic may be brought forward after consideration of any progress made and the current status of the issues.



Village of Carmacks

P.O.Box 113
Carmacks, YT Y0B 1C0

To: Mayor & Council

Date: March 30, 2023

From: Matthew Cybulski, Chief Administrative Officer, Village of Carmacks

Re: CAO Debrief (March 17th – March 30th)

Hello Mayor & Council,

Major updates and minor debriefing of municipal service developments and administrative activities:

1. VoC – Municipal Staffing & Organizational Chart Update:
 - Recreation Director – Vacant but filled with Acting Role
 - Public Works Foreman – Retiring June 8th (To be discussed In-Camera)
 - Public Works General Manager – Open, to be posted (To be discussed In-Camera)
 - Updated VoC Organizational Chart – To be shared & discussed in-camera.

2. New Fire Hall Update:
 - YTG – Community Services Inspection completed on March 27th – All components passed inspection outside of one (1) fire door exit that YTG inspection team must review design of emergency procedures to ensure proper egress of the facility
 - Inspection Report completed and attached as appendices for review
 - Multi-step contingency plan involving 3 levels of back-up procedures suggested by YTG – Community Services Project Management Team to mitigate the risk of no external back-up power source included in the facility during the lead time for arrival of the permanent generator unit (8-12 months lead time)
 - This plan includes the following: CVFD SOP of actioning the mandated filling of all rescue and response vehicles during regular intervals (already included in existing CVFD SOP) → An established agreement with LSCFN for usage of a secondary filling location in the event of an emergency outage (Already existing with LSCFN & CVFD) → The use of a back-up 220V generator to power the fill station water pumps, and water pressure diagnostic gauge.

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Village of Carmacks

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- Leasing rates are currently being formatted with Bobbi Rhodes from YTG – Realty & Planning Services
 - Established and existing rates will be utilized for all YTG Tenants for year #1 of the lease agreement (See breakdown of YTG reply from Bobbi included in Appendices)
 - Non-YTG Tenant Rates are being researched and completed throughout this process.
 - Facility may be ready for VoC occupancy and usage preparations by April 7th – Updates coming daily.
3. Old Firehall Update
- Currently in the process of receiving documentation of condemnation status of the existing firehall. This process had proceeded from our Community Advisor to Realty Planning and Services to Community Services and now to WCB-Yukon without confirmation of condemnation status through documentation. This is a positive update for the VoC as likelihood increases of reutilizing that facility in the near future.
 - Preliminary negotiations of lease of the existing firehall to Wildland Fire Management is underway and is dependent on the outcome of condemnation status of the facility.
 - Wildland Fire Management to participate in site visit and facility tour during the first week of April
 - Wildland Fire Management has agreed to take on some remediation costs of the facility and leasing space to accommodate the needs of their crew and organizational scope.
 - More information to come by the end of week (April 7th)
4. Boardwalk Project Update:
- CanNor has sent over an extended addendum regarding an extension for spending and completion of the Boardwalk Restoration and Revitalization Project.
 - This has resulted in a grace period for spending regarding this project and the potential of lapsing or returning funding is no longer present.
 - All \$480,000 of the CanNor (Federal) boardwalk funding is scheduled for completion of work & expenditures by end of fiscal year in 2024
 - CAO has completed the necessary processes for joint trust account between VoC & Greenwood Engineering Solutions

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5. Arena Leak Update (Carmacks Recreation Complex)

- During the season thaw – A roof leak has been discovered and reported back to YTG – Community Services – IDB branch. They are working diligently with the contractor to address these issues during the deficiency period. Timeline to come in the future.
- The leak stemmed from a release latch sealing issue on the roof access hatch over the main stairwell leading to the viewing mezzanine. Some damage to drywall and the wall fixtures has been observed but will be addressed by the contractor, design firm, and YTG.
- Arena plumbing issues stemming from a frozen drywell at the complex that was completed by the original contractor during first scope of work. This drywell and associated piping was installed without a heat trace element even though it was specified in the design and workplan. YTG – Community Services is working with the design firm to address this issue.

6. Pool Engineering Update

- Request for update has been extended to Greenwood Engineering Solutions for continuation of the most recent Aquatic Center engineering assessment completed in 2019.
- Options and solutions for a site visit and timeline are being discussed
- RPAY will provide 3rd party insight in the operational and staffing needs of the facility to develop a labour and training plan with the VoC
- CAO is gathering some required information about the aquatic facility and it's maintenance practices during the past 5 years to proceed with the Aquatic Center engineering assessment.
- VoC and Greenwood Engineering Solutions are looking at an early May timeline for a progress report on this project.
- More information to come by the April 18th council meeting.

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7. Sewer Lagoon Update

- After Greenwood Engineering Solutions presentation on the sewer lagoon (March 21st), the VoC has received clarification from our YTG – Community Advisor that Sewer Lagoons are considered a joint responsibility between local municipalities and their direct First Nation partners. It is considered standard practice to share responsibility and execution of these agreements. This has been confirmed through multiple other municipalities across the territory and AYC as a standard.
- More information to come after Greenwood Engineering Solutions and YTG – Community Services – IDB (Michael Ukrainetz) meet with LSCFN administration for a preliminary discussion.
- More information to come after that activity has been completed

8. Public Works Operations Update

- Public Works Foreman retirement date: June 8th, 2023
- Public Works department structure to change.
- To be reviewed during In-Camera Session

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RECREATION REPORT



March 2023

VILLAGE OF CARMACKS - RECREATION

Authored by: Chanel Johnnie



Department Updates

Major Updates at a Glance

- Fitness Membership Data:
 - Membership Usage Summary Report: Please see appendices.
 - Membership Rate Summary Report: Please see appendices.

- Rentals Data: See Appendices
 - Rental usage by location: Please see appendices.
 - Rental usage by organization: Please see appendices.

