

Agenda 24-05

Regular Meeting of the Council of the Village of Carmacks, Yukon to be held in the Council Chambers of the Carmacks Municipal Building at 7:00 PM on Tuesday, March 5, 2024.

1. CALL TO ORDER

2. AGENDA

(motion to adopt)

3. ADOPTION OF MINUTES

(motion to adopt)

3.1 Rescheduled meeting of February 27th, 2024

4. DELEGATION

4.1 RCMP Monthly Report

5. CORRESPONDENCE

5.1 PlayQuest – Carmacks Splash Pad Design Options (Review)

6. REPORTS

6.1 Council Activity Reports

6.2 Mayor Report

6.3 Public Works Report

6.4 Finance Report

6.5 CAO Report

6.6 AYC

7. ACCOUNTS PAID AND PAYABLES

8. BYLAWS

8.1 Cemetery By-Law 296-23 (First Reading)

(motion to adopt)

8.2 Rezoning – Variance Application of Lot 146 (First Review)

9. NEW & UNFINISHED BUSINESS

9.1 Carmacks Recreation Master Plan

(motion to adopt – preceding By-Law)

9.2 AYC and FCM – Council Registration Plan

(motion to adopt)

10. QUESTION PERIOD

11. INCAMERA

(motion to go in and out of session and recorded time)

12. ADJOURNMENT

**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE
VILLAGE OF CARMACKS ON FEBRUARY 27, 2024 IN THE MUNICIPAL COUNCIL
CHAMBERS**

PRESENT: Mayor: Lee Bodie
Councillors: J. Lachance, D. Mitchell, H. Belanger
Staff: CAO Matt Cybulski, L. Snyder
Delegation: RCMP, Balance BioGas
Regrets: Councillor D. Hansen

ORDER: Mayor L. Bodie called the meeting to order at 7:00 PM.

AGENDA: Council reviewed the agenda.

24-04-01 M/S Councillors J. Lachance/D. Mitchell motioned that the agenda be accepted as presented.

CARRIED

MINUTES: From the regular meeting on February 6, 2024

24-04-02 M/S Councillors J. Lachance/D. Mitchell motioned that the minutes be accepted as presented.

CARRIED

DELEGATION:

RCMP presented their report for February 2024.

CORRESPONDENCE:

5.1 YG and Stantec reported on the progress for Flood Mapping.

5.2 Balance BioGas did a presentation regarding biodigesters and gasifiers for use in the landfill.

5.3 CAO Cybulski presented a program Escribe Civic Engagement and Online Meeting Manager to assist with council meetings being available on the website.

24-04-03 M/S Councillors J. Lachance and H. Belanger motioned that the program be purchased.

CARRIED

5.4 Tantalus School requested 3 council members to be judges for the Science Fair on March 7, 2024.

REPORTS:

Councillor Activity Reports

Councillor J. Lachance

He attended the curling bonspiel, planning for Winterlude, assisting with organizing for minor hockey. During fire practice they did a walk through of the new SCBA fill station provided by FMO and VOC. Commented that by understanding how disposal of waste and recycling works at the landfill it can be done with no cost to the resident.

Councillor D. Mitchell has nothing to report.

Councillor H. Belanger has nothing to report.

Mayor's Report

The Mayor has been receiving a lot of questions about the landfill and has been getting lots of good feedback.

He signed up for a housing strategy conference.

CAO Report

CAO Matt Cybulski presented Council with a written report.

Municipal Maintenance Report

No report

Fire Department Report

No report

AYC Report

Councillor D. Hansen not available for a report.

ACCOUNTS PAID AND PAYABLES

Council read the report provided. No questions

BYLAWS

The cemetery bylaw was tabled to next meeting.

NEW AND UNFINISHED BUSINESS

9.1 CAO Cybulski presented 2 software programs to assist with Asset Management.

24-04-04 M/S Councillors J. Lachance and D. Mitchell motioned that the program MainTain be purchased.

CARRIED

QUESTION PERIOD

No questions from the public.

IN-CAMERA

Motion to move into Closed Meeting in accordance with the Yukon Municipal Act, Section 213 (3) (a) if in the case of a council, the council decides during the meeting to meet as a council committee to discuss a matter;

No in camera.

ADJOURNMENT

24-04-05 M/S Councillor J. Lachance motioned to adjourn the meeting at 9:25 PM.

Mayor L. Bodie adjourned the meeting at 9:25 PM.

Mayor Lee Bodie

CAO Matt Cybulski

**MONTHLY
MAYOR’S / CHIEF’S
POLICING REPORT
February 2024**

**Carmacks Detachment
“M” Division Yukon**

Canada 



OCCURRENCES	<u>February</u> <u>2024</u>	Year to Date 2024	<u>February</u> <u>2023</u>	Year Total to February 2023
Assaults (All Categories)	2	8	3	8
Assistance/Suspicious Occurrence	2	2	2	6
Break and Enters	0	1	0	0
Cause Disturbance / Mischief/Breach of Peace	6	9	4	20
Drugs (all categories)	1	2	1	3
Fail to comply with conditions	0	0	1	2
False Alarms	4	6	2	2
Impaired Driving	5	6	0	2
Liquor Act	0	0	0	0
Mental Health Act	1	1	1	1
Missing Persons/Requests to Locate	1	1	0	0
Sexual Assault	0	1	1	2
Thefts (all categories)	4	4	0	1
Traffic (Speeding/Prohibited driver/etc)	2	3	5	12
Uttering Threats	0	4	1	1
Vehicle Collisions	2	5	0	5
Wellbeing check	2	4	1	2
Other	5	10	5	19
Total Calls for Service	37	67	27	86

Service Calls Involving Alcohol	14	27	8	23
Prisoners held locally	4	4	2	3

Next Carmacks Circuit Court: March 13th, 2024

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved priorities are (1) Drug and alcohol enforcement

(2) Enhance road safety (speeders, impaired driving, and commercial vehicle enforcement)

(3) Youth and community involvement

(1) Throughout the month members conducted proactive enforcement / crime prevention efforts relating to impaired driving and alcohol consumption and the Gold Dust Lounge and licensed community events. The curling bonspiel presented challenges, however, members stayed at the event for the entirety of night to deter people from impaired driving by either preventing them from getting into their vehicle or assisting them in arranging a sober driver. There were no traffic incidents or reports of violence stemming from the curling bonspiel weekend.

(2) The tow company was kept busy this month with 6 vehicle seizures as a result of traffic enforcement. Four of those individuals were charged with offences under the Criminal Code including three relating to impaired driving. Officer discretion was also exercised in numerous circumstances where education was deemed more appropriate during interactions involving more minor Motor Vehicle Act infractions.

(3) Cpl. MacNeil took part in the curling bonspiel after a team reached out for a fourth due to one teammate being unavailable. Members were also present at the concert and karaoke events held in the evenings. Although he is on paternity leave, Cst. Beauchamp has continued to help throughout the month with the Tantalus School's archery program.

Notable Occurrences:

With tax season in full force there will likely be an uptick reported frauds or attempted fraudulent acts. The community is reminded to NOT share any personal information such as their legal name, date of birth, social insurance number, etc. with callers who claim to be from the Canada Revenue Agency, Service Canada, a former employer, police, or anyone calling to collect monies owed. People have been calling in to report suspicious calls or ask for information, and several attempted scams have been prevented as a result.

Should you have any questions or concerns regarding this report, please feel free to contact me.

Cpl. David MacNeil NCO i/c – Carmacks Detachment

Telephone: 867-863-2677

Email: david.macneil@rcmp-grc.gc.ca

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FEB 14 2024



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DESIGN | SUPPLY | CONSTRUCT



Carmacks - Spray Pad Design Options

Toll free 1.855.980.8118 E info@playquest.ca W playquest.ca



THANK YOU

Thank you for taking your valuable time to review our design and construction proposal for your spray park! We appreciate this opportunity to provide you with this exciting design.

Our company has been involved in a wide range of recreational projects all over western Canada and has completed hundreds of playground and water park projects. Over the years we have increased our scope to become a complete design, supply and construction firm which is also an exclusive distributor of many high quality recreational product lines including the Vortex Aquatic equipment which is being used in this proposal.

Vortex is the world leader in aquatic play equipment and has the most installations in North America than any other manufacturer and is proudly Canadian company. Vortex provides the highest quality water playground equipment available and is continually providing new and innovative water features. With thousands of splashpad installations worldwide Vortex equipment is ideally suited for your next water park project.

We look forward to discussing this project further with you and tailoring it to your specific needs. We know that our proposed equipment selection and design will bring joy and excitement to the children and families of your community. We appreciate your consideration and value this opportunity to earn your business.

Best wishes,

KELLY SYMBORSKI

Project Consultant

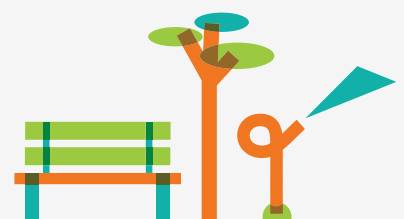
C 587.983.19621

E kellys@playquest.ca



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SUPPLIER EXPERIENCE

PlayQuest Recreation is a full-service recreation equipment company with an extensive history in all aspects of parks design and construction, playground installation and related construction.

We pride ourselves in offering recreation products with a focus on safety and innovation. Our company offers complete solutions including, sales, design, site preparation, installation and maintenance.

PlayQuest has extensive experience designing, installing and operating recirculating spray park systems.

With four mechanical engineers on staff we have the ability to provide engineering review, approval and manage the construction of these projects.

PlayQuest Recreation has been constructing spray parks since 2005 and has completed over 100 spray parks in Western Canada.

PlayQuest Recreation is the exclusive authorized distributor of Vortex Aquatic equipment in Manitoba, Saskatchewan, British Columbia and Alberta.

PlayQuest Recreation is the exclusive authorized distributor of Vortex Aquatic equipment in Manitoba, Saskatchewan, British Columbia and Alberta with our hub offices in Steinbach, MB, Melfort SK, Edmonton, Calgary, AB, Kelowna, BC, Delta, BC and in Black Creek, BC.

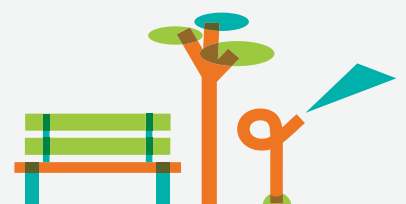
We have 13 year round full time staff with about 15 seasonal construction staff that join us in spring. Most of our seasonal staff are returning employees.

Vortex Aquatic Structures International (www.vortex-intl.com) is the leading manufacturer and supplier of water features for recreational aquatic play. With over 6,000 installations worldwide, our offering covers every market from municipal Splashpads to large scale water parks, hotels & resorts, family entertainment centers and private developments including health & fitness clubs.

If your splashpad requires replacement parts over the lifespan of the equipment Vortex Aquatic Structures maintains a complete database of installed equipment and can provide replacement parts and equipment simply by referring to your Project ID number.

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CONSTRUCTION DETAILS

Splashpad Construction Detail with a Water Recirculation System installed in a Building

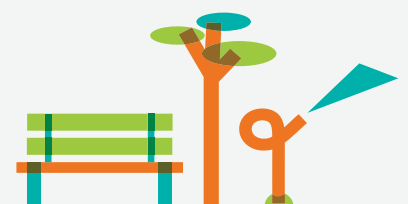
- Excavate up to 300 mm and stockpile material onsite,
- Pad elevation determined in consultation by owner
- If subsoil is unsuitable then further excavation may be required at additional cost
- Construct feature foundations
- Install drain system using 6" piping, install feature lines using schedule 80 PVC
- Supply and install crushed aggregate to a depth of 150 mm and compact
- Construct concrete deck - 10mm rebar, 450 mm o/c, place and finish 150 mm thick pad with slab thickening around all features and drains, light to medium broom finish.
- Concrete specification 32 MPa, 5-8% air, Type 10, provide crack control cuts
- Assemble and install water play equipment.
- Grade site with existing topsoil up to 6 feet around deck, final landscaping not included

Water Quality Management System installed in Building

- Install Water Quality Management System in the building provided by PQ.
- Construct feature piping vault to allow for proper gravity draining of the spray deck for winterizing procedures.
- Excavate as required for water containment system, pour concrete base complete with anchor bolts, install water containment system
- Install chemical reservoirs and connect to water treatment system
- Supply and install interconnecting piping between water containment system, chemical reservoirs and water treatment system
- including sand filter media and chemicals for startup

Utility Connections

- The drain line connection will run 3 feet past the edge of the tank, connection by others. Any backwater valve is to be provided by the utility contractors.
- Water supply is to be connected 3 feet past the edge of the tank. A 2" line is adequate to supply fill and make up water for a recirculation system. Any necessary backflow preventer, meter and pressure regulation provided by others.
- Electrical service, meter, breaker panel, and breakers to be supplied by others. The system requires 220/240 VAC single Phase approximately 50 to 60 amps depending on specific design.





Quotation

8440 45 Street NW
 Edmonton, Alberta T6B 2N6
 Toll Free: 1-855-980-8118
 info@playquest.ca

Date	Quotation No.
2024-02-14	

Name/Address
Villiage Of Carmacks Atten : Matthew Cybulski P.867-332-1516 E. coa@carmacks.ca

Ship To

Sales Contact	Terms	Project
Kelly Symborski	50% Deposit, Balance on Receipt	

Qty	Unit	Description	Rate	Total
		Spray Pad		
		Concept A - Budgetary - WQMS 1200 sq ft Features as per render		45,000.00
		Water Treatment System - Single Loop Including		129,000.00
		- Feature pump module- Manifold & Solenoid module- Filtration module- Maestro Controller- Becsys 3 chemical controller- 1 Phase Power, 208-230V- Two 50 gallons double containment chemical reservoirs- Water Containment System— automatic water, level system, stainless steel anchoring system, fiberglass access, ladder, aluminum lockable lid - Start up and onsite Training-Rain Diverter System with Debris Control System w controller *includes embed shipping Construction services for Spray Park as detailed in proposal, includes building as shown- installed Client to provide electrical, sewer and water to building Construction services for Spray Park as detailed in proposal travel/accommodation/commissioning/shipping -TBD NOTE - This is for budgetary purposes only.		250,000.00

Considerations
 Please note: Due the impact of COVID-19 on supply chains, lead times for equipment may vary. Items/service not mentioned in this scope of work may be subject to additional cost. This quote is based on known conditions from information provided. * Quote is valid for 30 days

ACCEPTANCE OF PROPOSAL	Subtotal	\$	424,000.00
I hereby acknowledge and agree that I have reviewed the above proposal and have reviewed the proposed equipment and that the design and colours satisfy ALL the buyers' requirements for pricing, equipment, colour, and surfacing. I hereby approve the proposal, pricing, design, site plan, colours and scope of work. Additionally, I hereby acknowledge and agree to the terms and conditions contained in this Proposal / Purchase Agreement.	GST	\$	21,200.00
	Total	\$	445,200.00

Legal Name of Company or Organization: _____
 Print name of authorized officer _____ Signature of authorized officer _____
 Ph: _____ Email: _____ Date: _____
 Ship to Address: _____
 Site Contact Name: _____ Ph: _____ Email: _____

TERMS AND CONDITIONS: 50% due upon acceptance of proposal. 30% payable prior to shipping. 20% due upon substantial completion. (unless otherwise specified)
 This quote is based on known conditions from information provided. Items/service not mentioned in this scope of work may be subject to additional costs. Any alteration or deviation in scope of work, quantities, or depths quoted will become an extra charge over and above the estimate/quote and invoiced back to the buyer on a force account. Further, in the event the site is not ready as agreed to or delays are experienced that are out of the control of PlayQuest the seller will not be liable for any penalties or costs due to the extended time for the completion of the installation. All equipment remains the property of PlayQuest until payment is received in full.



3D RENDERINGS

In this section the following information and spray deck drawings are found.

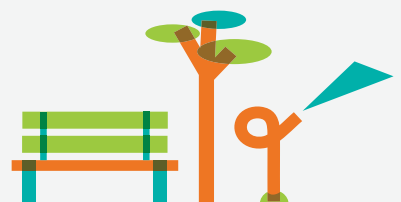
Multiple 3D Rendering Views from Different Perspectives

3D Renderings Views are found which show approximately how the completed spray deck will look from different places around the spray deck and give a rough idea of how people will see the park and how the colours and equipment is coordinated.

There are multiple views.

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All 3D renders shown are for illustration purposes only. Actual colors, textures and finishes may differ from renders.



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SPLASHPAD DIMENSION

TOTAL AREA : 1200 ft²

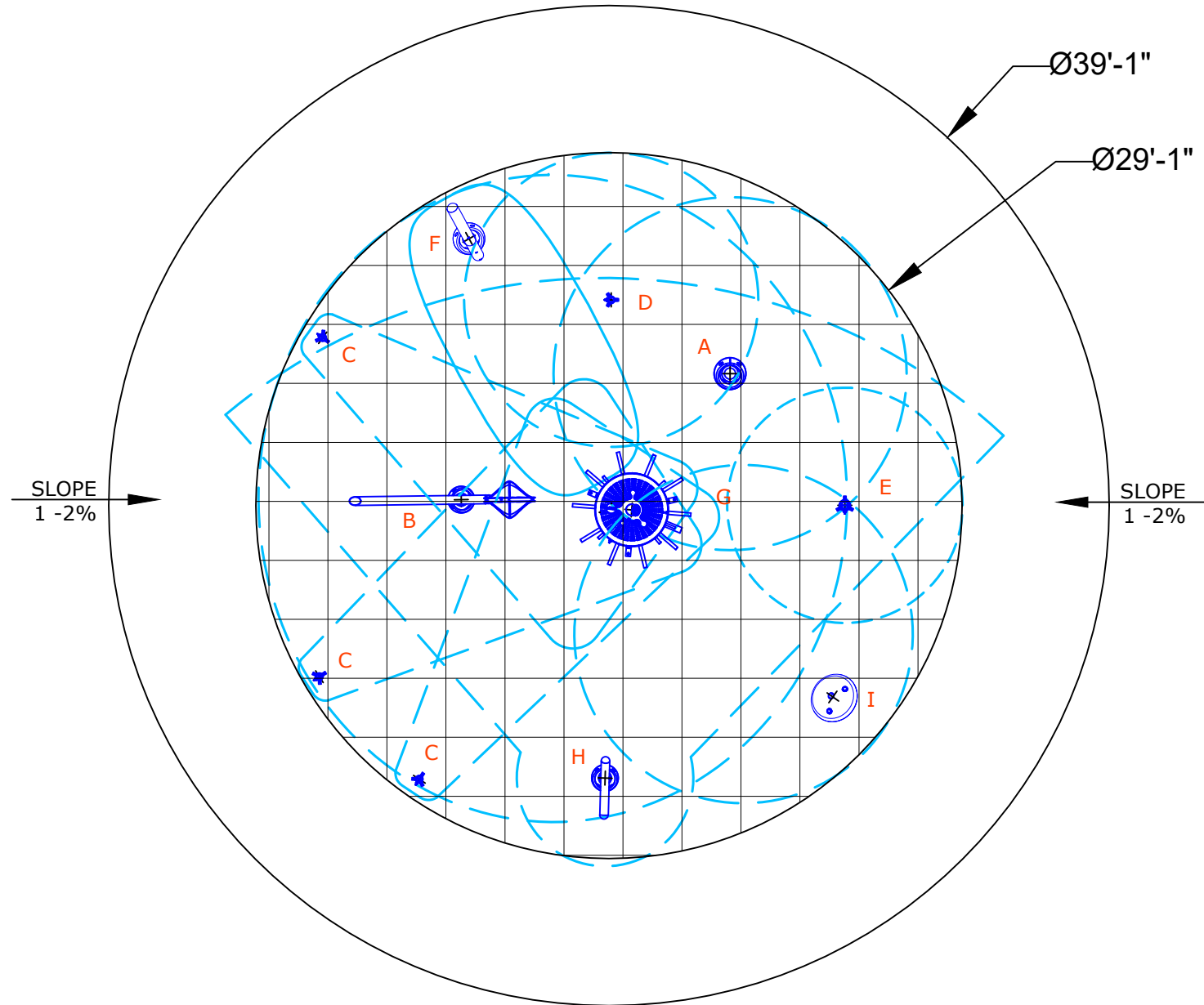
SPRAY AREA : 665 ft²

GRID SIZE : 2 x 2 ft

PRODUCT LEGEND

REF	PRODUCT	QTY	GPM	LPM
A	Aqua Dome N°1 VOR 0555	1	14	53
B	Bamboo Flower N°1 VOR 7723	1	4	15.1
C	Directional Jet N°1 VOR 0305	3	6	22.7
D	Geyser N°1 VOR 0301	1	7	26.5
E	Jet Stream No.2 VOR 0325	1	4	15.1
F	Silhouette N°3 VOR 7774	1	6	22.7
G	Smartpoint N°1 Post VOR-1910	1		
H	Tube N°1 VOR 0220	1	5	18.9
I	Waterbug N°2 VOR 7581	1	6	22.7
TOTAL		11	52	196.7