- Registration Overview
 - Rental usage by location
 - Rental usage by organization

- POS System
 - Drop in's (Adult, Youth, Senior)
 - Skate rentals
 - Helmet rentals
 - Both Skate/Helmet rentals
 - Food pass (grand opening)

- John Chabot
 - Registration numbers

- Staffing Challenges
 - Postponed Programing
 - Ratios
 - New hires

Appendices – Section 1

Member Usage Summary Report

Membership Usage Summary Report

All Memberships

Feb 1, 2023 - Mar 29, 2023				Save Report	Back
Membership Name	Membership Type	Category	Subcategory	Failed	Usage
Drop-in Visit (Youth)	Youth	Recreation Memberships	Drop In Memberships	0	1
1 Year Membership	Adult	Recreation Memberships	Monthly Memberships	0	3
1 year Membership Senior	Youth	Recreation Memberships	Monthly Memberships	0	2
3 Month Membership	Adult	Recreation Memberships	Monthly Memberships	0	4
Monthly Membership - Adult	Adult	Recreation Memberships	Monthly Memberships	0	164
4 Visit Punch Pass	Adult	Recreation Memberships	Punch Pass Memberships	0	13
LSCFN - Monthly Membership	Adult	Recreation Memberships	Subsidized Memberships	0	61
Monthly Membership - VOC Employee	Adult	Recreation Memberships	Subsidized Memberships	0	9
Monthly Membership - VOCFD	Adult	Recreation Memberships	Subsidized Memberships	0	25
Failed Checkins (No Memberships Found)	n/a	n/a	n/a	48	0
Grand Total				48	282

Actions
Top
Back

Membership Rate Summary Report:

Membership Name	Rate Name	Discount %	Rate Amount	Quantity	Auto Renew	Total
Drop-in Visit (Adult)	Drop in Adult	0.00	\$5.71 G	6	0	\$34.26
Drop-in Visit (Adult)	Single Visit - Adult	0.00	\$4.76 G	5	0	\$23.80
Drop-in Visit (Youth)	Single Visit - Youth	0.00	\$3.81 G	1	0	\$3.81
Subtotal				12	0	\$61.87
Recreation Memberships - Monthly Memberships						↑ Top ↓ Btm
Feb 1, 2023 - Mar 29, 2023						
Membership Name	Rate Name	Discount %	Rate Amount	Quantity	Auto Renew	Total
1 Year Membership	1 Year Membership	0.00	\$190.48 G	1	1	\$190.48
1 year Membership Senior	1 Year membership	0.00	\$152.38 G	1	1	\$152.38
3 Month Membership	3 Month Membership	0.00	\$71.43 G	1	1	\$71.43
Monthly Membership - Adult	Adult Rate	0.00	\$33.33 G	20	0	\$666.60
Subtotal				23	3	\$1,080.89
Recreation Memberships - Punch Pass Memberships						↑ Top ↓ Btm
Feb 1, 2023 - Mar 29, 2023						
Membership Name	Rate Name	Discount %	Rate Amount	Quantity	Auto Renew	Total
10 Visit Punch Pass Adult	10 Visit Punch Pass adult	0.00	\$33.33 G	1	0	\$33.33
4 Visit Punch Pass	Punch Pass Rate	0.00	\$9.52 G	2	0	\$19.04
4 Visit Punch Pass	Punch Pass Rate	0.00	\$11.90 G	8	0	\$95.20
Subtotal				11	0	\$147.57
Recreation Memberships - Subsidized Memberships						↑ Top ↓ Btm
Feb 1, 2023 - Mar 29, 2023						
Membership Name	Rate Name	Discount %	Rate Amount	Quantity	Auto Renew	Total
LSCFN - Monthly Membership	LSCFN Rate	0.00	\$0.00 G	19	19	\$0.00
Monthly Membership - VOC Employee	VOC Rate	0.00	\$0.00	5	5	\$0.00
Monthly Membership - VOCFD	Adult Rate	0.00	\$0.00	5	5	\$0.00
Subtotal				29	29	\$0.00
Grand Total				75	32	\$1,290.33

Rental Usage Summary

Facility Usage by Location Summary Report

Carmacks Recreation Complex - Indoor Spaces - All Facilities

Carmacks Recreation Complex		Save Report		Back			
February 1, 2023 To March 29, 2023							
Facility	Hours	Participants	Amount	GST	Tax2	Tax3	Total
Indoor Spaces - Gymnasium	177.25	0	\$1,001.00	\$50.05	\$0.00	\$0.00	\$1,051.05
Indoor Spaces - General Meeting Room	209.17	0	\$1,855.00	\$92.75	\$0.00	\$0.00	\$1,947.75
Indoor Spaces - Kitchen	190.75	0	\$1,370.42	\$68.52	\$0.00	\$0.00	\$1,438.94
Indoor Spaces - Multi-Purpose Room	304.17	0	\$735.00	\$31.75	\$0.00	\$0.00	\$766.75
Indoor Spaces - Ice Pad - Hockey	61.50	0	\$957.00	\$47.85	\$0.00	\$0.00	\$1,004.85
Indoor Spaces - Arena Lobby	2.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Indoor Spaces - Rock Climbing Wall	11.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	955.83	0	\$5,918.42	\$290.92	\$0.00	\$0.00	\$6,209.34
Report Total	955.83	0	\$5,918.42	\$290.92	\$0.00	\$0.00	\$6,209.34