5'[1.5m] SPRAY FREE CONCRETE AREA ALL AROUND THE SPLASHPAD





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SPLASHPAD DIMENSION

TOTAL AREA : 846 ft² 79m²

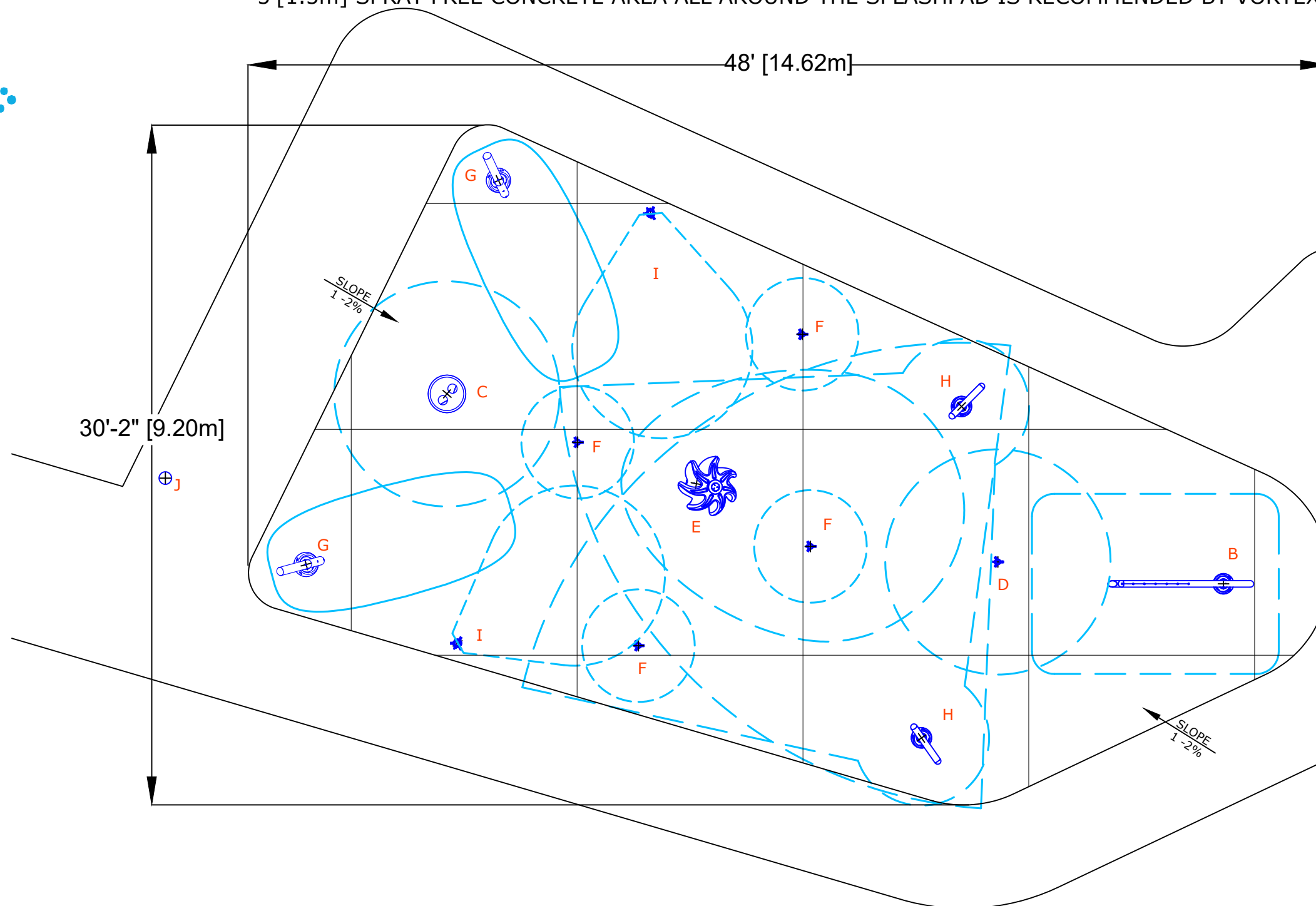
SPRAY AREA : 846 ft² 79m²

GRID SIZE : 10 x 10 ft 3 x 3 m

PRODUCT LEGEND

REF	PRODUCT	QTY	GPM	LPM
B	Bamboo Rain VOR 7730	1	9.5	36
C	Frog N°4 VOR 7203	1	45	170.3
D	Geyser VOR 0301	1	7	26.5
E	Helio N°3 VOR 7238	1	3	11.4
F	Jet Stream N°1 VOR 7512	4	10	37.9
G	Silhouette N°3 VOR 7774	2	12	45.4
H	Tube N°1 VOR 0220	2	10	37.9
I	Wave VOR 0327	2	11	41.6
J	Bollard Activator N°1 VOR 600	1		
		QTY	GPM	LPM
TOTAL		15	107.5	407

5'[1.5m] SPRAY FREE CONCRETE AREA ALL AROUND THE SPLASHPAD IS RECOMMENDED BY VORTEX





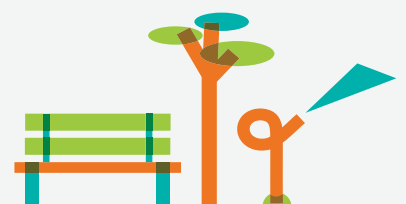
PLAY VALUE PLANNING

In this section the following information and spray deck drawings are found.

This page highlights some of the creative thoughts the designer used when choosing play features. With an eye to creating different play experiences for the users we can enhance the play by incorporating such concepts as tactile, kinetic, & circuit play. See this page for more detail.

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Our aquatic play spaces
don't just entertain,
they foster...

**GROWTH
IMAGINATION
INTERACTION
ENDLESS THRILLS
& MEMORIES**

PLAY VALUE PLANNING

Aquatic play success doesn't just happen, you have to design for it. We optimize all our installations for your user mix, site size and location and other specific needs by...

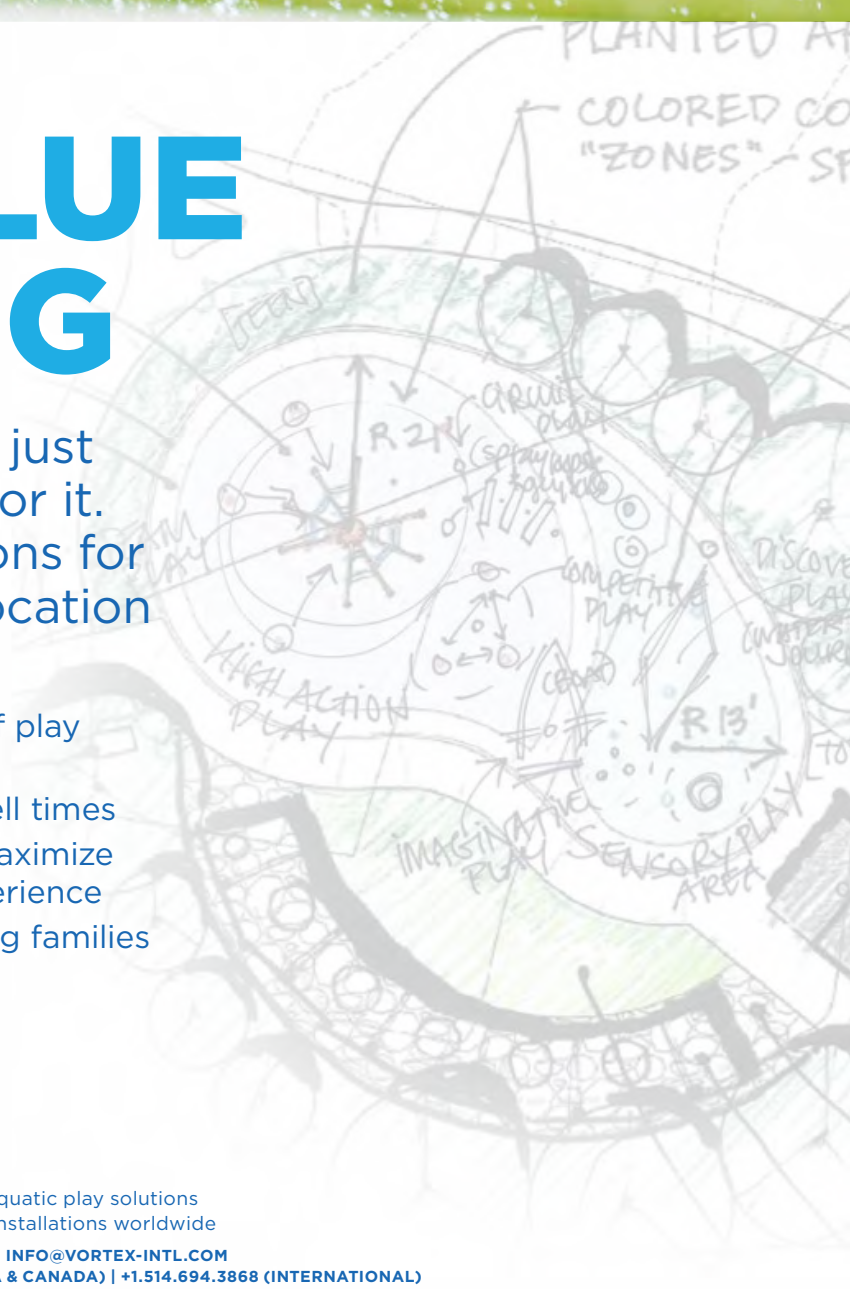
- ✓ Seamlessly integrating multiple types of play experiences for different age groups
- ✓ Keeping play engaging to lengthen dwell times
- ✓ Integrating a diversity of products to maximize play value and enhance the overall experience
- ✓ Creating everlasting memories that bring families back again and again

LET'S PLAY!



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with over 6,500 installations worldwide

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PLAY EXPERIENCES

GLOSSARY



SENSORY

A sensory-rich play experience that stimulates multiple sense experiences; touch, sound, smell, sight, etc.



TACTILE

An experience rich in the feeling of and discovery of the various textures of water; particularly a discovery-based playtime that stimulates the tactile senses of young children.



FLOW

An experience in which the flow of water is deviated/manipulated by the user through means of opening/closing gates, sliding barriers, etc.



MISTY

A cloud-like experience made from a misting water effect.



KINETIC

An interactive experience that involves manipulation of a play product itself by a child; rotating, spinning, opening/closing, etc.; product interaction.



ICONIC

A visually-stimulating centerpiece feature that serves as a gathering place to experience a grand effect of water.



CIRCUIT

An experience made up of at least 3 varying water effects that encourage passage and movement from feature to feature.



SPRAY

An experience based on human-to-human interaction, elicited by aimed direct streams of water controlled by the users.



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PLAY EXPERIENCE: **CIRCUIT**

An experience made up of at least 3 varying water effects that encourage passage and movement from feature to feature.



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PLAY EXPERIENCE: **FLOW**

An experience in which the flow of water is deviated/manipulated by the user through means of opening/closing gates, sliding barriers, etc.



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PLAY EXPERIENCE: **ICONIC**

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PLAY EXPERIENCE: **KINETIC**

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PLAY EXPERIENCE: **MISTY**

A cloud-like experience made
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PLAY EXPERIENCE: **SENSORY**

A sensory-rich play experience that stimulates multiple sense experiences; touch, sound, smell, sight, etc.

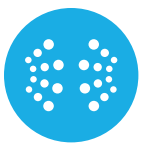


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PLAY EXPERIENCE: **SPRAY**

An experience based on human-to-human interaction, elicited by aimed direct streams of water controlled by the users.



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**A CLEAR
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PLAY EXPERIENCE: **TACTILE**

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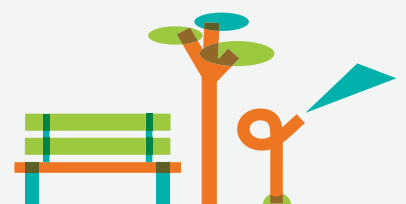


FEATURES DETAILS

In this section the specific details for each proposed feature can be found starting with a close up view of the feature which helps customers to know exactly what the feature will look like.

Other information provided is:

- How the water will spray and look from close up. Often it is hard to see any detail on the 3D renderings.
- Ideas on how it can be used and played with highlighting types of play it will encourage
- Technical information such as physical size, spray area, water usage, and pressure
- Technologies that the feature incorporates.
- Often the overall 3Ds don't tell the whole story, these documents tell if the feature rotates, has buttons, or other interesting features which would otherwise be missed during a design review.



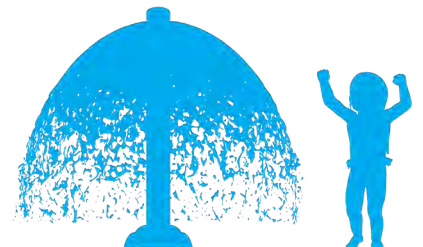


Ideal age group: For all ages

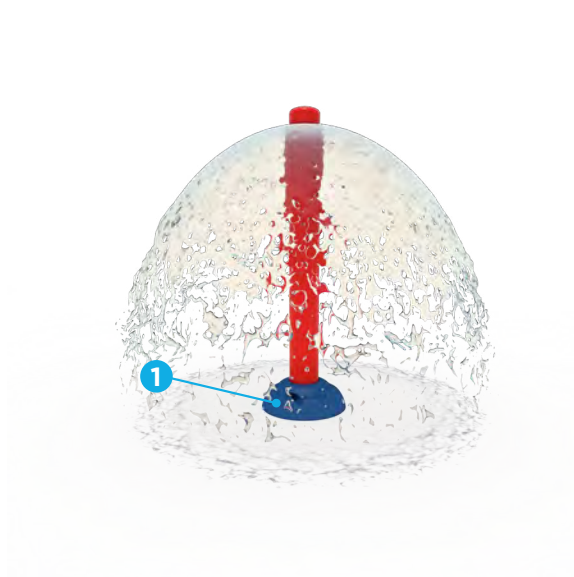
VOR 0555 AQUA DOME N°1

PRODUCT HIGHLIGHTS

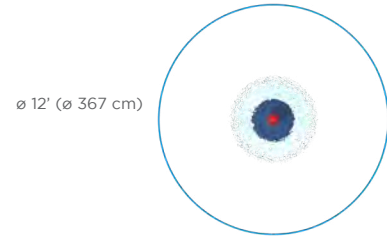
- Mesmerizing laminar bell shaped water effect
- Encourages different types of game playing



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Spray Zone



H/W/L	Pressure
45/14/14 in	5 -10 PSI
114/36/36 cm	0.3 -0.7 BAR

Flow	Smartflow
10 -18 GPM	-
37.9 -68.1 LPM	-

Color Choices: Vortex colors or polished

VORTEX EXCLUSIVE TECHNOLOGIES

This product features the following technologies that are unique to Vortex.



TOEGUARD™

- Soft-touch Elastomer
- Protects children's toes from anchoring hardware
- Durable, vandal resistant, resistant to chemicals
- Infused with a UV resistant bright color
- Available in one or two pieces ensuring tight fit to post

WATER EFFECTS

- 360° laminar water (1)



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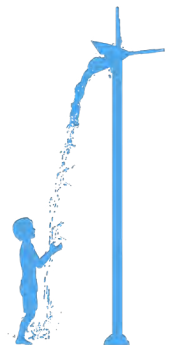


Ideal age group: 2 years and up

VOR 7559 FLOWER N°7

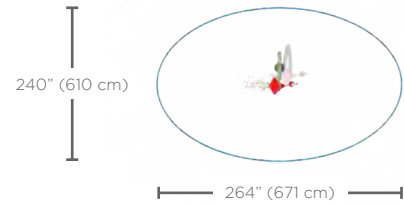
PRODUCT HIGHLIGHTS

- Predict and anticipate when the dumping water flower will spill over
- Encourages communicative and interactive experiences
- Provides a visual experience by casting colorful shadows with the Seeflow™





Spray Zone



H/W/L	Pressure
153/15/51 in	5-10 PSI
389/38/130 cm	0.3-0.7 BAR

Flow	Smartflow
3-5 GPM	-
11.4-18.9 LPM	-

Color Choices: Vortex colors or polished

VORTEX EXCLUSIVE TECHNOLOGIES

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TOEGUARD™

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- Protects children's toes from anchoring hardware
- Durable, vandal resistant, resistant to chemicals
- Infused with a UV resistant bright color
- Available in one or two pieces ensuring tight fit to post



SEEFLOW™

- Impact-resistant polymer
- Resistant to UV rays and chemicals
- Colorful reflections are created with the combination of bright colors, water, and sunlight
- Manufactured with up to 40% pre-consumer recycled materials
- Reusable at the end of life

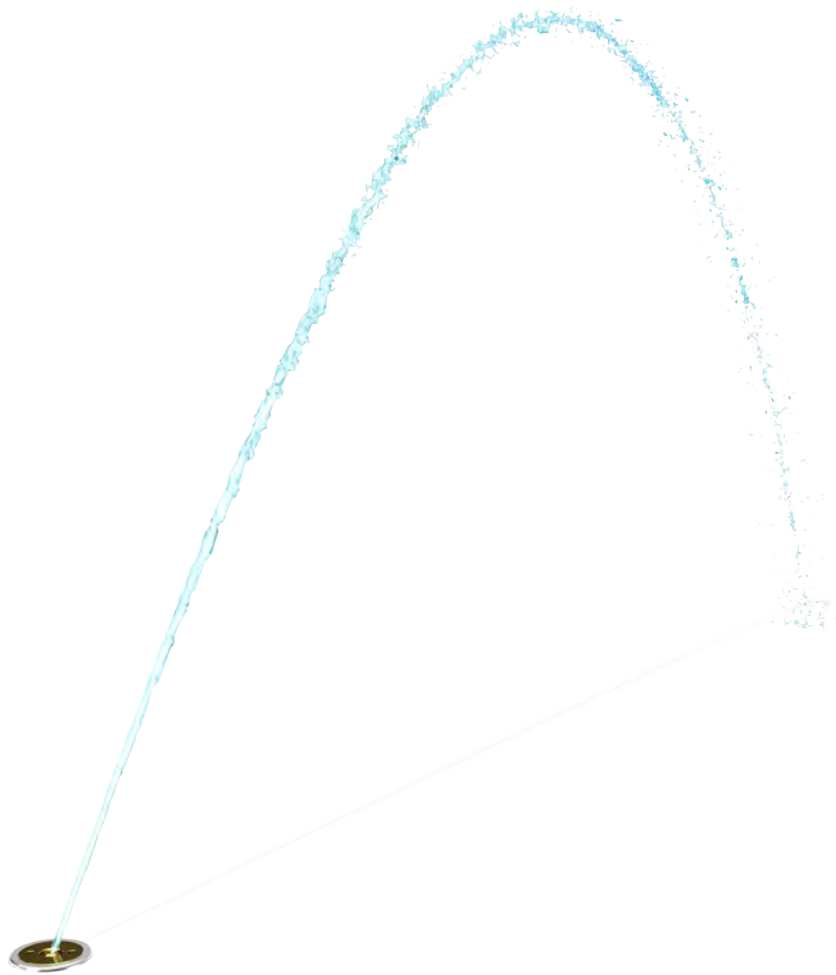
WATER EFFECTS

- Dumping water flower (1)



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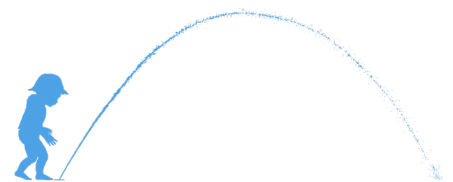


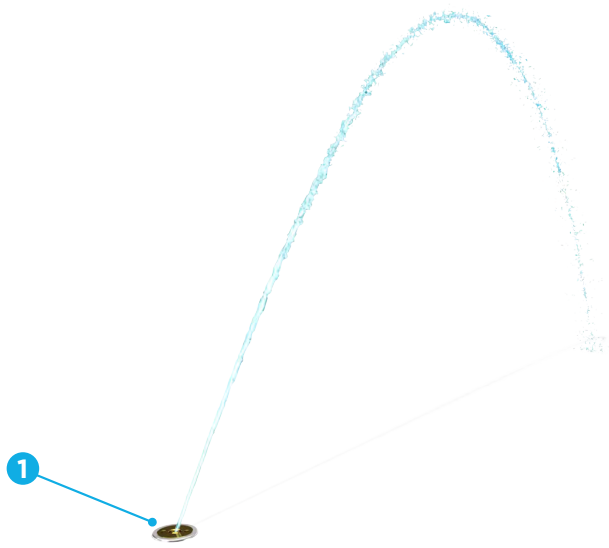
Ideal age group: For all ages

VOR 0305 DIRECTIONAL JET N°1

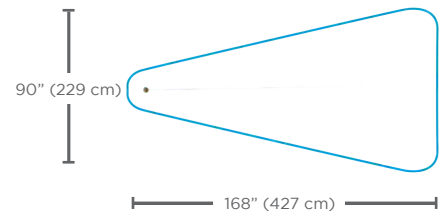
PRODUCT HIGHLIGHTS

- Provides high interactivity with low water consumption
- Offers many play opportunities





Spray Zone



GdfUmcbyYgg\ck b]gk]h U'() sUb['Y'dcg]h]cb'

H/W/L

0/3/3 in
0/8/8 cm

Flow Pressure

1-3 GPM 2-8 PSI
4-11 LPM 0.1-0.5 BAR

Color Choices: Colors as shown

VORTEX EXCLUSIVE TECHNOLOGIES

This product features the following technologies that are unique to Vortex.



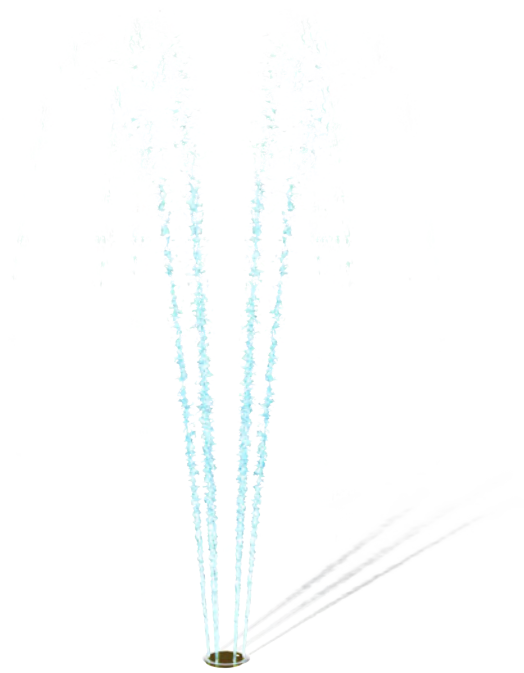
LINEFLOW™ NOZZLE

- Precisely orient the stream of water with the internal Brass marble
- Compact design provides better product integration
- Easy to adjust for the most efficient use of water based on your installation
- Made of lead-free brass for maximum durability

WATER EFFECTS

- Jet stream (1)

Revised: 03/2021



Ideal age group: For all ages

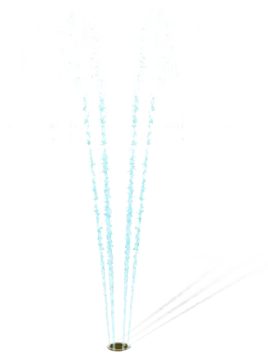
VOR 0301 GEYSER N°1

PRODUCT HIGHLIGHTS

- Exciting water effect from the ground for an immersive play
- Kids will enjoy running their hands and legs through the water

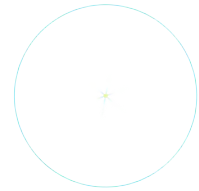


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Spray Zone

Ø 120" (Ø 305 cm)



H/W/L

0/3/3 in

0/8/8 cm

Flow

4-10 GPM

15-38 LPM

Pressure

2-5 PSI

0.1-0.3 BAR

Color Choices: Colors as shown

WATER EFFECTS

- Jet stream (6)



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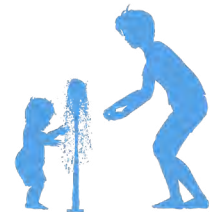
Ideal age group: for all ages.

VOR 0325

JET STREAM N°2

PRODUCT HIGHLIGHTS

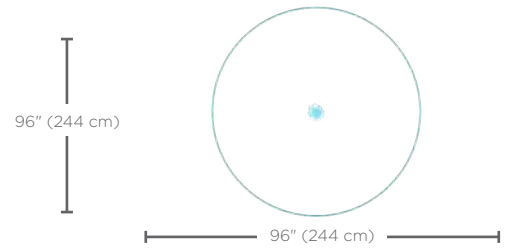
- Vertical ribbon of water produces multiple tactile experiences
- Offers many play opportunities



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Spray Zone



H/W/L

0/4.5/4.5 in
0/11/11 cm

Pressure

3-5 PSI
0.2-0.3 BAR

Flow

3-5 GPM
11.4-18.9 LPM

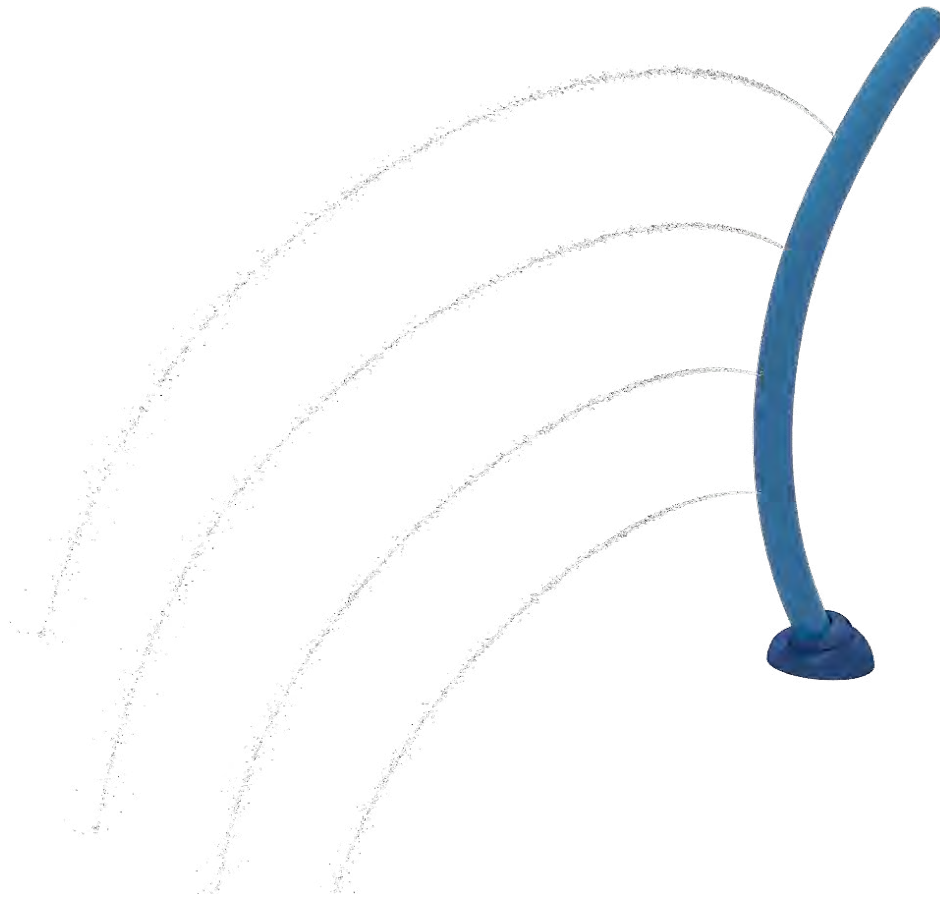
Smartflow

-
-

Color Choices: as shown

WATER EFFECTS

- Laminar (1)

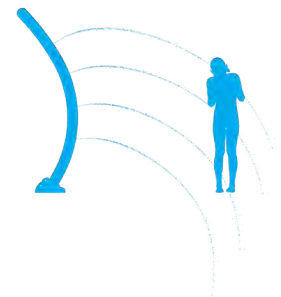


Ideal age group: For all ages

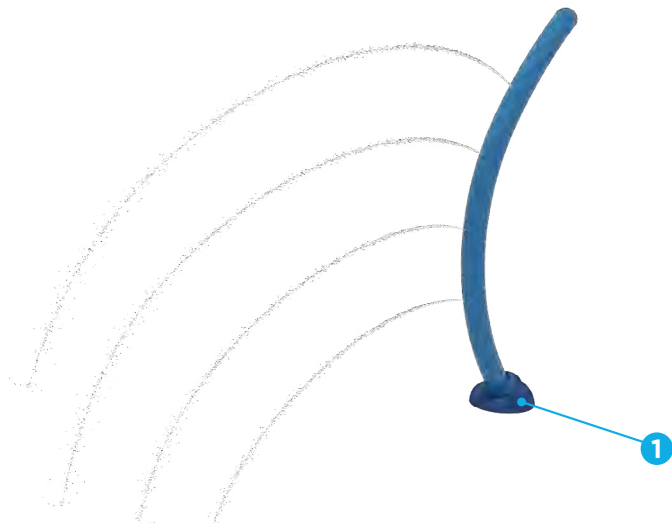
VOR 7774 SILHOUETTE N°3

PRODUCT HIGHLIGHTS

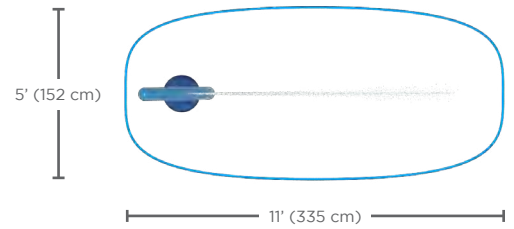
- Horizontal directional water jet creating a water wall effect
- Sleek and modern design



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Spray Zone



H/W/L	Pressure
-------	----------

79/26/13 in	5-10 PSI
201/66/33 cm	0.3-0.7 BAR

Flow	Smartflow
------	-----------

4-8 GPM	-
15.1-30.3 LPM	-
Color Choices: Vortex colors or polished	

VORTEX EXCLUSIVE TECHNOLOGIES

This product features the following technologies that are unique to Vortex.



TOEGUARD™

- Soft-touch Elastomer
- Protects children's toes from anchoring hardware
- Durable, vandal resistant, resistant to chemicals
- Infused with a UV resistant bright color
- Available in one or two pieces ensuring tight fit to post

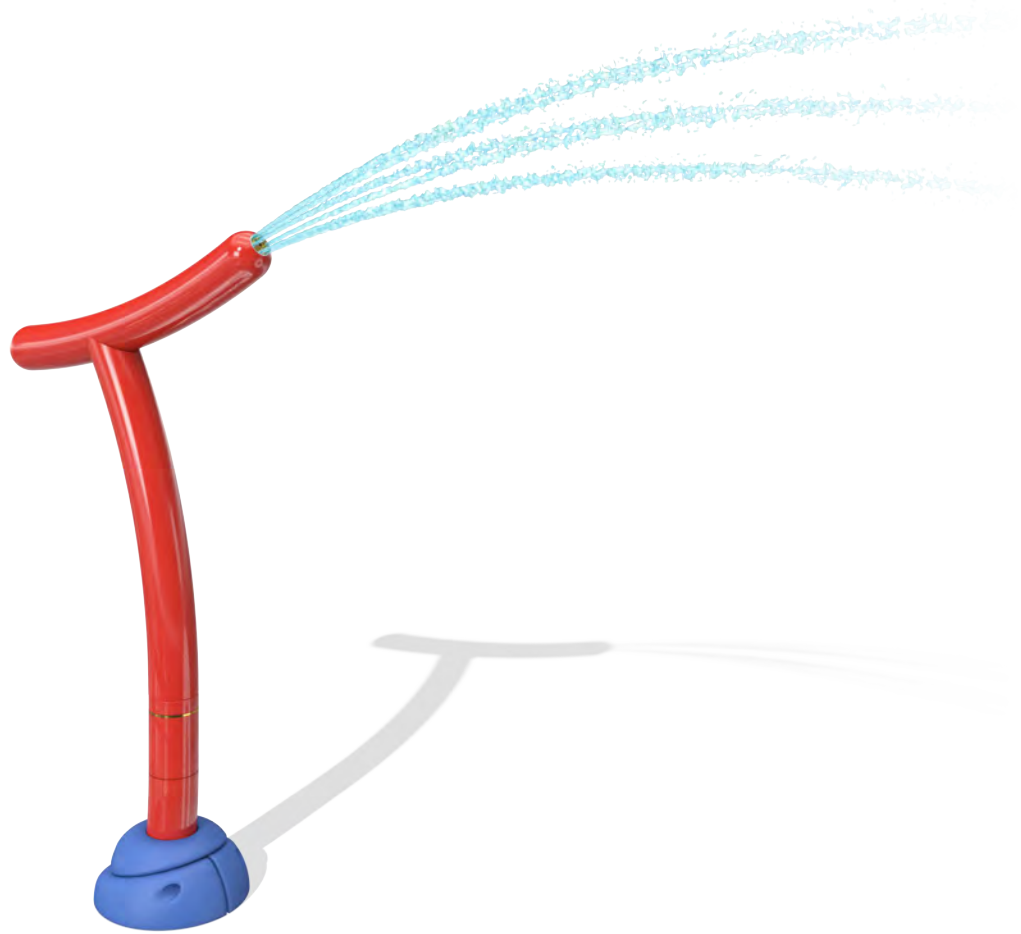
WATER EFFECTS

- Directional water jet (4)

Features, anchoring systems and hardware are made of 100% recyclable stainless steel, including at least 25% post-consumer recycled content.



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Ideal age group: 6 years and up

VOR 0220 TUBE N°1

PRODUCT HIGHLIGHTS

- Intuitive 360° rotation with no pinch point
- Promotes communicative skills and interaction with other kids

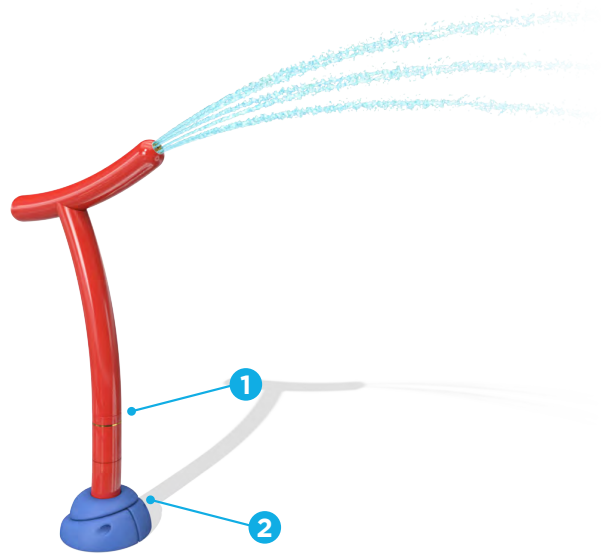


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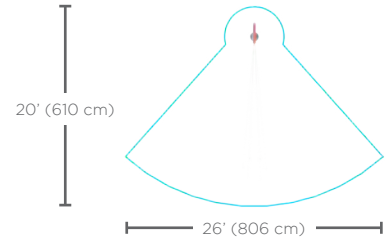
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Spray Zone



H/W/L

46/11/26 in
118/27/65 cm

Flow

4-6 GPM
15-23 LPM

Pressure

5-7 PSI
0.3-0.5 BAR

Color Choices: Vortex colors

VORTEX EXCLUSIVE TECHNOLOGIES

This product features the following technologies that are unique to Vortex.



TURNTEC™

- Easy turning for kids of all ages and abilities
- Lead-free brass for maximum durability - heat resistant
- 360° rotation - no mechanical stops to break
- Adjustable spray zone - control the area where water begins and stops
- Corrosion and chemical resistant



TOEGUARD™

- Soft-touch Elastomer
- Protects children's toes from anchoring hardware
- Durable, vandal resistant, resistant to chemicals
- Infused with a UV resistant bright color
- Available in one or two pieces ensuring tight fit to post

WATER EFFECTS

- Cannon jet (1)

Revised: 03/2021



Ideal age group: 0 - 6 years

VOR 7581 WATERBUG N°2

PRODUCT HIGHLIGHTS

- Different water effects keep kids captivated
- Encourages different types of game playing
- Pressing the two Podsprays™ will amplify the main spray's water effect

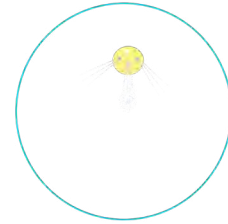


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Spray Zone

ø 138"
(ø 351 cm)



H/W/L	Pressure
22/18/20 in	5-10 PSI
57/46/51 cm	0.3-0.7 BAR

Flow	Smartflow
5-7 GPM	-
18.9-26.5 LPM	-

Color Choices: Vortex colors

VORTEX EXCLUSIVE TECHNOLOGIES

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TOEGUARD™

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- Protects children's toes from anchoring hardware
- Durable, vandal resistant, resistant to chemicals
- Infused with a UV resistant bright color
- Available in one or two pieces ensuring tight fit to post



PODSPRAY™

- Simply press to send water to another nozzle on the same feature
- Combine multiple pods and features to create team play
- Lead-free brass for maximum durability

WATER EFFECTS

- Gentle jet stream (6)
- Interactive Podspray™ (2)



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ACTIVATOR DETAILS

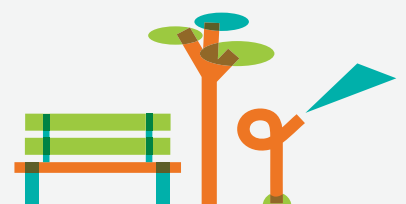
In this section you will find the specific details for splashpad activators used in your design.

The activator is how the user tells the spray park controller to start spraying water and to run a predetermined sequence.

Smaller spray parks may only have one activator where as larger parks may have many positioned around the spray deck at strategic locations.

Larger spray decks also may be broken into zones where one activator starts only the toddler area and then others will start a family zone or higher impact youth/teen zone. This way only the part of the park runs that is being used by the children.

Activators typically are mounted on posts but there are also foot activators and wall activators available.





Ideal age group: 4 years and up

VOR 0611 BOLLARD ACTIVATOR N°3

PRODUCT HIGHLIGHTS

- Enables to activate the water sequence of play features
- Light signal to alert when the activator is activated
- Controls water consumption and helps reduce waste



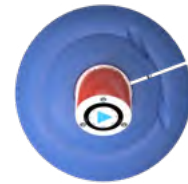
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Top View



H/W/L

39/14/14 in
99/36/36 cm

Pressure

0 PSI

Flow

0 GPM
0 LPM

Smartflow

-
-

Color Choices: Vortex colors
Additional electrical connections required

VORTEX EXCLUSIVE TECHNOLOGIES

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TOEGUARD™

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- Durable, vandal resistant, resistant to chemicals
- Infused with a UV resistant bright color
- Available in one or two pieces ensuring tight fit to post



SAFESWAP™ ANCHORING SYSTEM

- Attractive ground caps are substituted for future play products
- Easily add future play elements with no change to infrastructure
- Easily move products from one location to another at no additional cost
- Provides flexibility to spread investment over time as capital becomes available
- Structural stainless steel base for maximum strength



PLAYSTART™ ACTIVATOR

- On-demand activation saves water
- Light signal to alert when the activator is activated
- Constructed of durable stainless steel - vandal resistant
- No moving parts
- Low voltage - safe fun
- Easy operation - for kids of all ages & abilities

Revised: 01/10/2020



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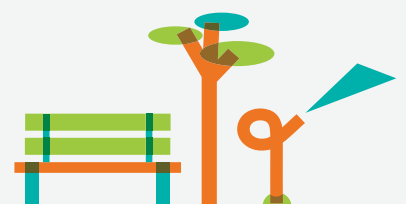
WATER MANAGEMENT AND CONTROL SYSTEM ~TREATED WATER~


In this section you will find the specific details for the proposed control system for your design.

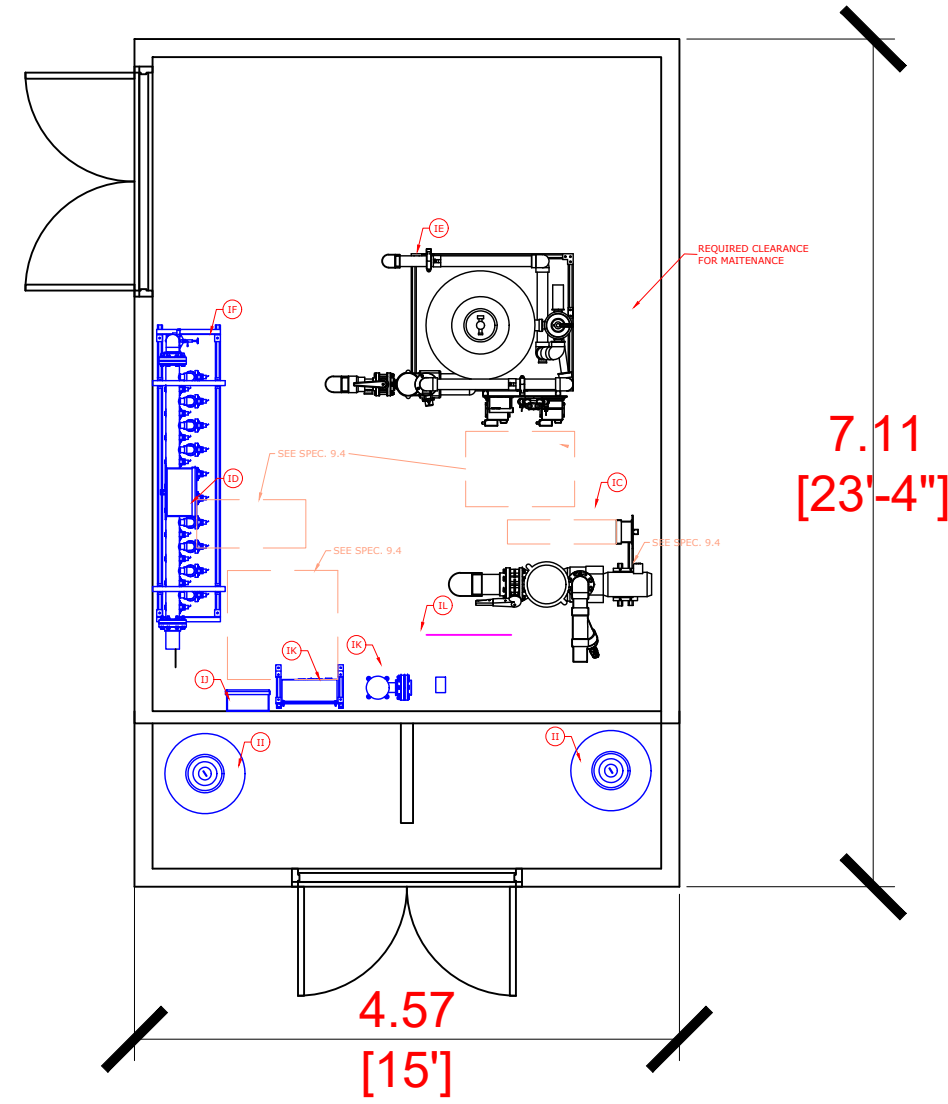
playquest

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Product Legend		
Product Ref.	Product	Qty
IA	Bollard Activator No3 VOR-611	1-2
IB	Playsafe Drain No4 VOR-1001.4000	1-2
IC	Feature Pump Module VOR-33920.0020 (230V, 3 Phase, Neutral, 60Hz & 25 Amps Breaker Recommended)	1
ID	Maestro PRO Controller VOR-33923.1030 (120V, 1 Phase, 60Hz & 10 Amps Breaker Recommended)	1
IE	Filtration Module VOR-33927.0020 (230V, 3 Phase, Neutral, 60Hz & 25 Amps Breaker Recommended)	1
IF	PVC 15-20 valve Manifold VOR-33921.0080	1
IG	Debris Trap HDPE with Rain Diverter Valve(Left) VOR-5322.0000	1
IH	Water Containment System (2000G) VOR-5311.0000	1
II	Above Ground Chemical Reservoir-50 Gallons VOR-44100.0000	2
IJ	Debris Junction Box VOR-5322.0000 (120V, 1 Phase, 60Hz & 10 Amps Breaker Recommended)	1
IK	Delta UV VOR-44200.0257 (230V, 1 Phase, 60Hz & 20 Amps Breaker Recommended)	1
IL	Flow Meter Ensure to Respect Minimum Straight Pipe Length of 28" (Installed by Installer)	1
	Solenoid Valve 1 $\frac{1}{2}$ "	15-20