Facility Usage by Organization Report

All Facilities

Organization: Carmacks Minor Hockey Association							Save Report	Back
February 1, 2023 To March 29, 2023								
Facility	Hours	Amount	GST	Tax2	Tax3	Total		
Carmacks Recreation Complex - Indoor Spaces - Ice Pad - Hockey	16.25	\$125.00	\$6.25	\$0.00	\$0.00	\$131.25		
Total	16.25	\$125.00	\$6.25	\$0.00	\$0.00	\$131.25		
Organization: General							Top	Btm
February 1, 2023 To March 29, 2023								
Facility	Hours	Amount	GST	Tax2	Tax3	Total		
Carmacks Recreation Complex - Indoor Spaces - Gymnasium	12.50	\$160.00	\$8.00	\$0.00	\$0.00	\$168.00		
Carmacks Recreation Complex - Indoor Spaces - General Meeting Room	12.50	\$225.00	\$11.25	\$0.00	\$0.00	\$236.25		
Carmacks Recreation Complex - Indoor Spaces - Ice Pad - Hockey	2.25	\$352.00	\$17.60	\$0.00	\$0.00	\$369.60		
Total	27.25	\$737.00	\$36.85	\$0.00	\$0.00	\$773.85		
Organization: JCR - JR Rangers							Top	Btm
February 1, 2023 To March 29, 2023								
Facility	Hours	Amount	GST	Tax2	Tax3	Total		
Carmacks Recreation Complex - Indoor Spaces - Gymnasium	2.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Total	2.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Organization: Judo Yukon							Top	Btm
February 1, 2023 To March 29, 2023								
Facility	Hours	Amount	GST	Tax2	Tax3	Total		
Carmacks Recreation Complex - Indoor Spaces - Gymnasium	9.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Total	9.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Organization: Liberal Caucus - Yukon (MLA Harper)							Top	Btm
February 1, 2023 To March 29, 2023								
Facility	Hours	Amount	GST	Tax2	Tax3	Total		
Carmacks Recreation Complex - Indoor Spaces - Ice Pad - Hockey	3.00	\$480.00	\$24.00	\$0.00	\$0.00	\$504.00		
Total	3.00	\$480.00	\$24.00	\$0.00	\$0.00	\$504.00		
Organization: Little Salmon Carmacks First Nation							Top	Btm
February 1, 2023 To March 29, 2023								
Facility	Hours	Amount	GST	Tax2	Tax3	Total		
Carmacks Recreation Complex - Indoor Spaces - Gymnasium	7.00	\$250.00	\$12.50	\$0.00	\$0.00	\$262.50		
Carmacks Recreation Complex - Indoor Spaces - General Meeting Room	1.00	\$30.00	\$1.50	\$0.00	\$0.00	\$31.50		
Total	8.00	\$280.00	\$14.00	\$0.00	\$0.00	\$294.00		
Organization: LSCFN - Council							Top	Btm
February 1, 2023 To March 29, 2023								
Facility	Hours	Amount	GST	Tax2	Tax3	Total		
Carmacks Recreation Complex - Indoor Spaces - General Meeting Room	15.00	\$400.00	\$20.00	\$0.00	\$0.00	\$420.00		
Total	15.00	\$400.00	\$20.00	\$0.00	\$0.00	\$420.00		
Organization: LSCFN - Health & Social							Top	Btm
February 1, 2023 To March 29, 2023								

Organization: LSCFN - Health & Social[↑ Top](#) | [↓ Btm](#)

February 1, 2023 To March 30, 2023

Facility	Hours	Amount	GST	Tax2	Tax3	Total
Carmacks Recreation Complex - Indoor Spaces - Gymnasium	15.00	\$591.00	\$29.55	\$0.00	\$0.00	\$620.55
Carmacks Recreation Complex - Indoor Spaces - General Meeting Room	16.00	\$440.00	\$22.00	\$0.00	\$0.00	\$462.00
Carmacks Recreation Complex - Indoor Spaces - Kitchen	10.50	\$359.62	\$17.98	\$0.00	\$0.00	\$377.60
Carmacks Recreation Complex - Indoor Spaces - Multi-Purpose Room	4.50	\$135.00	\$6.75	\$0.00	\$0.00	\$141.75
Total	46.00	\$1,525.62	\$76.28	\$0.00	\$0.00	\$1,601.90

Organization: LSCFN LLL department[↑ Top](#) | [↓ Btm](#)

February 1, 2023 To March 30, 2023

Facility	Hours	Amount	GST	Tax2	Tax3	Total
Carmacks Recreation Complex - Indoor Spaces - General Meeting Room	12.00	\$360.00	\$18.00	\$0.00	\$0.00	\$378.00
Total	12.00	\$360.00	\$18.00	\$0.00	\$0.00	\$378.00

Organization: Teenage Life Societ (Young adults international)[↑ Top](#) | [↓ Btm](#)

February 1, 2023 To March 30, 2023

Facility	Hours	Amount	GST	Tax2	Tax3	Total
Carmacks Recreation Complex - Indoor Spaces - Arena Lobby	4.00	\$100.00	\$5.00	\$0.00	\$0.00	\$105.00
Total	4.00	\$100.00	\$5.00	\$0.00	\$0.00	\$105.00

Organization: VOC - Recreation[↑ Top](#) | [↓ Btm](#)

February 1, 2023 To March 30, 2023

Facility	Hours	Amount	GST	Tax2	Tax3	Total
Carmacks Recreation Complex - Indoor Spaces - Gymnasium	84.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Carmacks Recreation Complex - Indoor Spaces - General Meeting Room	4.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Carmacks Recreation Complex - Indoor Spaces - Multi-Purpose Room	152.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Carmacks Recreation Complex - Indoor Spaces - Ice Pad - Hockey	40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Carmacks Recreation Complex - Indoor Spaces - Rock Climbing Wall	11.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	291.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Organization: YTG - Family Resource[↑ Top](#) | [↓ Btm](#)

February 1, 2023 To March 30, 2023

Facility	Hours	Amount	GST	Tax2	Tax3	Total
Carmacks Recreation Complex - Indoor Spaces - Gymnasium	4.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	4.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Organization: Yukon Arctic Ultra[↑ Top](#) | [↓ Btm](#)

February 1, 2023 To March 30, 2023

Facility	Hours	Amount	GST	Tax2	Tax3	Total
Carmacks Recreation Complex - Indoor Spaces - General Meeting Room	76.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Carmacks Recreation Complex - Indoor Spaces - Multi-Purpose Room	93.00	\$800.00	\$25.00	\$0.00	\$0.00	\$825.00
Total	169.00	\$800.00	\$25.00	\$0.00	\$0.00	\$825.00

Total	4.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Organization: Yukon Arctic Ultra
February 1, 2023 To March 30, 2023

[↑ Top](#) | [↓ Btm](#)

Facility	Hours	Amount	GST	Tax2	Tax3	Total
Carmacks Recreation Complex - Indoor Spaces - General Meeting Room	76.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Carmacks Recreation Complex - Indoor Spaces - Multi-Purpose Room	93.00	\$600.00	\$25.00	\$0.00	\$0.00	\$625.00
Total	169.00	\$600.00	\$25.00	\$0.00	\$0.00	\$625.00