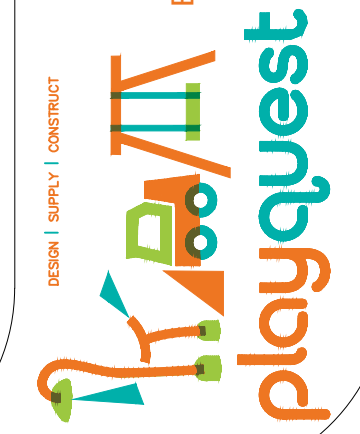
Equipment conforms to CAN/CSA-Z614-14 standard "Children's Playspaces and Equipment"

Splash Pad: STANDARD WQMS PRELIMINARY
Location: MANITOBA
Project Number:

Area: 0
Ages: ALL AGES
Scale: SCALE
Drawn by: LLR

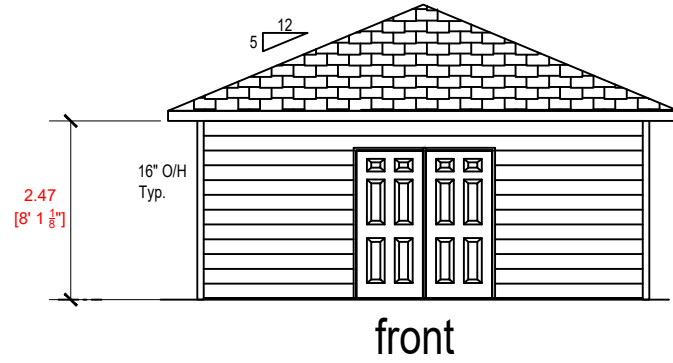
Date: 05/04/2022
Revision number: 1
Layout: LAYOUT
11 x 17

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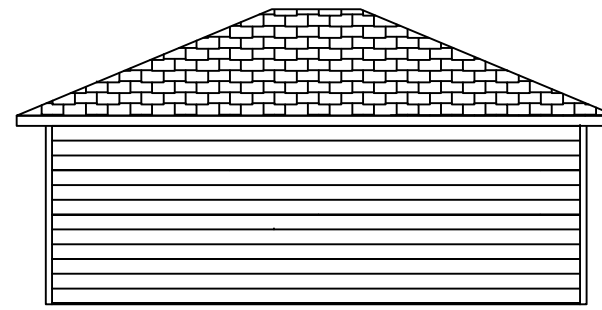


1 WQMS EQUIPMENT LAYOUT
A-003
1. SEE SPECIFICATIONS ON A-001
2. NEW OR EXISTING BUILDING WALL.

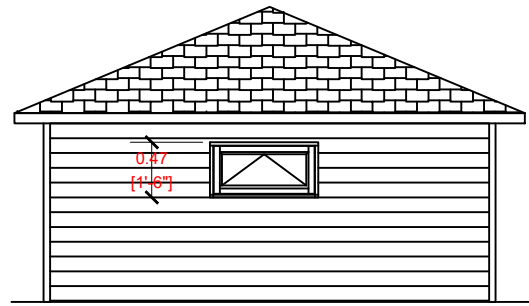
ELECTRICAL
MAINTAIN A MINIMUM CLEARANCE ZONE OF 36" IN FRONT OF ELECTRICAL PANEL, UNLESS OTHERWISE REQUESTED BY LOCAL CODE.



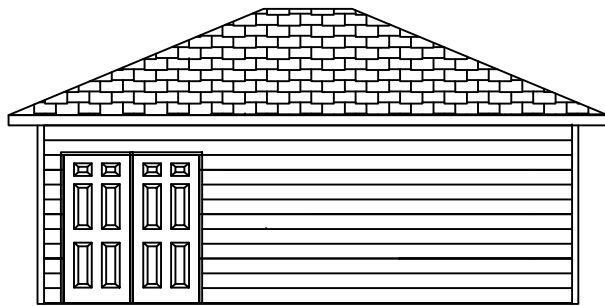
front



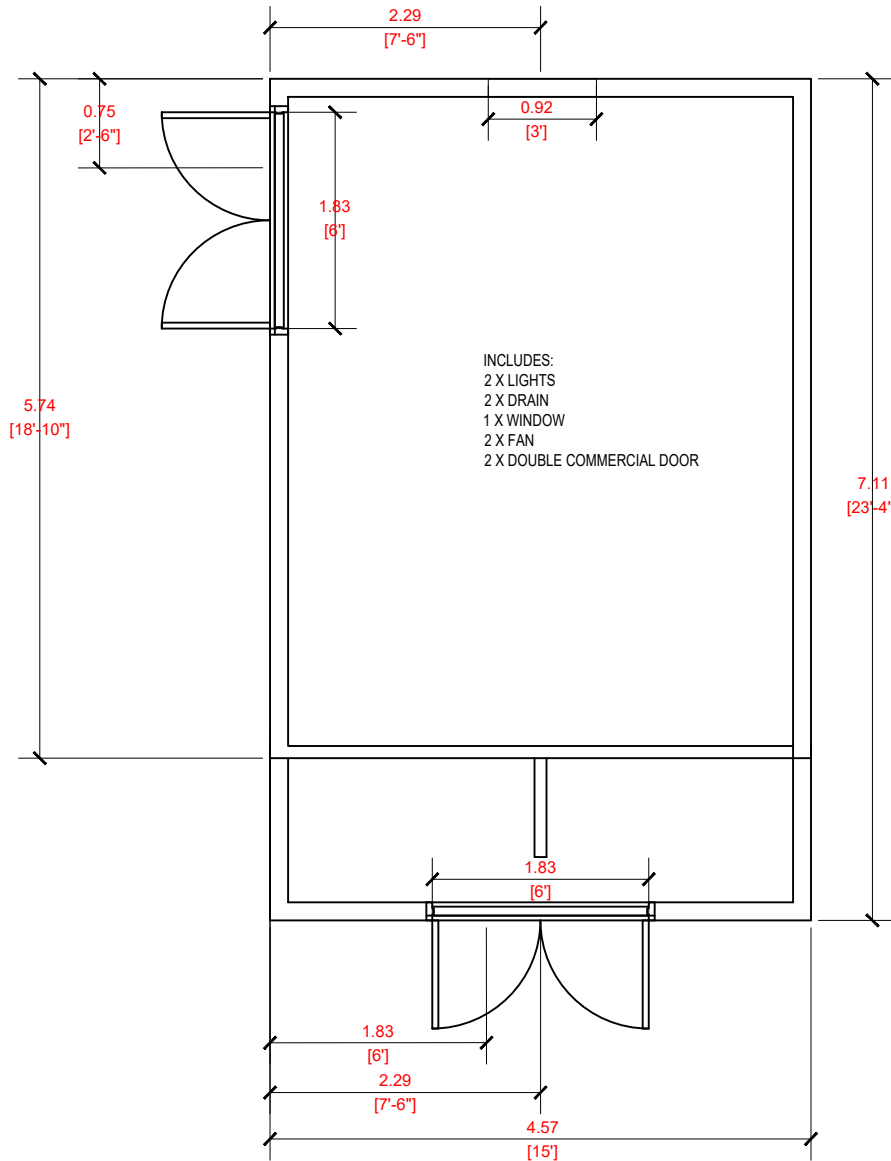
left



rear



right



1 WQMS EQUIPMENT BUILDING
A-004 1. SEE SPECIFICATIONS ON A-001
 2. NEW OR EXISTING BUILDING WALL.

Date: 05/04/2022	Revision number: 1	Area: 0	Splash Pad: STANDARD WQMS BUILDING 16 X 20
Layout: LAYOUT	Ages: ALL AGES	Location: 0	Equipment conforms to CAN/CSA-Z614-14 standard "Children's Playspaces and Equipment"
11 x 17	Scale: SCALE	Project Number:	
	Drawn by: LLR		

DESIGN | SUPPLY | CONSTRUCT

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MODULAR

WATER QUALITY MANAGEMENT OPTION



MODULAR

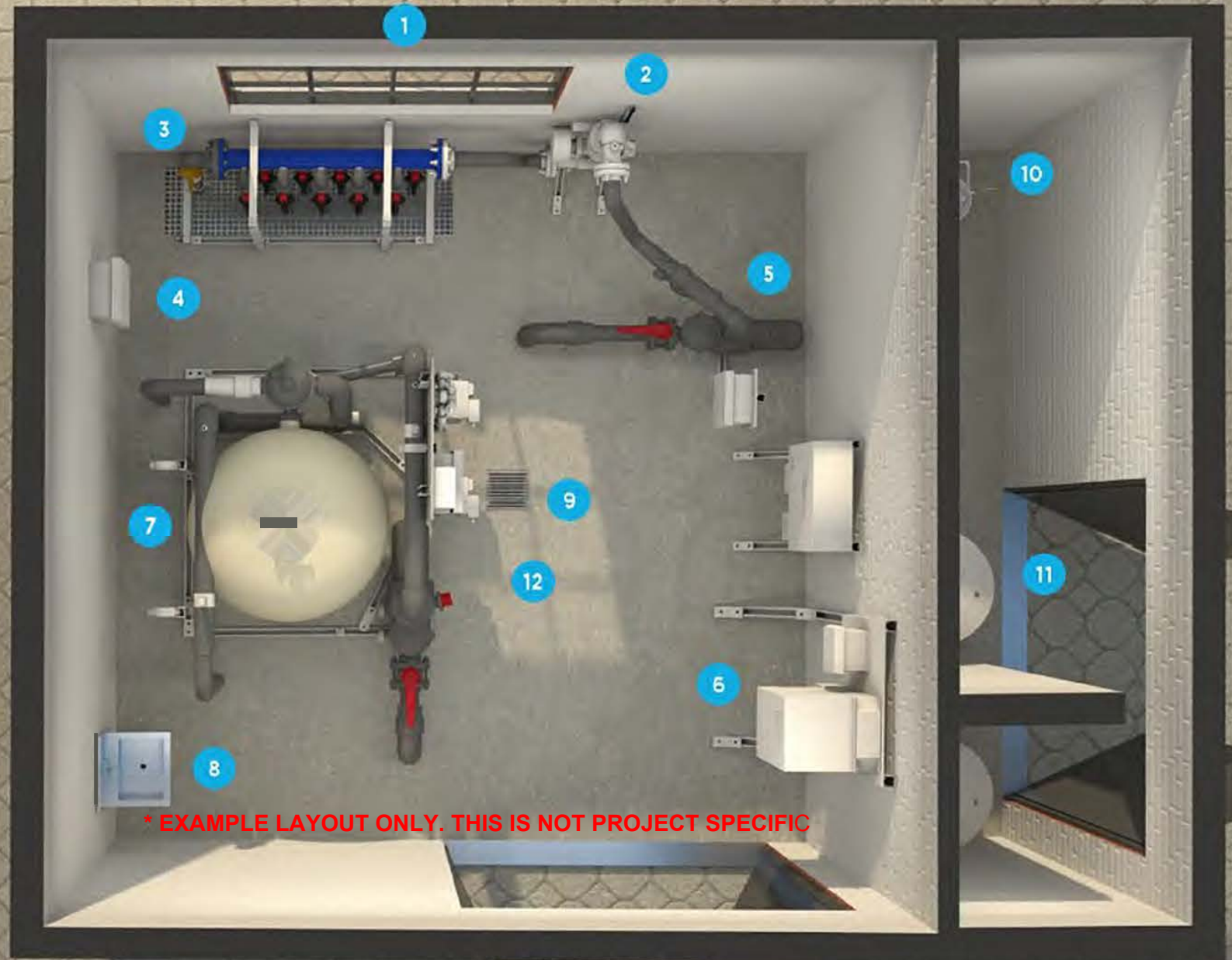
- Flexible solution configured to adapt to an existing building and fit into any space
- Three separate pieces: feature loop, filter loop and controller which are connected and installed onsite



World leader in aquatic play solutions with over
6,000 installations worldwide
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LEGEND

1. Window
2. UV Module
3. Manifold Module
4. Controller Module
5. Features Module
6. Variable Frequency Drive Module
7. Filter Module
8. Sink
9. Drain
10. Eye Wash Station
11. Above Ground Chemicals Containers
12. Ventilation
(Not Represented)

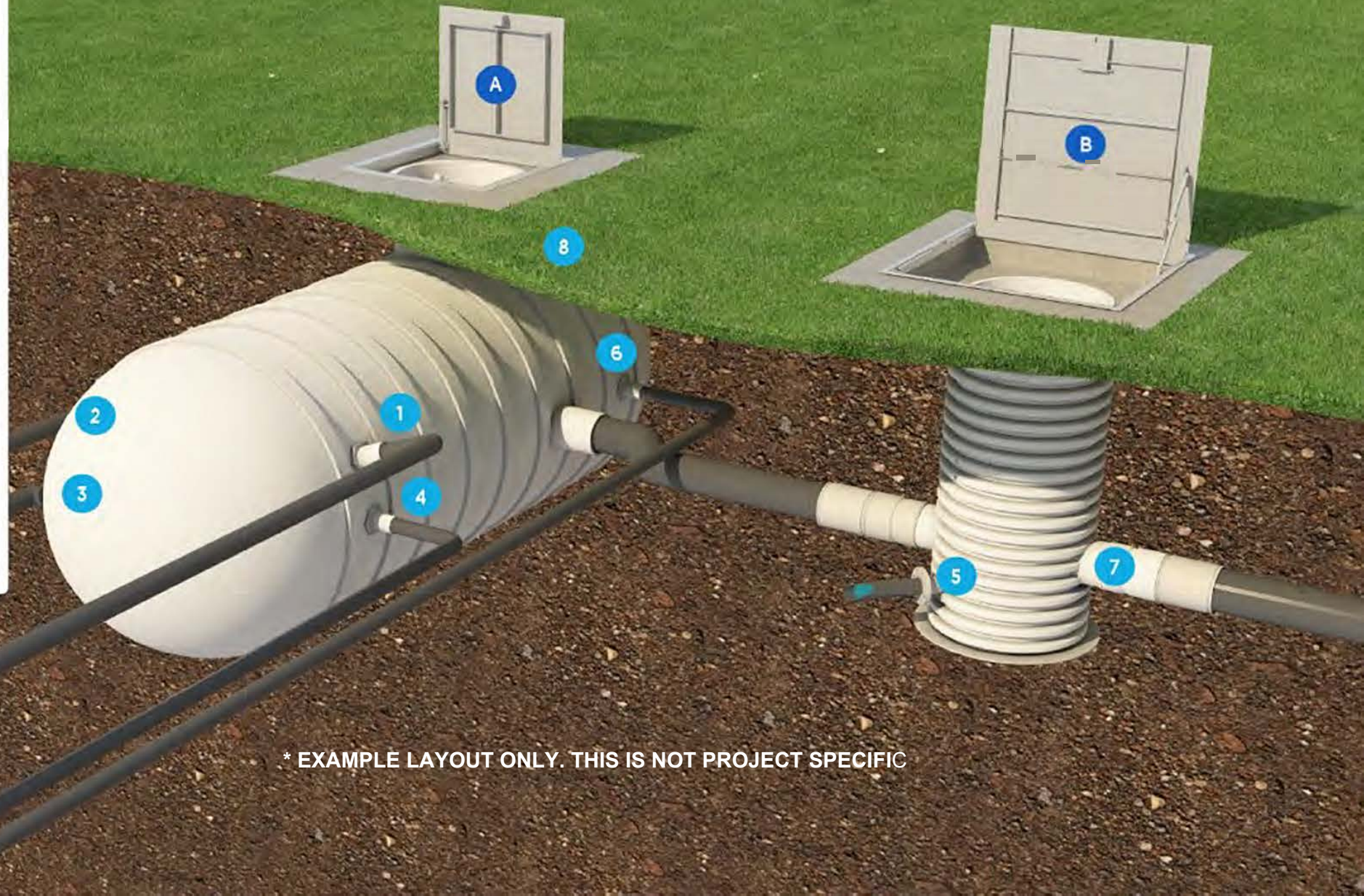




*** EXAMPLE LAYOUT ONLY. THIS IS NOT PROJECT SPECIFIC**

LEGEND

- A. **Water Containment System**
- B. **Debris Trap With Rain Diverter**
- 1. **Overflow (Sanitary)**
- 2. **Filter Suction**
- 3. **Features Suction**
- 4. **Filter Return**
- 5. **To Storm**
- 6. **Bypass From Manifold**
- 7. **Drain From Splashpad**
- 8. **Fresh Water Line**



* EXAMPLE LAYOUT ONLY. THIS IS NOT PROJECT SPECIFIC



MAESTROPRO™ INTELLIGENT CONTROLLER



MAESTROPRO™

PRODUCT HIGHLIGHTS

High processing power

- Advanced sequencing capabilities
- Unlimited solenoids and activators control
- Real-time flow control for efficient energy and water usage

Visual interface

- Large 8 7/16 x 6 3/8 inch colour touchscreen, clear and easy-to-read display, even in the full sun!
- Simple user interface for intuitive control

Connectivity

- Remote access for maintenance and operation reduces onsite visits
- Online technical support directly from Vortex
- Advanced network connection



BENEFITS



MaestroPRO™ Remote Access

Provides remote functioning capacity for Splashpad® maintenance personnel. Offers on/off functions and changing of operating times for your Splashpad® list.



Vortex remote support

Once MaestroPRO™ is connected to the Internet (through your choice of techniques), Vortex can connect for maintenance operations such as updates and configuration changes.



Automatic restart

Automatic restart of MaestroPRO™ in AUTO mode after power failures. No need for site visits by the technical team.



Connectivity

MaestroPRO™ can be connected to the Internet in several ways: direct connection to a hardwired private network, wired connection to a WiFi router for joining a WiFi private network, built-in LTE cellular connection (only a nanoSIM is required), and quick cellphone personal hotspots using its cell USB cord (iOS and Android).



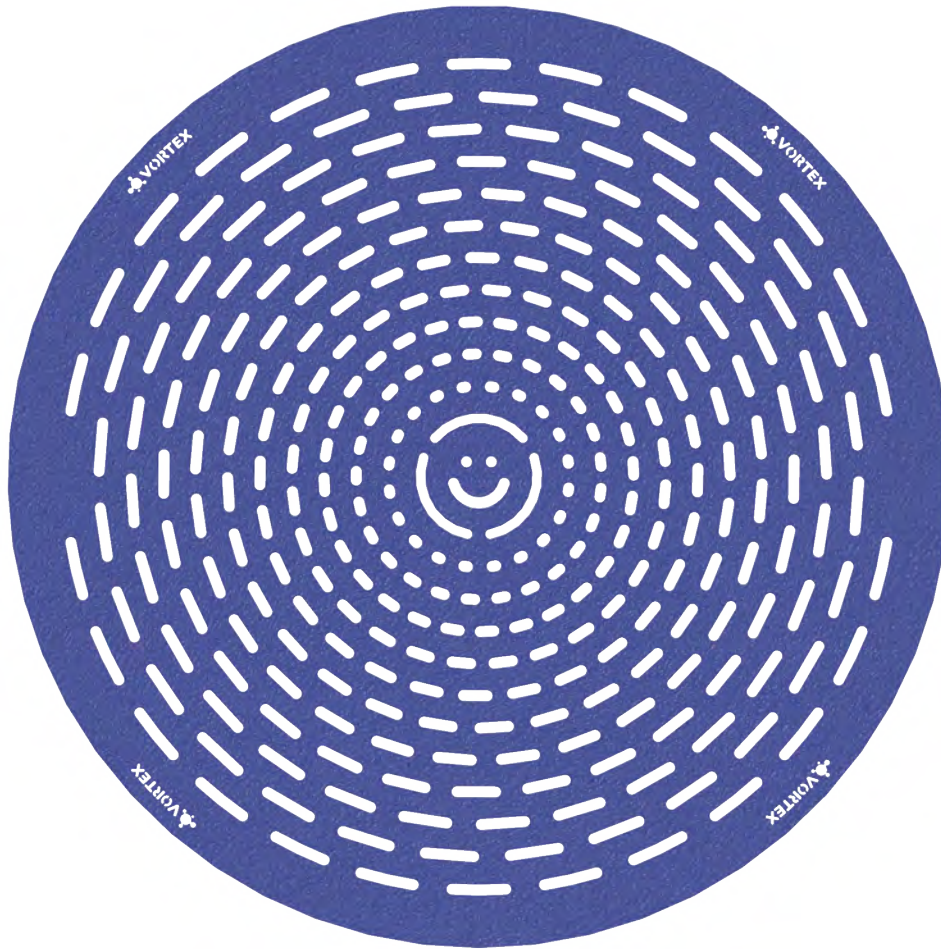
Wind Speed Reader

Avoid water wastage beyond the spray zone. The system self-adjusts in response to wind, maintaining the visual experience of the water effect.