Organization: Yukon Quest
February 1, 2023 To March 30, 2023

[↑ Top](#) | [↓ Btm](#)

Facility	Hours	Amount	GST	Tax2	Tax3	Total
Carmacks Recreation Complex - Indoor Spaces - Gymnasium	45.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Carmacks Recreation Complex - Indoor Spaces - General Meeting Room	55.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Carmacks Recreation Complex - Indoor Spaces - Kitchen	45.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Carmacks Recreation Complex - Indoor Spaces - Multi-Purpose Room	55.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	202.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Organization: Yukon U
February 1, 2023 To March 30, 2023

[↑ Top](#) | [↓ Btm](#)

Facility	Hours	Amount	GST	Tax2	Tax3	Total
Carmacks Recreation Complex - Indoor Spaces - General Meeting Room	17.00	\$400.00	\$20.00	\$0.00	\$0.00	\$420.00
Carmacks Recreation Complex - Indoor Spaces - Kitchen	134.50	\$1,010.80	\$50.54	\$0.00	\$0.00	\$1,061.34
Carmacks Recreation Complex - Indoor Spaces - Arena Lobby	2.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	153.50	\$1,410.80	\$70.54	\$0.00	\$0.00	\$1,481.34

Report Total	970.33	\$8,243.42	\$307.17	\$0.00	\$0.00	\$8,550.59
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Registration Total

Enrollments by Season	
22/23 Fall/Winter	
Transaction Counts	
Total Enrollment Transactions	386
Internal Enrollment Transactions	386
Online Enrollment Transactions	0
Total Withdrawal Transactions	9
Total Waitlist Requests	0
Total Course Spaces	6146
Total Course Hours	4140
Course Utilization (Enrollments / Total Spaces)	6.13%

Staffing Challenges

- All programming that was on hold, will resume Monday April 3rd.
- Two new hires are currently being trained for the positions of the CRS desk/ program leader.
-

Program Staffing Ratios				
Staff must be actively supervising at all times.				
Age	4 to 5 yrs	5 to 7 yrs	8 to 12 yrs	13 to 17 yrs
Staff to Child Ratio	1:8	1:10	1:12	1:15

ARENA report

The arena has been operating well with little problems. We had a leak by the feature wall that was caused from snow melt on the roof the drain for that roof drain was frozen underground and we have fixed this problem with the help of LSCFN.

We have hired 2 part time rink attendants to help me with the maintenance of the building and the two are learning the use of the Zamboni. They are picking up on their duties very quickly.

The arena has seen really good usage for our public skate, rocking skate, and shinny hockey programs.

The learn to skate program for kids is picking up.

We are seeing more minor hockey rentals for the minor's to learn how to play hockey. March 31 April 1,2 the minor hockey association hosted a mens hockey tournament.

This is a break down of fees brought in for each program

POS Item Sales Summary Report

Equipment - Equipment - All POS Item Skus

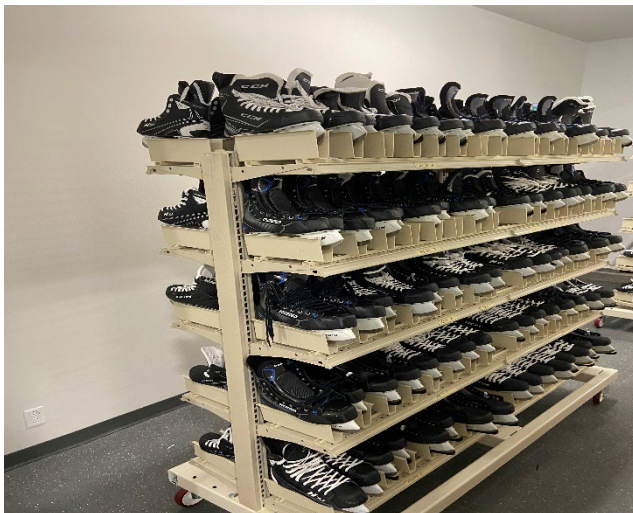
Equipment - Equipment								Save Report		Back	
March 11, 2023 To March 30, 2023											
SKU	POS Item Name	Vendor	Regular Price	Sale Price	Discount	Price	Quantity	Total			
12500	Adult Skate Drop IN	General	\$5.71			\$5.71	26	\$148.46 G			
45800	Both Helmet & Skates	General	\$4.76			\$4.76	2	\$9.52 G			
80008	Helmet	General	\$2.38			\$2.38	3	\$7.14 G			
7007	Skates	General	\$2.38			\$2.38	5	\$11.90 G			
15009	Youth Skate Drop In	General	\$3.81			\$3.81	25	\$95.25 G			
15009	Youth Skate Drop In	General	\$4.76			\$4.76	2	\$9.52 G			
								Subtotal		\$281.79	
								Grand Total		\$281.79	

Here is the total money brought in for ice pad rentals since opening day

Facility Usage by Location Summary Report

Carmacks Recreation Complex - Indoor Spaces - Ice Pad - Hockey


Carmacks Recreation Complex								Save Report		Back	
March 11, 2023 To March 30, 2023											
Facility	Hours	Participants	Amount	GST	Tax2	Tax3	Total				
Indoor Spaces - Ice Pad - Hockey	49.50	0	\$477.00	\$23.85	\$0.00	\$0.00	\$500.85				
Total		49.50	0	\$477.00	\$23.85	\$0.00	\$0.00	\$500.85			
Report Total		49.50	0	\$477.00	\$23.85	\$0.00	\$0.00	\$500.85			



New skate racks are in with all skates and helmets placed on them



Curling supplies has been ordered



5057 HART DRIVE
Edmonton AB T6H 2V8
info@kevinmartincurling.com
www.kevinmartincurling.com
GST/HST Registration No.: 133718973
Business Number 133718973