High Temperature

The combination of built-in software logic and high-grade electronic makes MaestroPRO™ extremely resistant to high temperatures. Above 55 °C (131 °F), the SAFE mode will switch the controller into a minimal operating mode in order to keep the Splashpad® experience, while processing units will be turned off for cooling down.



**The product shown in the image may differ from the actual product sold.*

VOR 1004 PLAYSAFE™ DRAIN N°4

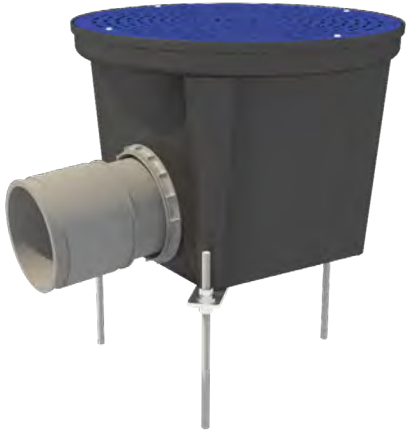
PRODUCT HIGHLIGHTS

- 22” diameter cover with new design
- 6” diameter drainage pipe
- 240 GPM drainage capacity
- 3 adjustable levelling anchors
- Optional strainer available (33400.2100)



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+1.514.694.3868 (INTERNATIONAL)

SPECIFICATIONS

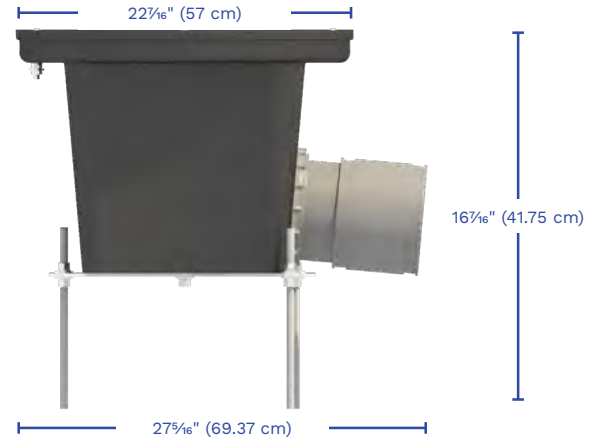


H./W./L.

16 ⁷/₁₆ / 27 ⁵/₁₆ / 22 ⁷/₁₆ in
41.75/69.37/57 cm

Color choices

Vortex blue RAL 5017



Flow

Recommended 240 GPM (300 GPM max)
Recommended 908 LPM (1135 LPM max)

Dia. Cover plate

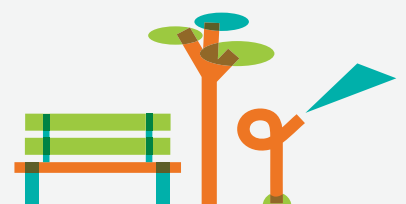
22 in
55.88 cm



PRODUCT FEATURES AND MATERIALS

playquest

Toll free 1.855.980.8118 E info@playquest.ca W playquest.ca



SAFESWAP™

ANCHORING SYSTEM

Any aquatic facility requires a significant infrastructure investment. Concrete, plumbing equipment, electrical equipment and earthwork represent a large portion of the overall cost. With proper master planning, Vortex's unique Safeswap™ anchoring system provides owners with the flexibility to add new products, interchange products or completely replace products without any modifications to the infrastructure.

EXPANSION

.....

The Vortex Safeswap™ solution allows owners to make their investment in play products over time as capital becomes available. The infrastructure planning will take into consideration the future play elements to be added. In the interim, the future play products are substituted by an attractive Safeswap™ ground spray.

INTERCHANGE

.....

For owners of several Vortex Splashpads®, the Safeswap™ solution provides the ability to interchange products from one location to the other, creating novelty without additional costs.

TRANSFORM

.....

Although Vortex products will last for decades, some owners may want to transform the look of their facility or provide guests with new attractions. Safeswap™ makes it feasible to swap out a few products or change from one Vortex design line to another, effectively transforming the appearance of the facility without the costs associated with infrastructure modifications.



World leader in aquatic play solutions with over
6,000 installations worldwide
vortex-intl.com • info@vortex-intl.com
1.877.586.7839 (free USA/CANADA) • +1.514.694.3868 (INTERNATIONAL)


SEEFLOW™

- Impact-resistant polymer
- Resistant to UV rays and chemicals
- Colorful reflections are created with the combination of bright colors, water, and sunlight
- Manufactured with up to 40% pre-consumer recycled materials
- Reusable at the end of life


TOEGUARD™

- Soft-touch Elastomer
- Protects children's toes from anchoring hardware
- Durable, vandal resistant, resistant to chemicals
- Infused with a UV resistant bright color
- Available in one or two pieces ensuring tight fit to post


LINEFLOW™ NOZZLE

- Precisely orient the stream of water with the internal brass marble
- Compact design provides better product integration
- Easy to adjust for the most efficient use of water based on your installation
- Made of lead-free brass for maximum durability


PODSPRAY™ (ON PRODUCT)

- Simply press to send water to another nozzle on the same water play product
- Combine multiple pods and water play products to create team play
- Lead-free brass for maximum durability


FUNFLOW ACTUATOR™

- Interactive cause & effect
- Encourages collaborative play
- Step on the cap to divert and multiply the water to another water play product
- Low flow when not pressed to help save water
- No electrical required—simple installation


PODSPRAY™ (GROUND)

- Simply step on or press to send water to another water play product
- Increase flow to attached water play products to increase play value—connected water play products spin faster, spray farther, dance higher
- Combine multiple pods and water play products to create team play
- Lead-free brass for maximum durability



TURNTEC™

- Easy turning for kids of all ages and abilities
- 360° rotation—for maximum fun and engagement
- Controlled spray zone—set the range where water starts and stops
- Corrosion and chemical resistant



SAFESWAP™ ANCHORING SYSTEM

- Attractive ground caps are substituted for future play products
- Easily add future play elements with no change to infrastructure
- Easily move water play products from one location to another at no additional cost
- Provides flexibility to spread investment over time as capital becomes available
- Structural stainless steel base for maximum strength
- Optional interim spray cap (as shown)



SPINTEC™

- Kids can stand or sit on the platform while pushing off the ground to make the platform spin
- Creates impressive spiraling water effect
- Manufactured with damper speed system that controls spinning speed



PRESS & PLAY ACTIVATOR

- On-demand activation saves water
- Constructed of durable stainless steel—vandal resistant
- No moving parts
- Low voltage—safe fun
- 2 wire connection—easy installation
- Easy operation—for kids of all ages & abilities
- Sound and light signal to alert when the activator is activated



TWIRLTEC™

- Kids spin the round handle to create a spiraling water effect overhead
- Soft-touch Elastomer
- Interactive cause and effect
- Friction-free, triple bearing system



TWIRLFLOW™

- Two linear jets that create one twirling water effect from the water pressure
- 360° water jet creating a fragmented water splash, promoting dynamic play
- Visually captivating circular water movement
- Made of UHMW for superior durability

Color Palettes

Choose one of the following Color Palettes by marking the corresponding circle:

COLOR PALETTE APPROVAL

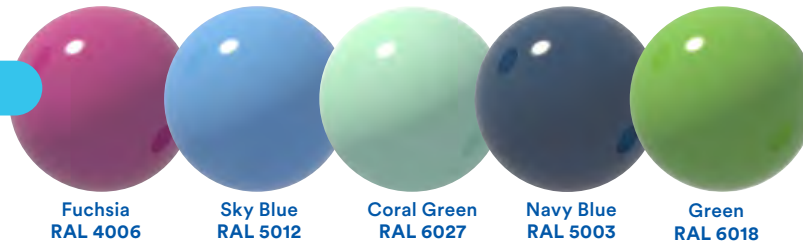
- APPROVED AS SHOWN IN RENDERS
- APPROVED AS NOTED

BY _____ DATE _____



01

Marine 1



Fuchsia RAL 4006 Sky Blue RAL 5012 Coral Green RAL 6027 Navy Blue RAL 5003 Green RAL 6018



02

Marine 2



Sky Blue RAL 5012 Coral Green RAL 6027 Yellow RAL 1023 Orange RAL 2011 Green RAL 6018



03

Marine 3



Navy Blue RAL 5003 Blue RAL 5017 Coral Green RAL 6027 Mint Green RAL 6019



04

Marine 4

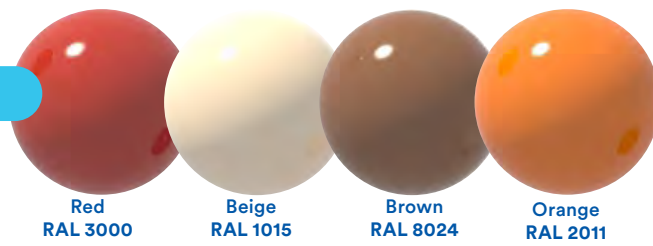


Blue RAL 5017 Sky Blue RAL 5012 Saffron RAL 1017 White RAL 9003



05

Marine 5

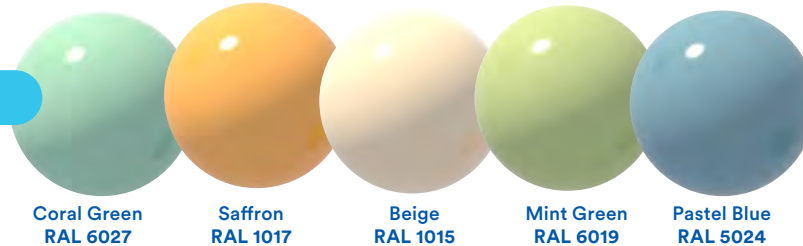


Red RAL 3000 Beige RAL 1015 Brown RAL 8024 Orange RAL 2011



06

Marine 6



Coral Green RAL 6027 Saffron RAL 1017 Beige RAL 1015 Mint Green RAL 6019 Pastel Blue RAL 5024



01

Nature 1



Saffron RAL 1017 Forest Green RAL 6029 Green RAL 6018 Fern Green RAL 6025 Fuchsia RAL 4006



02

Nature 2

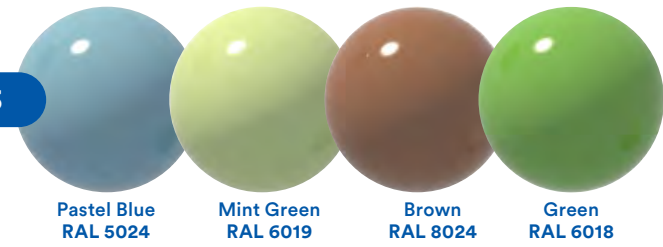


Beige RAL 1015 Orange RAL 2011 Forest Green RAL 6029 Yellow RAL 1023 Coral Green RAL 6027



03

Nature 3

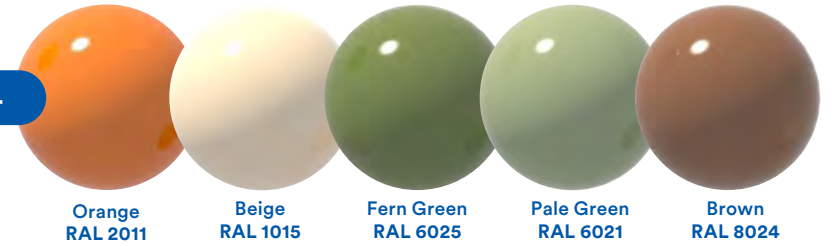


Pastel Blue RAL 5024 Mint Green RAL 6019 Brown RAL 8024 Green RAL 6018



04

Nature 4



Orange RAL 2011 Beige RAL 1015 Fern Green RAL 6025 Pale Green RAL 6021 Brown RAL 8024



05

Nature 5



Brown RAL 8024 Green RAL 6018 Orange RAL 2011 Yellow RAL 1023 Red RAL 3000



06

Nature 6



Mint Green RAL 6019 Forest Green RAL 6029 Green RAL 6018 Beige RAL 1015

Color Palettes



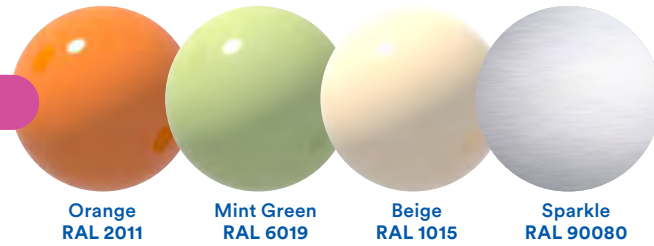
Urban 1



Urban 2



Urban 3



Urban 4



Urban 5



Urban 6



Vibrant 1



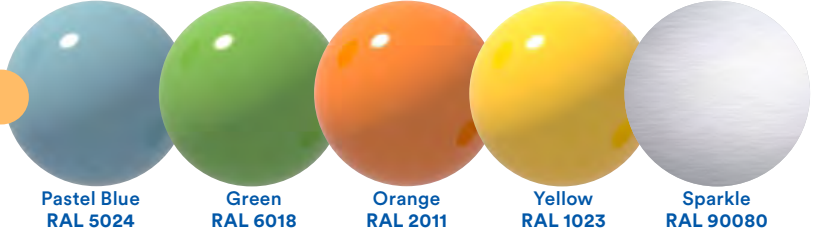
Vibrant 2



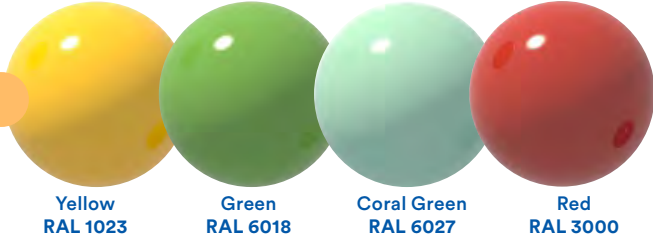
Vibrant 3



Vibrant 4



Vibrant 5



Vibrant 6



Custom Palette Indicate RAL colors here:

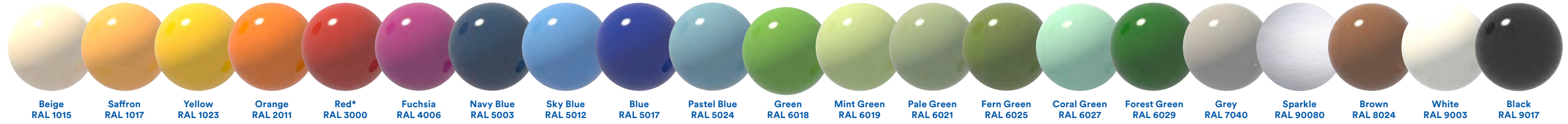
Vortex Designer's Choice RAL colors used:

Unless otherwise specified, Vortex designers will decide on the application of colors from the chosen color palette to create a harmonious look. Fees will apply for custom colors.

Vortex Colors

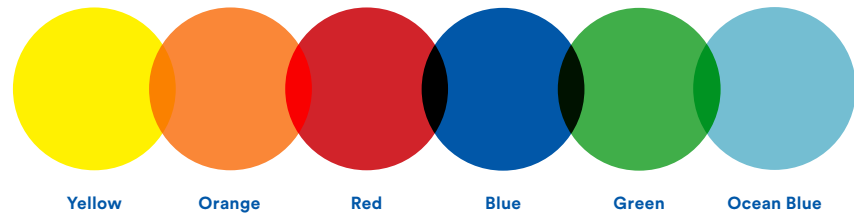
Steel and Fiberglass (excluding waterslides). Certain restrictions apply.

* An additional fee will apply on fiberglass waterslide applications.

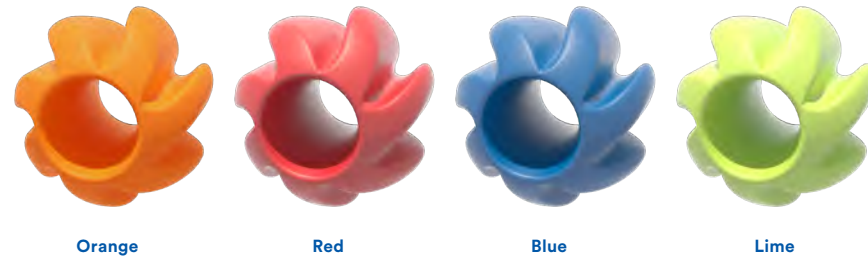


SeeFlow™

Certain restrictions apply

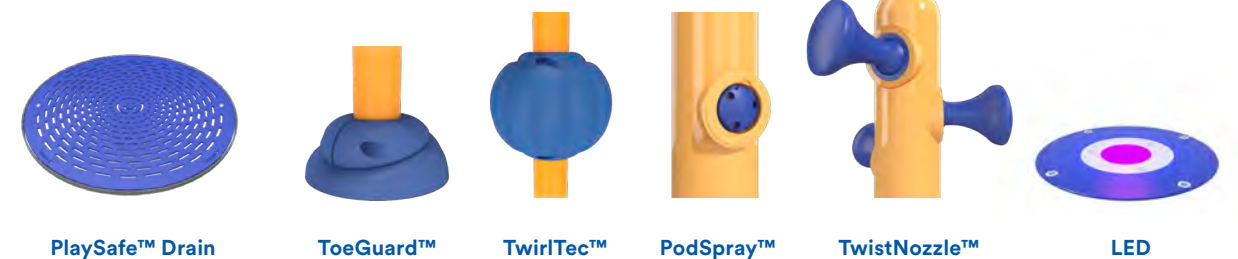


Orbs

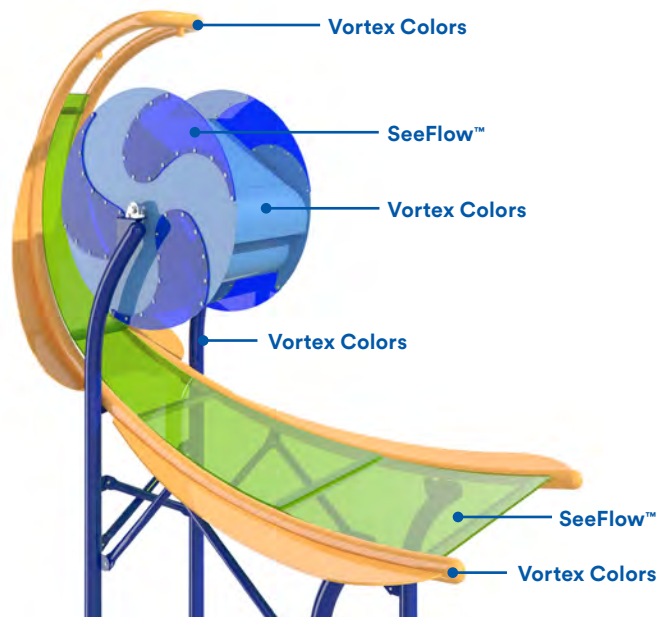


Accessories

Available in Vortex Blue (as shown)



Superwave



Supersplash



Twinsplash



MATERIALS

Vortex uses premium materials and adheres to the highest quality manufacturing standards. This ensures that products are reliable, durable and vandalism-resistant.

STAINLESS STEEL

.....



Vortex employs stainless steel as its primary material of construction. The structural strength and corrosion resistant properties of stainless steel make it ideal for all features, anchoring systems and hardware. Vortex stainless steel consists of at least 25% post-consumer recycled content, with several products containing as much as 90% or higher recycled content. Additionally, stainless steel is 100% recyclable allowing for Vortex equipment to be part of a sustainable solution.

SEEFLOW™ POLYMER

.....



The bright translucent colors of Vortex's Seeflow™ polymer creates some of the most visually stimulating aquatic play products available. Unique to Vortex, Seeflow™ is a high-strength, flexible material with extremely high impact and flammability resistance. Its long lasting properties including resistance to UV rays and chemical exposure make it suitable for both indoor and outdoor installation. The combination of bright color, water and sunlight create an enchanting visual experience. Manufactured with up to 40% pre-consumer recycled materials, and reusable at end of life makes the Vortex Seeflow™ a truly unique option.

ALUMINUM

.....



Vortex employs aluminum on certain mechanical equipment such as equipment vaults and water containment systems, as well as certain accent components like interactive handle spheres and counter weights. The light weight yet strong properties of aluminum make it ideal for this application and all aluminum components are chemically treated and painted to provide a lasting finish.

BRASS

.....



Spray heads, ground sprays and nozzles on select above-grade products are machined from solid stock brass, lead-free for long term durability. To maintain high quality standards without risking galvanic corrosion, Vortex only uses 304L grade stainless steel housings. As part of Vortex's waste reduction efforts, all leftover brass is recycled.

MATERIALS

SOFT-TOUCH ELASTOMER

.....



Vortex's unique Soft Touch elastomer - used in the Toeguard™ system - keeps little toes safe. The Toeguard™ was specifically developed with this material to provide protection from anchoring hardware. The high tensile strength material provides resistance to impact and chemicals, while providing a soft, non-slip surface to absorb unintentional knocks from toes and feet. The UV- stable color is impregnated through the thickness of the Toeguard™ and as a result, abrasion will not remove the color.

DURABLE COLOR COATINGS SYSTEM

.....



The color process employed for coating our stainless steel structures is baked on lead-free powder coat with UV resistance that holds its color in intense sun and harsh climates. This protection means that colors stay vibrant over time and prevents minor cracks which can lead to corrosion.

FIBERGLASS

.....



Some Vortex products are constructed of high impact resistant fiberglass with a resistant gel coat and clear coat coloring system. As part of the Vortex Water Containment System lining, lightweight and durable fiberglass offers the additional benefits of preventing leaching and providing a clean environment for water.

HIGH DENSITY POLYETHYLENE (HDPE)

.....



HDPE panels provide colorful accent to many other Vortex water features. HDPE provides excellent UV, heat, chemical and impact resistance.

ULTRA HIGH MOLECULAR WEIGHT POLYETHYLENE (UHMWPE)

.....



Some components of our water features use UHMWPE which provides excellent UV, heat, chemical and impact resistance. As part of Vortex's waste reduction efforts all products using UHMWPE are recyclable.



CANADIAN WELDING BUREAU

The CWB acknowledges that

Vortex Aquatic Structures International Inc.

328 Avro , Pointe-Claire, QC H9R 5W5 Canada

is Certified to CSA Standard W47.1

Certification of Companies for Fusion Welding of Steel

In the DIVISION 2

INITIAL CERTIFICATION DATE: December 21, 2017

Scope: Vortex Aquatic Structures Inc. is a manufacturer of aquatic play structures made from stainless steel.

Registrar & Manager Q.A.

Authorized Signing Officer

Certification is validated yearly via a "Letter of Validation", a copy of which is available from the company



Accredited
CB-PS
(Certification Body-Product/Services)

The Canadian Welding Bureau is accredited by the Standards Council of Canada

The product certification system operated by the Canadian Welding Bureau most closely resembles that described in ISO/IEC 17067:2013, Conformity assessment -- Fundamentals of product certification and guidelines for product certification schemes, System 6.

SUSTAINABLE DEVELOPMENT



DURABILITY OF OUR PRODUCTS

Our features are designed to last and require little maintenance.

Stainless steel 304/304L

25-year guarantee

Coloured thermosetting polyester powder coating

Withstands heat, extreme climates and UV rays



RECYCLED MATERIALS

Transport materials

- Fully degradable and recyclable
- non-toxic bubble wrap
- Boxes made of recycled cardboard

Manufacturing waste

We annually recycle:

- Metal: 45,360 kg (100,000 lbs)
- Plastic: 454 kg (1,000 lbs)
- Wood: 9,072 kg (20,000 lbs)



WATER MANAGEMENT

Optimization of water consumption

- Low water consumption nozzles
- Activators powered on demand



DIGITIZATION

To reduce waste and promote eco-responsible management of its activities, Vortex has begun a transition to zero-paper offices by favoring the use of digitized platforms for the marketing, production, and design teams.



VORTEX

World leader in aquatic play landscapes and entertainment

info@vortex-intl.com • vortex-intl.com

1.877.586.7839 (USA/Canada) • +1.514.694.3868 (International)

STANDARDS & CERTIFICATIONS

Vortex is committed to providing quality products and services that meet or exceed all customer expectations and achieving worldwide standards and certifications.

CERTIFIED TO GLOBALLY-RECOGNIZED STANDARDS



ISO 9001:2015

Vortex Quality Management systems is certified ISO 9001:2015



CSA W47.1

Certified by the Canadian Welding Bureau, Vortex complies with the standards of the Canadian Stands (CSA) for Fusion Welding of Steel



EN 1090-1

Vortex Factory Production Control is EN 1090-1 certified.



UL 508A

Vortex is UL 508A, "Enclosed Control Panel Builder Certified" (FILE# E179407)

CONFORMING TO INDUSTRY STANDARDS



CSA Z614-14

The Canadian Standards Association for Children's playspaces and equipment



EN 1176

Vortex conforms to the European Standards for Playground Equipment and Surfacing administered by DIN



ASTM F2461-18

The American standard for Manufacture, Construction, Operation and Maintenance of aquatic play equipment



AS 4685:2004

Australian Standards for Playgrounds including the design, installation, maintenance and operation of playgrounds



Vortex is a member of **IPEMA**, a third-party Product Certification service for U.S. and Canadian public play equipment



CE

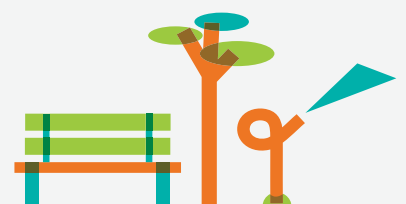
Vortex play products adhere to the European Union directives and standards



WARRANTY

playquest

Toll free 1.855.980.8118 E info@playquest.ca W playquest.ca



VORTEX LIMITED WARRANTY

All Vortex Aquatic Structures International (“Vortex”) aquatic play equipment is designed and manufactured to the highest standards of quality and workmanship. Vortex warrants that all its products will be free of defects in manufacturing, workmanship and material for the coverage periods listed below only if the specified environmental parameters are met and none of the exclusions apply.

REGISTRATION

All warranties commence on the date of Vortex’s invoice. Should any failure to conform to the warranties appear within the applicable warranty coverage periods, Vortex shall, upon being notified in writing promptly after discovery of the defect and within the applicable warranty period, correct such nonconformity either by repairing any defective part or parts, or by making available a replacement part within 90 days of written notification.

COVERAGE PERIODS

25 YEARS	10 YEARS	5 YEARS	2 YEARS	1 YEAR
<ul style="list-style-type: none"> Stainless steel tubing 	<ul style="list-style-type: none"> Structural Stainless Steel* Weld workmanship Spraylink™ underground system 	<ul style="list-style-type: none"> Aluminum Brass Polymer Panels Spray nozzles 	<ul style="list-style-type: none"> Finishes Galvanized steel structures Plumbing Components Mechanism & Hardware Polymer Elastomer 	<ul style="list-style-type: none"> Concrete Components Electrical Components Paint graphic & Decal Fiberglass composite

*Stainless steel used for climbable structures or used to hold a minimum weight of 240 lbs.

EXCLUSIONS TO LIMITATIONS

Except as expressly set out herein, all warranties provided by the manufacturers and distributors of components, equipment, and parts (“Manufacturer”) on products are hereby assigned to the owner, to the extent permitted by the Manufacturer, as the owner’s sole and exclusive remedy with respect to such items. Any assistance by Vortex and/or its authorized partners with regard to component warranties shall not constitute an adoption of the responsibilities of a component manufacturer with regard to its component warranties. This Limited Warranty also does not apply to the following items:

- Careless manipulation (including but not limited to mishandling, repackaging and transport) of Vortex equipment (products, systems, subassemblies and parts);
- Exceeding product and system design capacities;
- Misapplication, abuse, misuse, and/or operation of the equipment outside the parameters described in the user manual and/or design layouts provided by Vortex;
- Failure to ensure that the structures and/or equipment are only subjected to normal use for the purpose for which the products were designed;
- Failure to erect and/or install products according to the installation and assembly instructions provided by Vortex;
- Addition or substitution of parts or modification of any type to Vortex equipment or components unless approved by Vortex in writing;

VORTEX LIMITED WARRANTY (CONT.)

7. Use of non-original manufacturer replacement parts;
8. Subjecting the structures and/or equipment to modification, alteration, or repair by persons other than the Seller or Seller's designees in any respect which, in the judgment of the Seller, affects the condition or operation of the structures and or components;
9. Products, equipment and parts that are exposed to water chemistry profiles outside environmental parameters and swimming pool industry standards;
10. Failure to properly winterize equipment according to best practices and the procedures and documentation provided by Vortex, including but not limited to improper drainage in freezing conditions;
11. Accidental damage, fire, acts of God or other circumstances outside the control of Vortex;
12. Personal injury due to improper use of Vortex equipment;
13. Vandalism;
14. Failure or Neglect to carry out regular inspection and maintenance of Vortex equipment according to best practices and the procedures and documentation provided by Vortex taking into account its frequency of use and the surrounding environmental conditions;
15. Product installed within 500 yards of saltwater shoreline will be covered for half the period of the standard warranty up to a maximum of 5 years, for defects caused by corrosion;
16. Damage or deterioration of cosmetic surface finishes, including cracking, crazing, discoloration, air voids, fading, or oxidation of gel coat, fabrics, vinyls, plastics, painted items or stainless steel finishes.

CLAIMS

To make a claim, please contact your local representative or send your written statement of claim, along with the original project number and/or project name to Vortex by:

Email: support@vortex-intl.com

Mail: Vortex Aquatic Structures International, 7800 Trans Canada, Pointe-Claire, QC, H9R 1C1, Canada

Fax: +1.514.989.0413

To contact Vortex with any questions or comments with regards to this warranty, call 1.877.586.7839 (free USA/CANADA) or +1.514.694.3868 (INTERNATIONAL) or send email to support@vortex-intl.com.

To contact Vortex with general questions or comments, call 1.877.586.7839 (free USA/CANADA) or +1.514.694.3868 (INTERNATIONAL) or send email to info@vortex-intl.com.

Vortex Aquatic Structures International is not liable for any incidental expenses, inconvenience or loss due to warranty claims. For approved warranty replacements, Vortex shall deliver the repaired or replacement part or parts via economical ground shipping free of charge for one year from the date of the seller's invoice. After that period, shipping charges will be incurred by the client. Vortex will not be responsible for providing labor or the cost of labor for the removal of the defective part or parts and the installation of any replacement part or parts. Replacement parts will be warranted for the balance of the original warranty. In no event shall Vortex have any liability or responsibility for any special, indirect, incidental, consequential or exemplary damages or for lost profits or costs for removal and installation required to perform repairs or replacements, including any labor, travel and rental equipment costs arising out of this warranty or any other agreement, the transactions contemplated hereby, the products or the use of the products.



vortex-intl.com
Vortex Aquatic Structures International

1.877.586.7839 (USA & Canada)
+1.514.694.3868 (International)



WARRANTY

The original manufacturer's warranty shall be given priority over any expressed or written warranty by PlayQuest Recreation. This shall apply to playground equipment, spray park equipment, park furniture, outdoor fitness equipment, and playground surfacing. Please refer to the warranty information provided for each specific manufacturer



PlayQuest Recreation warrants against defects in installation workmanship for a period of one year. The warranty period begins upon construction completion.

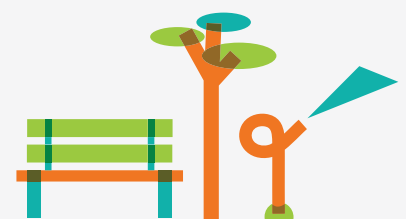
All warranties commence on the date of installation completion. The one year warranty applies only to the original owner.

The Warranties are valid only if the structures have been subjected to normal use for the purpose for which the structure was designed and have not been subject to misuse, negligence, vandalism or accident; have not been subjected to the addition or alteration or substitution of unauthorized components; and have not been altered, modified or repaired by persons other than that of PlayQuest Recreation in any respect which, in the judgment of PlayQuest Recreation, affects the condition of the structure or component. PlayQuest Recreation reserves the right to inspect any component claimed to be faulty to ensure defects are due to workmanship and/or materials, and not due to other factors. Defects due to accident, negligence, alteration, abuse, misuse and/or incorrect installation are not covered under the above warranties.

This warranty does not cover damage due to environmental and site conditions including, but not limited to, settling concrete, liquefaction, subsidence, and soil erosion. This warranty does not cover damage due to acts of god including, but not limited to, hurricane, tornado, flood, riot, and fire.

playquest

Toll free 1.855.980.8118 E info@playquest.ca W playquest.ca





STANDARD CONDITION OF SALE

Lead Time: Standard lead time of 8 weeks for Play Products, 12 weeks for Water Recirculation Equipment and 16 weeks for Elevations. These times are contingent upon receipt of deposit, approved drawings and all applicable color selections and production only can begin upon receipt of the items.

Payment Schedule: 50% to place order, 25% on receipt of equipment, 24% at completion of construction, 1% after commissioning. Payment are not subject to holdbacks.

Pricing is valid 30 days unless otherwise agreed upon in writing.

The splashpad equipment will be shipped directly to you from the Vortex factory. Receiving, unloading and the safe storage of the equipment is your responsibility until installation can occur. The equipment comes on large pallets and requires forklift to unload it.

Development and building permit fees are not included in the pricing should these be required.

Changes required to meet the local health authority requests may result in changes to the type of recirculating equipment required and affect pricing. Stamped drawings are included in the pricing.

No soft surfacing has been allowed for on the spray deck. Should this be required it would be at additional cost.

A 6' high chain link fence to control access to any elevated structure when not in operation is recommended and is not included in this proposal. It may be required by the local governing bodies.

Should the embed equipment be required ahead of scheduled delivery date to start construction early at the request of the customer, an additional freight charge of \$1250 will apply.

Warranty: The Vortex Aquatic Structures International warranty applies to the aquatic equipment. The PlayQuest Recreation warranty applies to any other services provided and begins on substantial completion of construction.

Electronic equipment manuals and drawings for the equipment will be provided in PDF format.

Standard practices to control concrete cracking will be used, including control cuts. Hairline cracks in concrete surfaces are not a deficiency and are normal in our climate. Any remedies to cracking are at the discretion of PlayQuest.

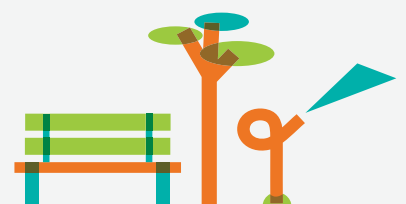
If the concrete deck or nearby concrete will be sandblasted an additional charge will apply to clean and repair any equipment damaged by the sand.

Winterization of the splashpad is not included in the scope of work, but is available for an additional charge.

Vortex/PQ provides 1 day of training for operating staff. Should additional training be requested it can be provided for a fee. Telephone support through Vortex at no cost for as long as you own your splashpad.

playquest

Toll free 1.855.980.8118 E info@playquest.ca W playquest.ca





CONTACT US

KELLY SYMBORSKI

Sales Consultant

P 1.587.983.1962

E kellys@playquest.ca

Toll free 1.855.980.8118

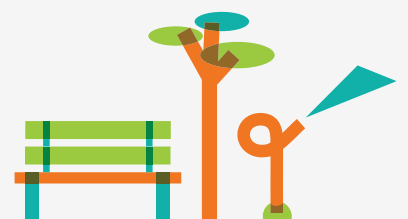
General email info@playquest.ca

Website playquest.ca



playquest

Toll free 1.855.980.8118 **E** info@playquest.ca **W** playquest.ca





Village of Carmacks

Public Works GM Report

04/03/2024

Report to CAO, Mayor and Council

Treatment Plant:

Normal operations, we got the new the UV sensor and actuator are now on hand. We are still waiting for the Electrician.

Landfill:

Normal operations. The Landfill crew and Public works crew helped with Eletronic waste pick up.

Collection System:

Normal operation for collection system.

Duplex:

Normal operations

Equipment:

Normal operations. The F 550 needs to go in for service.

Recycling:

Normal operations

Old Firehall:

Normal operations.



New Firehall

Normal operations,

Admin. Bldg.:

Normal operations,

Shop:

Still looking into replacing the heating system, the electrical work is completed. Normal operation.

Streets:

We are busy plowing and sanding the streets.

Arena and Rec-Building

The Arena had some water leaks, some of them are fixed up. Couple days after the Contractor left, we discovered more issues at sink and in one of the change Rooms. Still waiting for plumber and parts.



Extra information

We have been spending some time in the Landfill operations and we also spend some time in the Rec-center trying to fix issues. The boiler failed in rec center. We had a plumber come out and fix the boiler system.

Sincerely,

Jens Wylimezyk,

Public Works General Manager



Village of Carmacks

P.O.Box 113
Carmacks, YT Y0B 1C0

To: Mayor & Council

Date: March 5, 2024

From: Matthew Cybulski, Chief Administrative Officer, Village of Carmacks

Re: CAO Debrief (February 21, 2024 to Marc 5, 2024) –

Hello Mayor & Council,

Major updates and minor debriefing of municipal service developments and administrative activities:

1. Staffing & Training Update

- Internal Succession Candidate selected for Public Works General Manager Role
- Current Open/Vacant VoC Roles:
 - Recreation Director (Sr Management) – Competition to be posted this week
 - Administrative & Municipal Clerk (Village Office - Administration)
 - Landfill Attendant (PW – PT/FT)
 - Summer Student hiring starting May 2024

2. Parks & Recreation Master Plan

- Parks & Recreation Master Plan submitted for council review
- Outlines the Recreation Department Service Plan & Scope for next 10 years
- Master Plan to be motioned for approval before being ratified via By-law process
- Final Draft of Master Plan attached for council review & motion.
- Motion target date: This meeting or the 19th.

3. Request for Proposal Updates

- Upcoming RFP's:
 - 1) Administration Building/Village Office Janitorial Services (Posted) – Attached for reference
 - 2) CRC Concession RFP (Posted) – Attached for reference

Telephone: (867) 863-6271

Fax: (867)863-6606

Email: info@carmacks.ca



Village of Carmacks

P.O.Box 113
Carmacks, YT Y0B 1C0

- 3) Asset Management Plan – Registry RFP (March 2024)
 - 4) High Density Housing Plan – Workplan and Design RFP (April 2024)
 - 5) Splash Pad Design RFP (TBD)
 - 6) Animal Control RFP (Early Q2 2024)
 - 7) Diesel Fuel Services RFP (TBD)
- RFP Review meetings for CRC Concessions & Municipal Office submissions to be scheduled for week of March 11th to 15th (Mayor & Council invitation coming soon)

4. CAO Training Update

- AMSK Asset Management Training Completed in Oct 2024
- Simply Accounting Level 1 (MACA) – May 2024 to September 2024 (Registered)
- One Year Review Period – March 19th
- Completed Training during CAO Tenure:
 - (1) Northern Hiring Practices (MACA) - Completed
 - (2) CAO/SAO “A Team Resource” (MACA) – Completed
 - (3) Human Resources Management (MACA) – In Progress
 - (4) Civic Addressing Project Management (MACA) – April 2024
 - (5) Programs and Services for Municipal Council (MACA) – Completed
 - (6) Human Rights Compliance Training – Completed
 - (7) AMSK Asset Management Training - Completed
 - (8) The Asset Register & Initial State of the Infrastructure Report (AMSK) – Completed

5. Lease Updates

- VoC leases under review for current and upcoming leases
- Leases at 4 Facilities being reviewed (CRC, New Fire Hall, Old Firehall, Village Office)
- New leasing opportunity at CRC for YG – Home Care Carmacks Office
- Lease Review Scope:
 - (1) Price point per Square Foot
 - (2) Term Lengths
 - (3) Amenities & Services provided

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6. HEO & Landfill Update (Including HEO Lease Options)

- Heavy Equipment inclusions in CCBF Application for Regional Solid Waste Management under further conditional review
- Public Works is under dire pressure for Heavy Equipment Solutions
- CAO to meet w/ Inland Trucking to discuss leasing and financing options for VoC Heavy Equipment (Payloader & Excavator)
- Starting in 2025, VoC O&M and Capital Budgets will transition to leasing Fleet and will include a budget line for this activity.
- Leasing and Financing options to be shared with VoC council on March 19th meeting
- VoC Heavy Equipment is limited to one working Kubota loader that is designed for limited capacity usage (sidewalks, forklift, freight movement)

7. YG – Funder’s Event

- YG – Economic Development hosted a territorial funder’s event on Feb 28th, 2024
- VoC Delegation included CAO, Finance Officer, and PW GM
- Funder Discussions:
 - Wage subsidy funding for Sr Management Succession Training (Step-Up)
 - Renewable Energy Development (Yukon Development Corporation)
 - Yukon Housing Corporation Pre-Shovel Funding and Ground Ready Funding (YHC)

8. Cemetery By-Law 296-24 Update

- Preliminary Cemetery By-law work completed in 2021
- All readings to be completed separately.
- VoC currently has an operational cemetery without a principal guiding document such as a By-law outlining the activities of the facility.
- Cemetery By-law 296-24 includes:
 - Cemetery Plot Provisions
 - Plot Map
 - Internment and Plotting Documentation/Forms

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Village of Carmacks

P.O.Box 113

Carmacks, YT Y0B 1C0

9. Timecard Updates at VoC (Punch Buddy)

- New timecard system launched Feb 26th, 2024
- Leading provider in cloud based timecard and work attendance systems
- Features included:
 - Computer and mobile device connectivity
 - GPS and Geofencing limits on staff entries
 - Full data reporting on labour usage
 - Staff onboarding workshop and videos shared (workshop during weekly Sr Management meeting on March 5th)
 - All Departments to be onboarded by April 1st, 2024 including Public Works and Landfill Staff

10. On the Horizon & General Updates

- Pool Scoping Report underway and update in coming weeks
- Budget By-law Drafts to be read March 19th and April 2nd

Telephone: (867) 863-6271

Fax: (867)863-6606

Email: info@carmacks.ca

Certificate of achievement

The Learning Path to Asset Management Readiness

This is to certify this student pursued studies and completed all the requirements for this course

This certificate is awarded to

Matthew Cybulski

Position (Municipal Staff or Elected Official) CAO
Organization/Municipality Name Village of Carmacks

This initiative is offered through the Municipal Asset Management Program, which is delivered by the Federation of Canadian Municipalities and funded by the Government of Canada.



Certificate of achievement

The Asset Register & Initial State of the Infrastructure Report

This is to certify this student pursued studies and completed all the requirements for this course

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Position (Municipal Staff or Elected Official) CAO
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FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS





**YUKON
HUMAN
RIGHTS** | **COMMISSION
DES DROITS
DE LA PERSONNE**
COMMISSION DU YUKON

CERTIFICATE OF COMPLETION

This is awarded to

MATTHEW CYBULSKI

for completing a 3 hour training on human rights and workplace
sexual harassment held on August 17, 2023

BIRJU DATTANI

Director of Human Rights

ABIGAIL MILLER

Human Rights Officer



Government of
Northwest Territories

CERTIFICATE OF COMPLETION

This certifies that

Matthew **Cybulski**

has successfully completed the requirements for

SAO - A Team Resource for Municipal Councils

Issued Thursday, February 15, 2024

A handwritten signature in black ink, appearing to read "Angela Wittkop".