INVOICE

BILL TO
Village of Carmacks
P.O. Box 113
143 River Drive
Carmacks YT Y0B 1C0

INVOICE 865027
DATE 03-28-2023
TERMS Net 30
DUE DATE 04-27-2023

DESCRIPTION	QTY	RATE	AMOUNT
Ice Lines 2" Fiberstick Black	2	21.95	43.90
Ice Lines 1/2" Fiberstick Black	2	8.95	17.90
Ice Lines 4" Fiberstick Black	1	49.95	49.95
Back Pack Gravity Can	1	289.00	289.00
Curling Rink Style Beavertail Fine (74)	1	58.95	58.95
Curling Rink Style Beavertail Medium (72)	1	58.95	58.95
Super Hacks Complete, per sheet	2	279.95	559.90
Jet Ice Standard Full House Standard - Green/Gold	4	400.00	1,600.00
Shipped via Pacific Northwest March 28, 2023	1	257.30	257.30
Attn. Kenneth Mayer P.O. #8505			
			SUBTOTAL 2,935.85
			GST @ 5% 146.82
			TOTAL 3,082.67
			BALANCE DUE \$3,082.67



Village of Carmacks

Public Works Foreman Report

March/2023

To: Mayor and Council

TREATMENT PLANT

Plant itself is working normal and we have new lift pump wired up and in place at wet well. We took apart old pump volute and the impellor, spring, bearings simply fell off pump.



We will be dropping off old pump to IES in hopes that he can refurbish one of our 2 old pumps to make a backup pump for lift station. One of those pumps we may get lucky with just putting on a new impellor, the other one with bearings and everything else damaged may have toasted windings in motor part as well that one may be garbage now. So currently 2 lift pumps in lift station are operating, one new and one old doing the job they were designed for.

Another problem developed with a program that downloads information from totalizer monthly that I send in my water board reports. Have contacted a tech about that as well sounded like it was going to happen.

But he hasn't answered my calls or text since last week, he was the original installer so need him to figure it out. I almost feel like total north communications who were working in back-room month ago inadvertently severed the programs connection. But I cannot say so without the tech checking system out on programme.



I only mention it as the fault error says IP or Host address error, I have tried changing IP address to what I see on my computer to no avail, went in back room and saw no disconnected internet lines. So it is all guesswork and conjecture on my part based loosely on time frame.



Administration

Normal operations

Duplex

Normal operations

Equipment

2016 f-150 truck that lost its pinion seal is on the way to Ford motors, meanwhile the water pump blew on the 2014 f-150. We will pickup replacement parts today as well and replace ourselves.





Equipment cont.

Snow plow attachment for Kubota will need new center hinge pin rebuilt and replaced this summer by fabricator or machinist for next season.

New brushes will be needed for sweeper attachment this spring for street cleaning.

Recycling

Has new coordinator Orlando getting some training from Jens when time permits. Another assistant is leaving to go back to his regular job April 8

Biggest news is that the Hazardous waste day pickup is on April 15 this year as I requested it a bit earlier this time as I foresee potentially a lot of activity this summer. We are looking at the hazardous waste day being an annual 2 year event until such time enough waste is generated to have them come here on a yearly basis. Last time we held it we had barely a half truck of waste leaving town. I told them we would hold off last year and see what happens every two years.

This is now the second year.

Landfill

Normal operations

New Firehall

I reset the water pressure switch once, check the boilers visually to see if exhaust is coming when I am at work, go in there once a week for a visual, discovered one toilet seems to run indeterminately. Possibly this is why water pump seemed to keep running whilst I was in there, but I don't know what the plumbing issues are.

Discovered you actually need a special key to remove lid from toilet, (sigh) unless there was a fear of contraband being stashed inside toilet this was a first for me.

***Found** a key in a box in a cupboard. Looked at float for toilet tried to make a slight adjustment. But something seems off with that valve. My whole understanding is that public works is still not maintaining this building. We only do perfunctory checks so nothing major occurs. We were never given any manuals so basically, we just sort of keep an eye on it and once every blue moon maybe go inside and look around for leaks or whatever.*



OLD Firehall

Well that old building seems to have managed to limp through one more winter. Not much to add to that except I am so happy to see spring coming, extremely happy old firehall gave us one more year.

Extra information

I get asked quite a bit as of late about potential flood so am just sharing some information am sure you have all accessed at one time or another from online.

This was from 2022 March 1

CENTRAL YUKON RIVER BASIN (CARMACKS AREA) The Central Yukon basin-averaged SWE is estimated to be **201%** of the historical median, with **174 mm** as of March 1 (Figure B). This is the highest basin snowpack estimate on record (record extends back to 1980). Carmacks monthly precipitation has been above median since November (Figure C), with cumulative precipitation being well above median on March 1. Water levels in Carmacks area rivers are likely to be well above average this spring and summer with a high potential for significant spring freshet flows. Weather conditions in March and April will determine the most probable spring scenario.

Now here is 2023 March 1

CENTRAL YUKON RIVER BASIN (CARMACKS AREA) The Central Yukon River Basin snowpack is above average. The basin-averaged SWE is estimated to be **132%** of the historical median, with **114 mm** as of March 1 (Figure B). Carmacks monthly precipitation has been near or above median since October (Figure C), with cumulative precipitation being 7% above median on March 1. Cumulated degree-days of freezing (CDDF) are 8% below average, with 2186oC-Days on March 1 (Figure D). The estimated Nordenskiold River discharge is currently above average (Figure E). The above average snowpack combined with high winter flows in the watershed suggests spring freshet flow volumes will be above average with a potential for of higher-than-normal spring freshet water levels. Weather conditions in March and April will determine the most probable spring scenario.

Now if I was a gambling man my money based on these statistics, I would be betting the flood won't be as bad as last year, that's just my opinion at the moment. April 1st they post another one of these reports.

Thought you might all be interested in what is posted online from our neck of the woods. I took the liberty of increasing size of pertinent numbers to me.

Thank You, MMF Bill Tonnersen



**Village of
Carmacks BY-LAW
#281-23**

A by-law to establish the position of Chief Administrative Officer and to make provision for appointment.