Director, School of Community Government





CERTIFICATE OF COMPLETION

This certifies that

Matthew Cybulski

has successfully completed the requirements for

Programs and Services for Municipal Councils

Issued Tuesday, February 27, 2024

Director, School of Community Government



Village of Carmacks

By-law 296-24

A By-law to establish and provide for the regulation of cemeteries plus the collection of cemetery fees.

WHEREAS The Village of Carmacks owns a cemetery for the benefit of its residents;

WHEREAS section 265 of the Municipal Act (2002) provides that Council may pass bylaws for municipal purposes, subject to the Cemeteries and Burial Sites Act, respecting cemeteries; and,

WHEREAS section 266 of the Municipal Act, provides that, without restricting section 265, Council may in a bylaw regulate, control, or prohibit, and provide for a system of licences, inspections, permits, or approvals; and,

WHEREAS the Cemeteries and Burial Sites Act (2002) provides for the regulation and restriction of use of lands identified as a cemetery,

NOW THEREFORE the Council of the Village of Carmacks, in open meeting assembled hereby ENACT AS FOLLOWS:

SECTION 1 - SHORT TITLE

1. This bylaw may be cited as the **“Cemeteries Bylaw”**.

SECTION 2 – DEFINITIONS

In this bylaw,

- (a) “ashes” means the cremated remains of a deceased human body.
- (b) “burial lot” means a piece of ground measuring 117 centimetres wide x 244 centimetres long, which has been designated for the interment of a casket or urn containing human remains.
- (c) “casket” means the container/coffin in which deceased human remains are interred.
- (d) “cemetery” means those areas of land within the municipality boundaries of the Village that are set aside for the interment of human bodies or ashes, as described in Appendix “A” to this bylaw.
- (e) “contract” means the written form of agreement that is required to purchase Interment Rights and which details the obligations of both parties and acceptance of this Cemetery By-law. For purposes of these by-laws, all purchasers of interment or scattering rights, or other cemetery services must receive a copy of the contract they and the cemetery operator have signed detailing the obligations of both parties, and acknowledging receipt and acceptance of the cemetery by-laws, and the Price List/Fee Schedule.
- (f) “holiday” means a statutory or declared holiday as well as any day designated by bylaw which the Village is party to.
- (g) “human remains” means a dead human body or the remains of cremated human body.

- (h) “immediate family” is defined as spouse, common-law partner, parent, spouse or common-law partner of the parent, children, children of spouse or common-law partner, grandchildren, sibling, grandparent, otherwise specified by deceased.
- (i) “interment” means the digging and preparation of the grave, placing of the casket or urn, filling the grave, levelling the ground, and re-establishing the grass.
- (j) “interment right” means a right, acquired by purchase, inheritance or transfer, for the interment of human remains or cremated remains in a grave space.
- (k) “lot” means an area of land in a cemetery containing, or set aside to contain, interred human remains.
- (l) “Manager” means the Chief Administrative Office of the Village of Carmacks, or designate.
- (m) “marker” means any monument, tombstone, plaque, headstone, cornerstone or other structure or ornament affixed to or intended to be affixed to a burial lot or other structure or place intended for the deposit of human remains.
- (n) “monument” means a memorial of stone or other material which projects above the level of surrounding ground to mark the location of an interment or lot.
- (o) “plot” means two or more lots in respect of which the rights to inter have been sold as a unit.
- (p) “scattering” shall mean the act of spreading cremated remains over a designated area within the Cemetery with the knowledge and permission of the Manager of Cemetery Services, and in keeping with this Cemetery By-law.
- (q) “scattering garden” means a designated area where cremated remains that have been removed from their container, can be mixed with or placed on top of the soil or ground cover, with appropriate permission.
- (r) “urn” means the container for cremated human remains.
- (s) “Village” means the municipality of the Village of Carmacks.

SECTION 3 – PUBLIC ACCESS

1. Cemetery shall be open to public access Monday to Sunday from 7:00 a.m. until 11:00 p.m., or as designated. Vehicle access shall be available Monday to Sunday, from 8:00 a.m. until 5:00 p.m.
2. No person shall drive an automobile or other vehicle, including off-road motorcycles, snow machines, or all-terrain vehicles, anywhere in a cemetery other than on a designated road or lane, with the exception of vehicles or equipment necessary for the operation and maintenance of the cemetery.
3. No person shall drive any vehicle through the cemetery at a rate of speed greater than 5 kilometres per hour.
4. No picnic, parties, or gatherings, except for ceremonies or observances permitted by the Manager shall be held or allowed within the cemetery.
5. No person shall play any game, recreational, sporting or play activity in the cemetery.
6. No person shall damage any tree, shrub or plant growing in a cemetery, not pick or destroy any flower growing therein, or write upon, mark or scratch or deface any monument or plaque within or around the cemetery.

7. No owner of an animal shall permit such animal anywhere in a cemetery other than on a designated road, lane or walkway. The animal shall be on a leash which is no longer than six (6) feet. The exception is support animals.

SECTION 4 – ADMINISTRATION

1. The Village of Carmacks shall operate, manage, and maintain the cemetery.
2. The records, plans, documents, and instruments relating to the cemeteries shall be under the supervision, charge and control of the Manager, or designate.
3. The Manager shall:
 - a. On application and payment of fees, make all sales of lots or plots;
 - b. On application by purchaser, make all cancellations or transfers of reserved plots and then refund any fees as outlined in the bylaws;
 - c. On application and payment of fees, issue interment permits;
 - d. Keep books or records of the name, plot location, and date of all persons buried in a cemetery, and such other books or records as they may deem necessary from time to time; and
 - e. Ensure that documentation required for statistical purposes is sent to the Village office for retention.
4. The maintenance of established plots or lots shall not be deemed to be the responsibility of the Village.
5. All applications for all acts contemplated in this bylaw shall be made in the forms prescribed and attached as Appendix “C” to this bylaw.
6. The Village shall provide care and maintenance for all cemetery land governed by this bylaw.
7. The Village is responsible for the complete care and maintenance of all designated roads, lanes or walkways in and around the cemetery.

SECTION 5 – LOTS

1. A grave in a cemetery shall be dug to a minimum depth of;
 - a. 183 centimeters for the interment of a casket;
 - b. 61 centimeters for the interment of an urn;
2. No body or ashes shall be interred in a cemetery unless it be that of a human for which interment permit has been issued pursuant to this bylaw.
3. Except as otherwise provided in this bylaw, no body shall be interred within twenty-four (24) hours after the issuance of an interment permit and forty-eight (48) hours from September 30th to May 1st.
4. Only the Medical Health Officer may order the immediate interment of a body.
5. No lot shall be defined by a fence, railing, curbing or hedge or by other markings save by a marker or monument as set out in the monument section of this bylaw.
6. Upon application a body buried in a cemetery may, with the written permission of the Manager, be disinterred and reinterred, subject to the terms of the Cemeteries and Burial Sites Act.

SECTION 6 – MONUMENTS

1. The Village of Carmacks shall be advised of the placement of any memorial tablet or monument prior to installation and such installation shall follow the standards as determined by the Village.
2. All monuments are considered to be the property of the purchaser and required care or repair is the responsibility of the purchaser. It is the responsibility of the purchaser to arrange for the delivery of the monument of memorial tablet to the cemetery for placement.
3. No work shall be done upon any monument, nor shall the monument be removed from any lot without permission from the Manager.
4. Any memorial installed shall be acceptable to the soil conditions within the cemetery.
5. The Manager of Cemetery Services will take reasonable precautions to protect the property of monument owner, but it assumes no liability for the loss of, or damage to, any monument, marker, or other structure, or part thereof.
6. No marker may be wider than the lot/plot width.
7. Only one (1) headstone/monument per lot is permitted unless written permission is obtained from the Manager.
8. Plaques for the scattering garden monument must be purchased through the Village of Carmacks office.

SECTION 7 – LOT RESERVATION AND ASSIGNMENT

1. A person may apply to the Village for reservation of a plot within the cemetery and upon payment of the fee a proof of lot reservation shall be issued providing it is available.
2. The issuance of a lot does not grant the lot holder any rights regarding the lot, beyond the right to choose who may be interred in the lot.
3. A lot holder shall not allow or permit any interment in the reserved lot, and shall not transfer or dispose of the right to use the lot to another person, group or organization unless that interment, transfer or disposal is made pursuant to this bylaw and all other applicable legislation.
4. Where a particular lot has been reserved, and the lot holder wishes to transfer the reservation to a different lot in the cemetery, the Village may transfer the reservation upon a request being made to the Manager. To complete the transfer, the difference, if any, between the fee paid to reserve the original lot and the fee due on the date of transfer to reserve the new plot must be paid.
5. A lot holder may request a transfer of the right of interment in a plot to a spouse or other family member by submitting the request in writing to the Manager.
6. Where a lot holder wishes to cancel a reservation for a lot that has not yet been used for interment, they shall notify the Manager in writing requesting this cancellation.
7. Where a person has requested cancellation of a lot reservation pursuant to Section 7 (6), they shall be entitled to a full refund of the amount paid without interest.
8. In the event that an error on the part of the Village is discovered in a lot reservation prior to the use of the lot for interment, and that plot is no longer available, the Village shall:

- a. Amend the lot reservation so as to provide a lot of equal or greater value and similar location; or
 - b. Cancel the lot reservation and refund the full amount paid as evidence in the Village's records.
 - c. The lot holder shall notify the Village of the lot holder's preference within 30 days of the notification of error, otherwise the Village shall be entitled to make the decision.
9. The fees payable for all acts contemplated in this bylaw shall be in the amounts prescribed and attached as Appendix "B" to this Bylaw.
 10. No unauthorized person shall sod or move Corner Posts or Lot Markers.
 11. In the instance where family members want to be buried together, in separate lots, they must reserve individual lots side by side which will create a plot.

SECTION 9 – INTERMENTS, INURNMENTS AND SCATTERINGS

1. Each lot may be used for the interment of up to:
 - a. One (1) adult sized casket and five (5) urns; or
 - b. Five (5) urns.
2. Where the urns are to be buried in a lot with a casket, the urns shall be interred directly above the casket.
3. Caskets shall be covered by at least zero point eight three (0.83) metres of earth between the general surface level of the ground and the top of the vault.
4. No casket other than a casket containing deceased human remains shall be interred in the cemetery.
5. The interment rights holder must apply prior to an Interment or Scattering taking place. Should the Interment Rights Holder be deceased, authorization must be provided in writing by the person authorized to act on behalf of the Interment Rights Holder (i.e. Estate Trustee or Executor).
6. In the absence of an Estate Trustee and/or Executor, the City will recognize the immediate family, in the order of preference, as being the "personal representative" of the Interment Rights Holder:
 - a. Spouse of the deceased;
 - b. Children of the deceased (if more than one child, all must agree);
 - c. Grandchildren of the deceased (if more than one grandchild, all must agree); and
 - d. Great-grandchildren of the deceased if no child or grandchild is living.
7. In cases where the deceased has no children, the order of preference is:
 - a. Spouse of the deceased;
 - b. The parents of the deceased;
 - c. The siblings of the deceased, if they are over eighteen (18) years of age;
 - d. The grandparents of the deceased; and
 - e. The uncles, aunts, nephews, nieces and great grandparents of the deceased.
8. Scattering shall take place only within the contains of the Garden created for this purpose. Cremated human remains shall be scattered or placed in the ground without the use of urns or containers of any kind.

9. In addition to any of the requirements of this bylaw, no human remains shall be interred, cremated, or scattered prior to the issuance of a burial permit by a district registrar of vital statistics under the Vital Statistics Act.
10. No casket or urn shall be interred in the cemetery prior to the approval of the Village of Carmacks.
11. Where no lot has been previously reserved for an interment, or transferred pursuant to this bylaw, a lot must be reserved through the application form and concurrent application process for an interment.
12. An application for an interment shall include the following information:
 - a. The name and date of birth of the deceased;
 - b. The date and time of the funeral;
 - c. The cause of death;
 - d. And special instructions including any received from the Medical Health Officer relative to that interment;
 - e. A copy of the burial permit; and
 - f. Any other information necessary to comply with this bylaw and any other applicable legislation.
13. Urns may be interred in a burial lot which:
 - a. Contains the human remains or ashes of a member of the deceased's immediate family; or
 - b. When sold was designated by the purchaser to be used for the interment of the ashes of specified individuals in addition to the casket or urn of the person for whom the first lot was purchased.
14. A Scattering rights contract must be completed, and the payment of the Scattering fee must be received before the Scattering of cremated human remains can take place.
15. A Scattering rights contract will also require the purchase of a commemorative plaque the Village will have made and will add to a wall made for this effect.
16. In case of transmission of ownership of a lot or plot by will or bequest, the Village will require the production of a notarial copy of the will or other satisfactory evidence sufficient to prove transmission of ownership and, where there has been no disposal of a lot or plot in the Interment Rights Holder's or owner's will or when an Interment Rights Holder dies intestate, the Village will recognize the person(s) acquiring the residue of the deceased owner's estate as the rightful Interment Rights Holder(s). The Village reserves the right to request any documents needed to satisfy them of lot ownership.
17. Once scattered, cremated remains are non-recoverable.

SECTION 10 – RULES FOR MONUMENT DEALERS, CONTRACTORS AND WORKERS

1. Every contractor employed to erect monuments, markers or cornerstones or to do any work in the cemetery shall first present an application to the clerk signed by the interment rights holder of the lot, requesting permission to employ such contractor to do the work therein specified. This application shall designate the burial lot.

2. Contractors who have received permission to do any work in the cemetery shall leave the area in a neat and orderly condition.
3. Any worker who damages any lot, monument, marker or corner-stone or other structure or otherwise does any injury in the cemetery, shall be personally responsible for such damage or injury and in addition thereto, his employer shall also be liable.

SECTION 11 – ENFORCEMENT

1. Every person who violates any provision of this bylaw is guilty of an offence and is liable to a fine not exceeding Five Hundred Dollars (\$500.00) or to imprisonment for a term not exceeding six (6) months, or to both fine and imprisonment as set out in the Summary Convictions Act of the Yukon.

Appendix A – Map



Appendix B – Fees

By-Law ****

Appendix “B”

SCHEDULE OF CEMETERY FEES

(1) Purchase of a burial lot:	\$350.00
(2) Purchase of a scattering permit:	\$150.00
a. Cost of 4” x 6” bronze plaque	\$315.00

Price to be re-assessed every two years

Appendix C – Forms



Village of Carmacks
P.O. Box 113
Carmacks, YT Y0B 1C0

Cemetery Lot Reservation Form

Date: _____

Name of Applicant: _____

Address: _____

Phone Number: _____

Email: _____

For Lot Number: _____

Requested for: _____

Relationship with the person: _____

Description of Purchase:	Amount:
_____	_____
_____	_____
Total:	_____

Upon submission of this form and payment, the applicant has the interment rights for the specified lot. Once the time comes to use the lot, a burial permit must be presented to the Village prior to interment. The use of the below mentioned lot in the Cemetery is subject to all bylaws, policies, rules, and regulations lawfully in force in the said cemetery. Keep this copy in your records as proof of reservation.

Signature of Owner: _____ Date: _____

VOC representative: _____ Date: _____



Village of Carmacks

P.O. Box 113
Carmacks, YT Y0B 1C0

Interment Right Form

Date: _____

Name: _____

Address: _____

Phone: _____

Email: _____

Relationship to Deceased: _____

Name of Deceased: _____

Cause of Death: _____

Date of Birth and Death: _____

Date & Time of Interment: _____

Lot Number: _____

Pre-Reserved Lot? Yes No Copy of Burial Permit Attached? Yes No

Description of Purchase (if no lot has been reserved, one must be paid for): _____ Amount: _____

Total: _____

Upon payment, if necessary, a license is hereby granted, permitting the burial in the above-mentioned lot in the Cemetery, subject to all bylaws, policies, rules, and regulations lawfully in force in the said cemetery.

Signature of Owner: _____ Date: _____

VOC representative: _____ Date: _____



Village of Carmacks

P.O. Box 113
Carmacks, YT Y0B 1C0

Scattering Rights Contract

Date: _____
Name: _____
Address: _____
Phone: _____
Email: _____
Relationship to Deceased: _____
Name of Deceased: _____
Cause of Death: _____
Date of Birth and Death: _____
Date & Time of Scattering: _____

Copy of Burial Permit Attached? Yes No

The burial permit must be provided for scattering rights to be granted.

If a memorial plaque is wanted, please also provide 'Plaque Ordering Form'.

Description of Purchase:	Amount:
_____	_____
Total:	_____

A license is hereby granted, permitting the spreading of the ashes in the Garden provided for this purpose, subject to all bylaws, policies, rules, and regulations lawfully in force in the said cemetery.

Signature of Owner: _____ Date: _____

VOC representative: _____ Date: _____



Village of Carmacks
P.O. Box 113
Carmacks, YT Y0B 1C0

Plaque Ordering Form

Date: _____

Name: _____

Phone number: _____

Email: _____

Text on plaque (*typically, name and DOB&DOD. Every line represents a change of line on the plaque.*)

Description of Purchase: _____ Amount: _____

Total: _____

Signature of Purchaser: _____ Date: _____

VOC representative: _____ Date: _____



Village of Carmacks

P.O. Box 113
Carmacks, YT Y0B 1C0

Lot Transfer or Cancellation

Date: _____

Transfer Cancellation

Name of current lot owner: _____

Phone Number: _____

Email: _____

Currently Owned Lot Number: _____

In case of Transfer:

New Lot Number: _____

In the case of a transfer, the difference between the cost of the lot at the time of initial reservation and its cost now must be paid in order to complete lot transfer.

In the case of a cancellation, any payment made to secure lot must be fully reimbursed.

Description of Purchase: _____ Amount: _____

Total: _____

Upon payment, if necessary, the transfer or cancellation is hereby granted, subject to all bylaws, policies, rules, and regulations lawfully in force in the said cemetery.

Signature of Owner: _____ Date: _____

VOC representative: _____ Date: _____



Village of Carmacks

P.O. Box 113
Carmacks, YT Y0B 1C0

Disinterment or Reinterment Right Form

Date: _____

Name: _____

Address: _____

Phone: _____

Email: _____

Relationship to Deceased: _____

Name of Deceased: _____

Reason for disinterment/reinterment: _____

Cause of Death: _____

Date of Death: _____

Date & Time of disinterment or reinterment: _____

Lot Number: _____

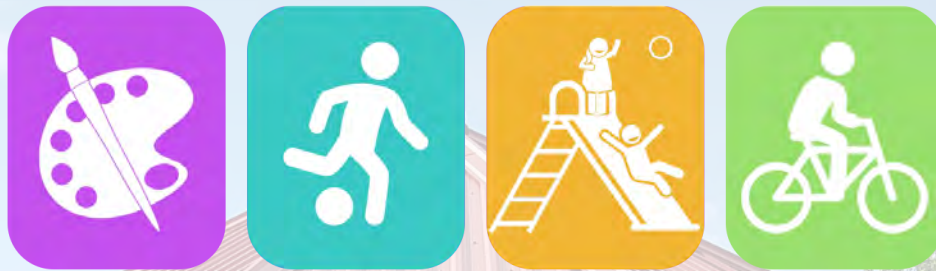
If reinterment: Copy of reburial certificate attached? Yes No

If disinterment: Order authorizing disinterment from Vital Statistics registrar? Yes No

Upon payment, if necessary, a license is hereby granted, permitting the reinterment or disinterment in the above-mentioned lot in the Cemetery, subject to all bylaws, policies, rules, and regulations lawfully in force in the said cemetery.

Signature of Owner: _____ Date: _____

VOC representative: _____ Date: _____

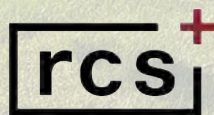


Carmacks Parks & Recreation Plan



GROUNDSWELL
PLANNING

In association with



LEES
ASSOCIATES

MARCH 2023



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Image credits: Groundswell Planning, Google Earth (this page)

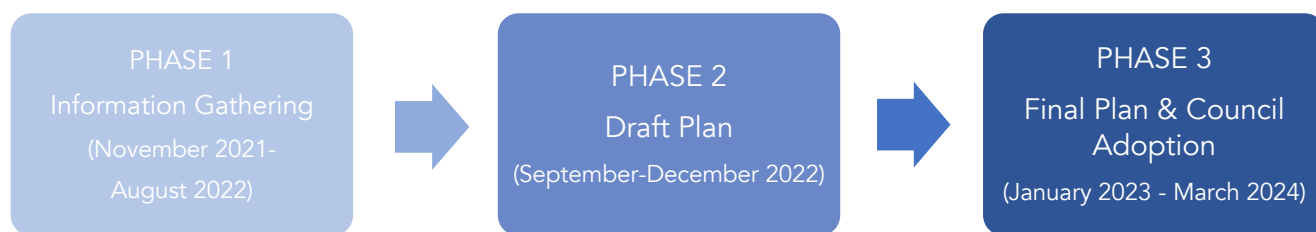
1.0 Introduction

A Parks and Recreation Master Plan (PRMP) sets the high-level, strategic direction for how a municipality delivers parks and recreation programs and infrastructure. Following the direction of the Village of Carmacks 2021 Official Community Plan, the Village set out to create a PRMP, in so doing re-examining and confirming its approach to parks and recreation.