Whereas pursuant to section 183 of the Municipal Act, Chapter 154, RSY 2002, the council of the Village of Carmacks must establish by bylaw the position of Chief Administrative Officer and must appoint a person or persons to that position; and

Whereas the council of the municipality deem it proper and expedient to appoint a chief administrative officer and to enter into a contract of employment with that person;

Now Therefore, the Council of the Village of Carmacks, in open meeting assembled, hereby **ENACTS AS FOLLOWS:**

1. This by-law may be cited as the "Chief Administrative Officer Bylaw".
2. The position of Chief Administrative Officer of the Village of Carmacks is hereby established.
3. The Chief Administrative Officer shall be appointed by bylaw and shall hold office at the pleasure of council and in accordance with such terms and conditions of employment as may be established by agreement between the council and the Chief Administrative Officer.
4. The Council of the Village of Carmacks appoints Matthew Cybulski as the Chief Administrative Officer for the Village of Carmacks.
5. This appointment is effective March 1, 2023.
6. The Chief Administrative Officer shall have signing authority on behalf of the Village of Carmacks.

BY-LAW #246-18 shall be repealed on the retirement of the incumbent.

Read a first time this 21st Day of March, 2023.

Read a second time this 21st Day of March, 2023.

Read a third and final time this 4th Day of April, 2023.

Lee Bodie
Mayor

Matthew Cybulski
Chief Administrative Officer



**Village of
Carmacks By-law**

282-23

A BY-LAW OF THE VILLAGE OF CARMACKS IN THE YUKON TERRITORY TO PROVIDE THE SCHEDULE OF RATES AND FEES PAYABLE FOR ADVERTISING SERVICES OUTLINED FOR THE CARMACKS RECREATION COMPLEX.

WHEREAS Section 248 (1) of the Municipal Act provides that a Council may, by bylaw and to the extent of its jurisdiction, impose a municipal service charge; and

WHEREAS Section 232 of the Municipal Act provides that if it is in accordance with an agreement authorized by bylaw under section 229, a municipality may provide outside its boundaries a municipal service that it has power to provide in its boundaries.

NOW THEREFORE the Village of Carmacks duly enacts:

1. Title: This bylaw may be referred to as the “Arena advertisement prices be accepted as presented”.
2. Conditions:
 - a. The Advertiser agrees to pay the Annual Price to the VOC when the contract is signed. Advertising will not be placed until the full amount is paid.
 - b. The Village may refuse or alter any advertising material submitted by the Advertiser for display in the said sign frame or location if the Village deems such material objectionable or for any reason undesirable and, without limiting the generality of the foregoing, the Advertiser agrees that all advertising will comply with the Canadian Code of Advertising Standards of the Canadian Advertising Advisory Board.
 - c. The Village will, upon receipt and approval of the advertising material, install the material at the Village's cost in the agreed location.
 - d. This Agreement will be governed by and construed and enforced in accordance with the laws of the Yukon Territory.
 - e. Goods and Services Tax must be added to the following rates unless otherwise specified.

ENACTMENT

7.1 This bylaw shall come into full force and effect upon, 2023

READ A FIRST TIME THIS --th DAY of -Month-, 2023

READ A SECOND TIME --rd DAY of -Month- , 2023

READ A THIRD TIME AND FINALLY PASSED THIS _____ DAY of _____ , 2023.

MAYOR BODIE

CAO CYBULSKI

APPENDIX "A"



Village of Carmacks
 P.O.Box 113
 Carmacks, YT Y0B 1C0

Carmacks Recreation Complex - Arena Advertising Prices

Product	Quantity	Dimensions	Duration	Unit Price
Dasher Board – Sides – Rink	32	3ft X 8 ft	1 Year	\$1500
Dasher Board – Center Ice - Rink	2	3ft X 5ft	1 Year	\$2000
Dasher Board – Penalty Box - Rink	4	3ft X 3ft	1 Year	\$3000
Wall Banners – Main - CRC	10	6ft x 4ft	1 Year	\$1000
Wall Banners – Lobby - CRC	12	3ft x 6ft	1 Year	\$1000
Upper Concourse Suite - CRC	1	6ft x 8ft	1 Year	\$5000
Upper Level - Framed Posters - CRC	4	4ft x 4ft	1 Year	\$1000
Elevator Door - CRC	2	6ft x 3ft	1 Year	\$1000
Scoreboard – Rink - CRC	1	4ft x 8ft	1 Year	\$5000
TV Digital Ads – Lobby, Concourse & Changerooms - CRC	36	65" Television & 12" LCD Monitors	1 Year	\$250
In-Ice Logo – Rink - CRC	4	Neutral Zone Corners	1 Year	\$2500
Changeroom Sponsorship – CRC	3	Door Banner 2ft x 2ft & 6ft x 4ft Signage	1 Year	\$5000
Penalty Box Sponsorship - CRC	2	Box Wrapping & Bench Ad	1 Year	\$5000
Facility Sponsorship - CRC	1	***See Below***	1 Year	\$25000

*** Includes (2) In Ice Logos , Logos on Rink Entrance Doors , Dasher Board , Hallway Banner Upstairs, Hallway Banner Downstairs, Changeroom Sponsorship and a Window Banner in the Sponsored Rink ***

Telephone: (867) 863-6271
 Fax: (867)863-6606
 Email: info@carmacks.ca



Village of Carmacks
P.O.Box 113
Carmacks, YT Y0B 1C0

2023 Arena Advertising Agreement /Invoice

Please complete the agreement and return with payment to the above address:

Company Name: _____

Mailing Address: _____

City/Town: _____

Contact Person: _____

Phone: _____ Fax: _____

Email: _____

Invoiced as indicated below:

\$___ – Annual Advertising Fee – Paid March 1 st – Each Year – Includes purchased and agreed upon ad space within the Carmacks Recreation Complex
--

\$___ Annual Sponsorship of a Minor Hockey Tournament or Curling Event – Event Date

- The purchase of the sign is the responsibility of the municipality. Ownership of the sign is controlled by the advertiser.
- All new signs must be printed on a 3' X 6' or 3' x 8' crezon/premium vinyl board ad
- The advertiser assumes the responsibility of maintaining the sign to a high standard.
- The rental fee is for the period from March 1st, 2023 to April 31, 2024 unless a term longer than one year has been agreed upon by both parties.

Purchaser Signature: _____ Date: _____

CAO Signature: _____ Date: _____

Telephone: (867) 863-6271
Fax: (867)863-6606
Email: info@carmacks.ca



Village of Carmacks

By-law 283-23

A BY-LAW OF THE VILLAGE OF CARMACKS IN THE YUKON TERRITORY TO PROVIDE THE SCHEDULE OF RATES AND FEES PAYABLE FOR RECREATION SERVICES PROVIDED BY THE VILLAGE OF CARMACKS.

WHEREAS Section 248 (1) of the Municipal Act provides that a Council may, by bylaw and to the extent of its jurisdiction, impose a municipal service charge; and

WHEREAS Section 232 of the Municipal Act provides that if it is in accordance with an agreement authorized by bylaw under section 229, a municipality may provide outside its boundaries a municipal service that it has power to provide in its boundaries.

NOW THEREFORE the Village of Carmacks duly enacts:

1. Title: This bylaw may be referred to as the “Recreation Service Rates and Fees Bylaw”.
2. Conditions:
 - a. The schedule of fees to be charged with respect to goods and services supplied by the Village of Carmacks is hereby established as set out in Appendix “A” attached hereto and forming part of this bylaw.
 - b. Normal business hours shall be 9:00 AM to 9:00 PM Monday through Friday, 12:00PM to 9:00PM Saturday, and 12:00PM to 4:00PM Sundays. Monday through Friday except on statutory holidays.
 - c. All rates shall be billed on a one-hour minimum basis and on half hour increments.
 - d. Goods and Services Tax must be added to the following rates unless otherwise specified.
 - e. All rentals are subject to the Village of Carmacks – Rental Agreement

ENACTMENT

7.1 This bylaw shall come into full force and effect upon, 2023

READ A FIRST TIME THIS 21st DAY of -March-, 2023

READ A SECOND TIME 21st DAY of -March-, 2023

READ A THIRD TIME AND FINALLY PASSED THIS _____ DAY of _____, 2023.

MAYOR BODIE

CAO CYBULSKI

APPENDIX "A"



Recreation Department
 Village of Carmacks
 P.O. Box 113
 Carmacks, YT Y0B 1C0

2023/24 – Recreation User Fees - *** All price points including tax

Age Group/ Membership Type	Single Visit (Fitness, Gym, Rock Climbing Wall, Free Skate)	4 Punch Pass (Fitness, Gym, Rock Climbing Wall,)	10 Punch Pass (Fitness, Gym, Rock Climbing Wall,)	Monthly Membership (Fitness, Gym, Rock Climbing Wall,)	3 Month Membership (Fitness, Gym, Rock Climbing Wall,)	6 Month Membership (Fitness, Gym, Rock Climbing Wall,)	1 Year Membership (Fitness, Gym, Rock Climbing Wall,)
Adult	\$6	\$12.50	\$35	\$35	\$75	\$125	\$200
Child/Youth	\$4	\$12.50	\$25	\$25	\$55	\$90	\$160
Family				\$60	\$125	\$200	\$360
Senior	\$4	\$12.50	\$25	\$25	\$55	\$90	\$160

Phone: (867)-863-6271 ext.202
 Email: recreation@carmacks.ca

VILLAGE OF CARMACKS - RECREATION CENTRE RENTAL RATES

Please email complete form with SUBJECT: RENTAL APPLICATION to: recreation@carmacks.ca
or drop off completed forms at the Recreation Center during regular business hours.

REGULAR RENTALS

ROOM	FEATURES	HOURLY RATE	PrimeTime	BEST SUITED FOR
TAX NOT INCLUDED				
Gymnasium	Full Sized Gym	\$40.00/hr (\$250 all day)	N/A	Commercial Enterprise Government Activities Presentations
SPECIAL NOTE: AVAILABILITY MAY VARY DUE TO KIDS CLUB BETWEEN 3:00PM-6:00PM				
Multi-Purpose Room	Comfortable seating Television Access Kitchen Proximity	\$30.00/hr (\$200 all day)	N/A	Conference Meetings Birthday Parties
SPECIAL NOTE: GREAT FOR FUND-RAISING EVENTS, MEETINGS AND YOUTH ACTIVITIES				
Meeting Room	Open Floor Plan Mini Bar Balcony Access	\$30.00/hr (\$200 all day)	N/A	Conference Meetings Private Functions Presentations
SPECIAL NOTE: NATURAL LIGHT, OUTDOOR ACCESS, QUIET SPACE IDEAL FOR CLASSROOM SETTINGS				
Kitchen	Fridge and Freezer Gas stove and fryer Lots of prep space	\$35.00/hr (\$225 all day)	N/A	Great for preparing meals for events and food storage
Hockey Ice-Pad (Adult)	Full Length Ice Slab Rental	\$160/hr - Prime \$100/hr Non-Prime	Monday to Friday: 3PM -8PM 11AM-8PM (Sat)	Hockey Programming
Hockey Ice-Pad (Minor)	Full Length Ice Slab Rental	\$100/hr -Prime \$65/hr Non-Prime	Monday to Friday: 3PM -8PM 11AM-8PM (Sat)	Hockey Programming
Curling Ice-Pad	Full Length Curling Slab - 3 Ends	\$130/hr - Prime \$100/hr Non-Prime	Monday to Friday: 3PM -8PM 11AM-8PM (Sat)	Curling Programming

Floor Slab (May to September) ***Seasonal***	Full Length Concrete Slab Rental - Rink Floor	\$60/hr or \$400 All Day	N/A	Camps, Birthday Parties, Bazaar, Sports, and more
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SPECIAL NOTE: ADDITIONAL FEES APPLY FOR EQUIPMENT RENTAL, SEE ITEM BREAKDOWN BELOW

SPECIFIC RENTALS

IN ADDITION, A \$200.00 DEPOSIT WILL BE REQUIRED FOR ALL EVENTS BELOW

ROOM	FEATURES	RATE	DEPOSIT FOR PARTIES	DETAILS
Funeral	Includes Gym and Kitchen	\$250.00	N/A	
Headstone Potlatch	Includes Gym and Kitchen	\$250.00	N/A	
Wedding	Includes Gym and Kitchen	\$1,000.00	N/A	

Revised January 2023

EQUIPMENT RENTALS

KEY DEPOSITS WILL ONLY BE HANDED OUT TO LONG-TERM RENTALS

ITEM	RENTAL RATE	CONDITIONS
Public Address System	\$40.00	Without Staff Set-Up
TV and DVD or Projector	\$20.00	Does Not Leave The Building
Facility Wifi Access	\$25.00	Per Day
Dishes and cookware	\$35.00	Does not leave the building
Cotton Candy/Popcorn Machines	\$25.00 each	Renter supplies materials needed

Snowshoes	\$5.00/day	Per Pair
Lockers	\$5.00/month	User supplies their own lock
Bouncy Castle	\$50.00/hr	Includes staff / set-up
Coffee and Tea service	\$25.00 / without Coffee & Tea \$50.00 / with Coffee & Tea	Read Options





Village of Carmacks

P.O.Box 113

Carmacks, YT Y0B 1C0

Carmacks Recreation Complex - Arena Advertising Prices

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Village of Carmacks

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2023 Arena Advertising Agreement /Invoice

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Company Name: _____

Mailing Address: _____

City/Town: _____

Contact Person: _____

Phone: _____ **Fax:** _____

Email: _____

Invoiced as indicated below:

\$___ – Annual Advertising Fee – Paid March 1 st – Each Year – Includes purchased and agreed upon ad space within the Carmacks Recreation Complex
\$___ Annual Sponsorship of a Minor Hockey Tournament or Curling Event – Event Date

- The purchase of the sign is the responsibility of the municipality. Ownership of the sign is controlled by the advertiser.
- All new signs must be printed on a 3' X 6' or 3' x 8' crezon/premium vinyl board ad
- The advertiser assumes the responsibility of maintaining the sign to a high standard.
- The rental fee is for the period from March 1st, 2023 to April 31, 2024 unless a term longer than one year has been agreed upon by both parties.

Purchaser Signature: _____ Date: _____

CAO Signature: _____ Date: _____

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Village of Carmacks

By-law 284-23

A BY-LAW OF THE VILLAGE OF CARMACKS IN THE YUKON TERRITORY TO PROVIDE FOR THE ADOPTION OF THE 2023 ANNUAL OPERATING BUDGET.

WHEREAS Section 238 (1) and (2) of the Municipal Act 2002, being Chapter 154 of the Revised Statutes of the Yukon and amendments thereto, requires Council to have prepared and adopted an Annual Operational Budget, and

WHEREAS Section 239 (1) of the Municipal Act 2002, being Chapter 154 of the Revised Statutes of the Yukon and amendments thereto, requires that no expenditure shall be made that is not provided for in the Annual Operational Budget, as adopted or amended by Council;

WHEREAS Section 13 (3) of the Municipal Finance and Community Grants Act 2002, being chapter 155 of the Revised Statutes of Yukon and amendments thereto, allows Council to decide allocation of the comprehensive grant required, for a specified fiscal year, to be spent on infrastructure projects and operation and maintenance expenses.

NOW THEREFORE the Council of the Village of Carmacks in an open meeting duly assembled enacts as follows:

1. **SHORT TITLE**
This by-law shall be known as the Annual Operating Budget By-law 2023; and
2. **BUDGET ATTACHED**
The Budget attached hereto as Schedule "A", and forming part of this By-law are hereby adopted.
3. **COMPREHENSIVE GRANT ALLOCATION**
The allocation for the comprehensive grant for the 2022 budget shall be 100% for operational activities and 1.52% for capital reserves due to increased operational expenses resulting from multiple new facilities in the VoC infrastructure (Arena & Firehall). Capital Reserves to be adjusted at year end after 1 year of fiscal data regarding operational expenditures is gathered.
4. **ENACTMENT**
This by-law shall come into force and effect upon the final passing thereof.

By-law 278-22 is hereby repealed.

Read a first time this 4th day of April 2023.

Read a second time this 4th day of April 2023.

Read a third and final time this 4th day of April 2023.

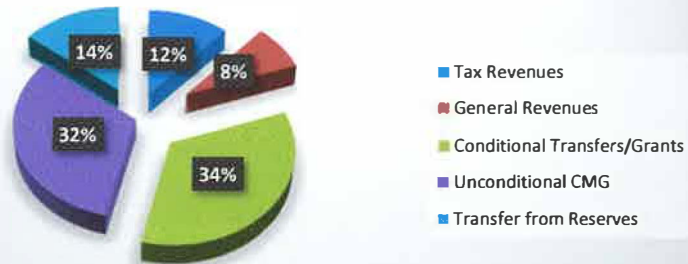
Lee Bodie, Mayor

Matthew Cybulski, CAO

Village of Carmacks 2023 OM Budget

Description	2023 Budget	2022 Budget	2022 Actuals
	\$	\$	\$
Revenues			As at Nov 17, 2022 (unaudited)
Tax Revenues	551,705	524,252	547,882
General Revenues	386,290	220,330	186,206
Conditional Transfers/Grants	1,624,600	3,852,507	481,126
Unconditional CMG	1,526,201	1,465,989	1,465,989
Transfer from Reserves	680,620	304,160	0
Total Revenues	4,769,416	6,367,238	2,681,203
Expenditures			
Administration	638,805	665,224	484,165
Administration Building	35,572	35,447	22,534
Council	153,600	167,707	95,045
Duplex	13,740	13,401	10,761
Environmental Health	232,300	228,004	169,432
Fire Department	152,654	106,137	58,934
Public Works	608,061	631,362	428,133
Recreation Centre	1,286,789	793,908	565,243
Visitor Services	57,895	109,736	35,849
Total Operating	3,179,416	2,750,926	1,870,096
Capital Expenditures	1,590,000	3,616,312	
Transfer to (from)			
Total Expenditures	4,769,416	6,367,238	1,870,096

2023 Revenue



2023 Expenses