The PRMP creates a 10-year blueprint for the Village of Carmacks that:

- Sets out a **vision** and **guiding principles** for parks and recreation consistent with community needs and Council priorities;
- Establishes key **goals** and **objectives** for municipal recreation services, programs, facilities and events;
- Considers Village capacity and budget implications; and,
- Sets out a course for **implementation** and **performance evaluation**.

The Plan was developed over a x-month timeframe and was developed by a team led by Groundswell Planning in partnership with the Village and Carmacks Recreation Committee. Organized into three distinct phases, the team’s planning process involves compiling background research, engaging the community and stakeholders, working with staff and Council to chart direction and strategy, and drafting the plan document.

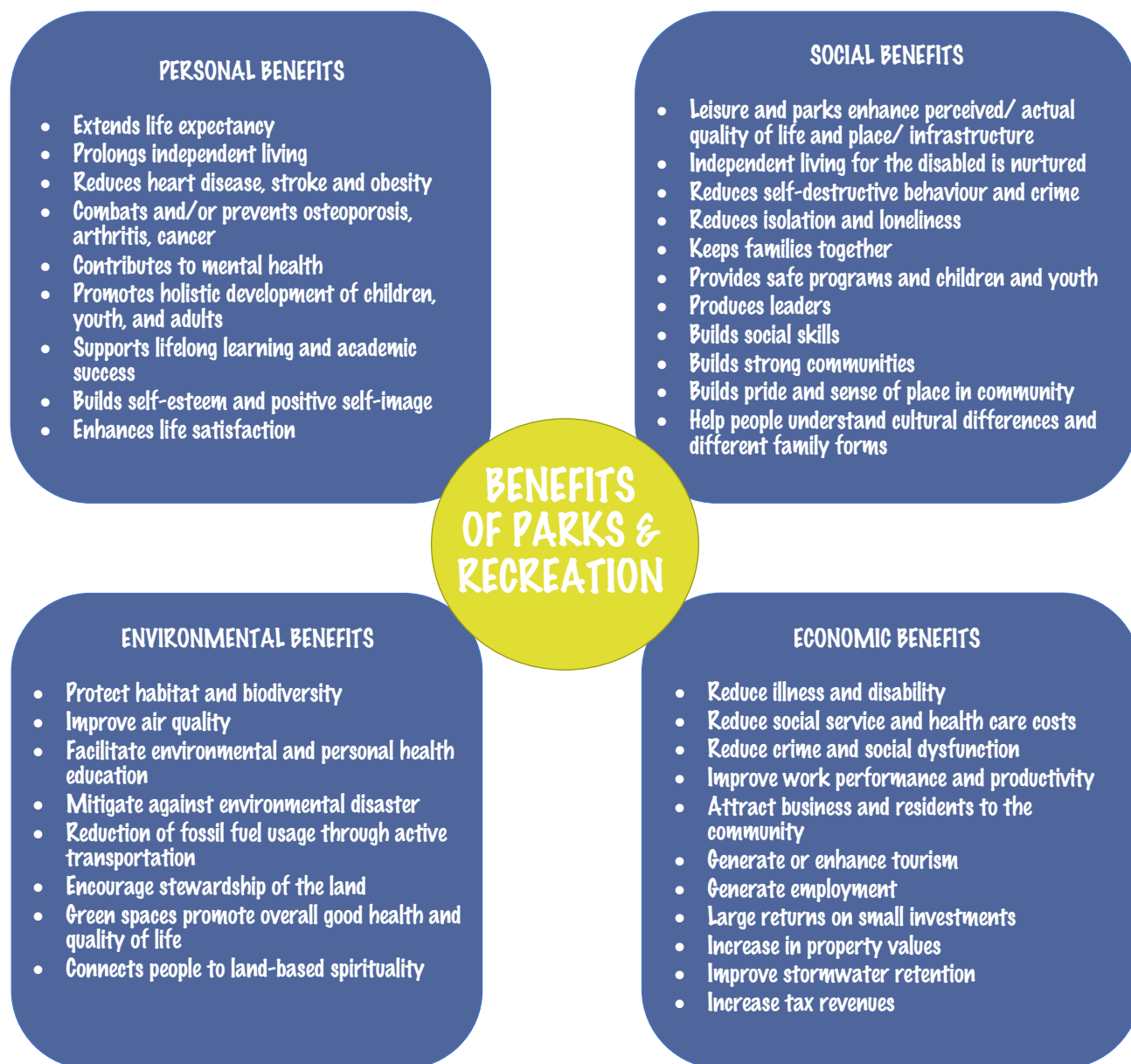


VOC Council adopted the final plan in March 2024.

Please note that the background and analysis sections of this document are a summary of the planning team’s comprehensive background report, entitled “State of Play”, which is available from the Village.

2.0 Why Parks and Recreation Matters

Recreation is defined as “the experience that results from freely chosen participation in physical, social, intellectual, creative and spiritual pursuits that enhance individual and community well-being.”¹ Governments have a long history of providing parks and recreation to citizens, stemming from a guiding philosophy that views recreation as a “public good” available to all, akin to schools, roads, drinking water, and law enforcement. This ongoing public investment into recreation has tangible benefits both at an individual and societal level. The graphic below depicts a summary of recreation benefits as compiled by The National Benefits Hub².



¹ Interprovincial Sports and Recreation Council and the Canadian Parks and Recreation Association, 2015. Framework for Recreation in Canada: Pathways to Wellbeing.

² National Benefits Hub. www.benefitshub.ca

3.0 Community Context

Carmacks is an incorporated community of approximately **601 residents** situated in the Traditional Territory of the Little Salmon Carmacks First Nation (LSCFN) near the junction of the Yukon and Nordenskiöld rivers. Referred to as the “**Hub of the Yukon**”, Carmacks hosts a range of government and private sector services and infrastructure such as a grocery/general store, year-round recreation centre, Royal Canadian Mounted Police detachment, K-12 school, Yukon University campus, parks and playgrounds, and a riverfront boardwalk.

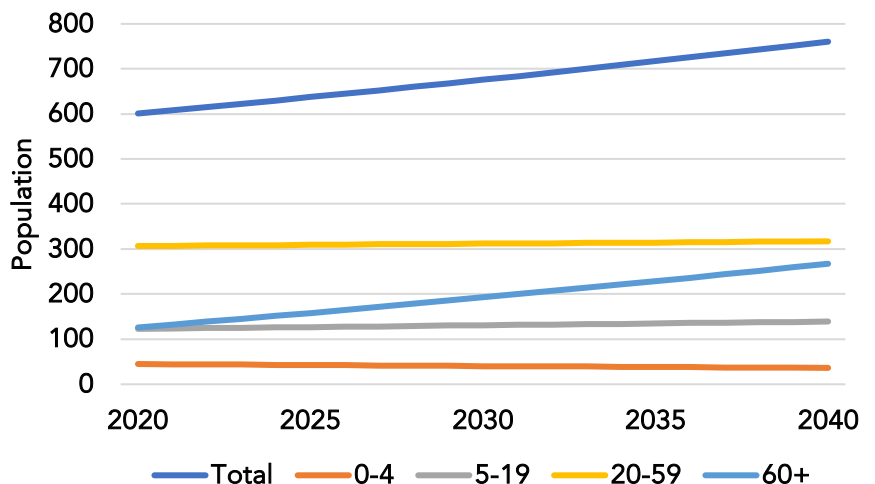
For millennia, the Carmacks region has been an important traditional fishing, hunting, and trapping area for the Northern Tutchone people, the ethnographic group to which the modern-day LSCFN people belong. The area around Carmacks was also an important trading hub for many generations of other Yukon First Nations preceding contact with European people. Carmacks’ modern settlement history can be traced back to George Carmack’s discovery of coal and establishment of a trading post at Tantalus Butte in 1893. After the Gold Rush, it also became an overnight stop along the winter overland trail between Whitehorse and Dawson.

The main economic drivers of Carmacks are public administration, education and health care/social assistance. Construction and accommodation/food services are the largest private sector employers. Its proximity to Whitehorse and small size means that Carmacks is not large enough to support extensive full time employment, the level of competition or the desired range of goods and services.

According to the 2021 census data, Carmacks’ population has grown by over 19% over the last five years, making the community one of the fastest growing in rural Yukon. Men represent 49% of the population and women 49%, and First Nation residents account for almost 71% of the population. According to available 2021 and 2016 census data, the community, compared to the Yukon as a whole, has a:

- Much higher proportion of First Nation residents;
- Lower immigrant population;
- More stable population (i.e., less in-migration);
- Slightly lower average household size (2.2 persons/household);
- Higher growth rate;
- Much lower income; and
- Higher cost of living.

Figure 4. Carmacks Population Projection 2020-2040 (Low Growth Scenario)*



The 2040 low growth population forecast predicts that the population will increase by 179 residents and become increasingly older, with 84% of the population growth happening in the 60 & over demographic and no growth in the preschool-age demographic.

4.0 Service Delivery Overview

The Village of Carmacks delivers a range of direct and indirect parks and recreation services to residents of the community, as illustrated at right. The department’s name is somewhat misleading given its responsibilities around parks and playgrounds.

Department Structure

The Village’s Recreation Department is based out of the Recreation Centre on River Drive and currently consists of five full-time and two part-time staff, in addition to a fluctuating number of volunteers.

The Recreation Director reports to Council and the Chief Administrative Officer on a regular basis about departmental activities.

Pursuant to the *Municipal Act and Recreation*

Committee Bylaw, Council has delegated some of its “powers, duties, and functions related to recreation services” to a Recreation Committee consisting of 5-10 members. The Board is supposed to meet at least six times a year. There is currently a six-member Committee in place that meets on a regular basis.

Policy Framework

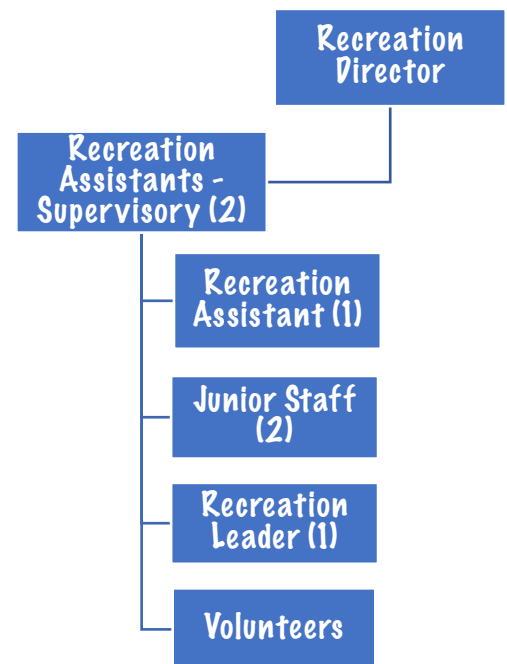
Numerous municipal and Recreation Department policies guide the delivery of recreation in Carmacks, including:

- *Official Community Plan*
- *Parks and Open Space Bylaw*
- *Fees and Services Bylaw*

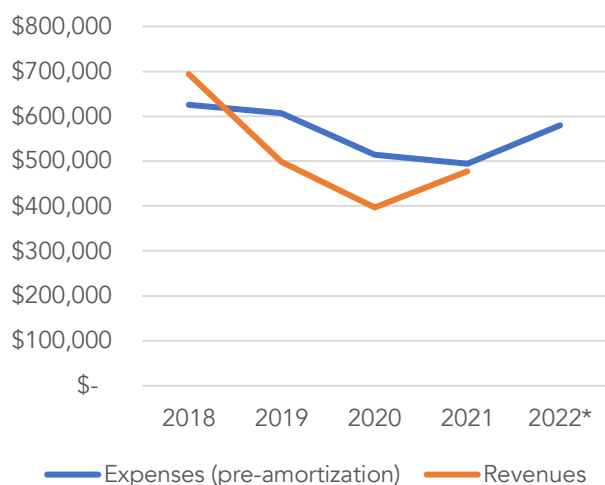
In addition to the Village-level policies governing recreation delivery, the Recreation Department has developed staff policies and an operational manual.

Financial Resources

The Village’s recreation spending has generally declined over the past five years. Expenses dropped from around \$625,000 to about \$494,000 between 2018 and 2021, due in part to the complications of COVID-19 induced Recreation Centre closures and associated impacts on programs and (presumably) the closure of the swimming pool. Spending for 2022 was projected to be just below \$580,000.



Recreation Budget 2017-2022



Over half of the 2022 budget was allocated to staffing-related expenses, and one-quarter is spent on utilities and maintenance for the Recreation Centre.

Historically, the Village has only charged for drop-in use of its fitness centre and facility rentals; this was in part due to a lack of capacity (or technology) to collect user fees. Programming and other drop-in use of the Recreation Centre have been offered free-of-charge as well. In late 2022, the Village began rolling out user fees to generate additional revenues, increase its value proposition and retain program participants using the Univaris Recreation Software system. A barcode scanner was installed in the Recreation Centre lobby. The system will allow for closer oversight of financial transactions and proper application of user subsidies.

In 2021, recreation consumed 23% of the total municipal budget, a sizeable drop from the 30% mark in 2017. (For reference, the City of Whitehorse spends around 18% on recreation and achieves a cost recovery rate of around 31% while the City of Dawson spends around 23% of its budget and achieves a 12% cost recovery³).

The opening of the new arena will have a significant impact on the Village’s recreation budget. The costs associated with ice plant operation⁴, heating, maintenance, and staffing – among other items – have been estimated at \$661,000 in the draft Arena Business Plan under development by RC Strategies. The Plan is projecting an annual operating deficit of \$577,450. The new facility, combined with the community’s habituation to free program and facility access, pose risks to the financial viability of parks and recreation delivery by the Village and warrant continued and sustained attention.

Facilities and Amenities

The Village owns and maintains a variety of indoor and outdoor facilities. The most significant indoor facility assets are the Recreation Centre and about-to-be-open arena.

The Village also owns and maintains a range of outdoor amenities, including playgrounds, parks, and the two-kilometre river boardwalk. These are depicted below.

Other local recreation amenities include the LSCFN Village ball diamond and ice rink, trails, boat launch and nearby lakes such as Coal Mine and “8 Mile”.

Indoor Facilities/Amenities	Outdoor Facilities
Recreation Centre	Merv Tew Park
Gymnasium	Pocket Park
Fitness centre/weight room	Rowlinson Drive Park
Youth lounge	Heritage buildings (5)
Mezzanine space/upstairs	Nordenskiold Cemetery
Kitchen	Riverfront boardwalk
Arena	

³ These are 2018 figures

⁴ The CIMCO ice plant operating costs can range from \$7000 - \$25,000 per month, according to the Recreation Director.

Village Indoor Recreation Facilities and Amenities



Youth lounge



Arena



Kitchen



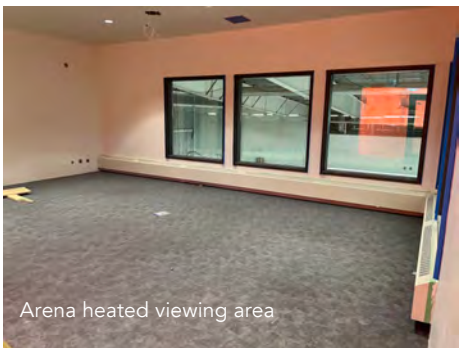
Fitness centre



Gymnasium



Upstairs/mezzanine



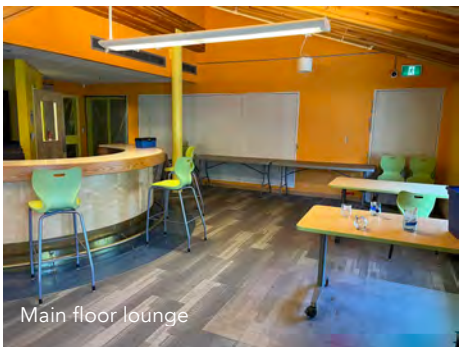
Arena heated viewing area



Trophy case



Rec Centre 2nd storey patio



Main floor lounge



Rec Centre entrance



Kitchen

Village Outdoor Recreation Facilities and Amenities



Pocket Park playground



Pocket Park playground



Merv Tew Park bandshell



Merv Tew Park gazebo



Merv Tew Park playground



Rowlinson Drive Park



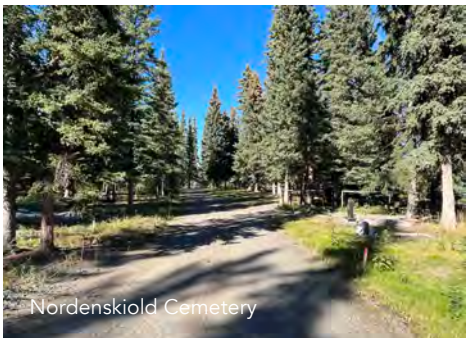
Merv Tew Park cabin



Riverfront boardwalk



Rowlinson Drive Park tot features



Nordenskiöld Cemetery



Pocket Park gazebo



Carmacks Roadhouse

An analysis of parkland quantity and accessibility showed that Carmacks has about twice the Canadian standard of parkland per 1000 residents; however, parts of some neighbourhoods fall just outside of what is considered a “walkable” distance, specifically the northernmost portion of the Tswanjik, Nordenskiöld, and LSCFN Village subdivisions, as well as the North Klondike.

Generally, summer is the busy season at the Recreation Centre, with drop-in traffic ranging from 75-100 people daily - a high proportion of those being non-residents. Over the past few years, much of the winter recreation activity has taken place at the LSCFN outdoor rink. The Rec Centre is generally open 12 hours a day from Monday to Friday, with more limited hours on the weekends. The Recreation Manager is working on getting the Village’s 12-passenger van operational for picking up participants and for field trips to other communities.

There is no detailed capital plan for recreation facilities at present. Likewise, there is no asset management (AM) system or dedicated record keeping in place. The Village’s Public Works Department is primarily responsible for the maintenance and upkeep of the Village’s indoor and outdoor recreation facilities and this function is subsumed under the broader Public Works budget. Both the Recreation and Public Works managers were supportive of a potential organizational re-structuring that would see responsibility for all parks and recreation fall under the Recreation department.

Programming and Events

The Village offers a variety of programs for a broad demographic spectrum of Carmacks residents. The Recreation Manager is trying to provide direct programming for about 60-70% of the schedule, with the remaining 30-40% drop-in/casual in nature. A multitude of factors inform and influence programming decisions, including Council and CAO input, feedback from participant and parents, funding directives, collaborative opportunities, and instinct. Regular community dinners happened pre-COVID. Hosting regular community events, including sport tournaments, are a priority going forward.

Third party recreation delivery has been quite limited in Carmacks in recent years. In the past six months, a hockey and curling organization have formed. A designated recreation lead is in place at Little Salmon Carmacks First Nation as well, which has in turn fostered more collaboration with the Village.

Community Support, Partnerships and Outreach

The Village receives \$15,000 in funding annually through Lotteries Yukon’s Community Grants Program, with some remaining at the end of each fiscal year. The Recreation Department’s primary communications channels are the Carmacks Recreation Facebook page, electronic billboard outside the Village administration building, posters, and word-of-mouth (with social media and word-of-mouth reportedly being the most effective). Recreation users are asking for a seasonal recreation guide to be available in print and online.

Departmental Capacity and Training

The Recreation Department’s staffing situation has fluctuated in recent years. The current Manager is vacating the role but will provide support and oversight to the new Manager from the Chief Administrative Officer seat. There is generally strong retention among other staff in the department. Staff are well equipped to deliver programming but administrative and project management skills and capacity need continued development.

5.0 What We Heard

Carmacks residents participated in the development of the 2023 Parks and Recreation Master Plan via various input opportunities. The following is a summary of survey results, complete with excerpts of respondent comments intended to highlight recurring or insightful themes. The complete results are available in the PRMP Background Report.

Household Survey Findings

Participation and Values

- Most of the survey participants' **"Top 10" activities** were **outdoors based**, including (in order of popularity) camping, BBQing/picnicking, hiking/walking, motorized boating, snowmobiling/ATVing, wildlife/nature appreciation, and playing at playgrounds.
- **Top indoor activities** were (in order of popularity) arts and crafts, fitness training at the gym, music, yoga and fitness class. **First Nation cultural activities** were participated in by almost **half** of survey respondents.
- (In order of frequency) inconvenient times, lack of time, lack of awareness, cost of programs, and lack of interest were cited as the **Top 5 barriers to participation** in recreation by survey respondents.



Facility Utilization, Quantity and Quality

- **Parks, trails, and greenspaces** received the **broadest visitation** by households of survey respondents, with the boardwalk and Ridge Run trails receiving the highest level of frequent use of all amenities, followed by parks, campgrounds, and greenspaces outside the townsite. Merv Tew Park was second to the boardwalk/Ridge Run in terms of broad usage.
- **Indoor facilities** were generally **less utilized** by Carmacks residents than their outdoor counterparts, with the most broadly used indoor facilities being (in order of frequency) the Recreation Centre's gymnasium, fitness centre, and upstairs space, with the fitness centre receiving the highest level of frequent (21+) usage.
- Survey responses suggest that many **community members plan to use the new arena** when it opens. Over half of respondents indicated they would use the facility fairly often, while no one predicted they wouldn't use it at all.

Values Around Recreation

- Survey respondents strongly agreed that parks and recreation are important to their own **quality of life** and the **vitality of the community** overall.

"It seems a little less interesting living here without the activities that used to happen. It seems the community lost touch with big events and not enough time being put into them either."

"An ATV/skidoo event would provide a safe and fun activity for children and events. Though we have hills to sled and ski on it would be awesome if a designated hill was taken care of specifically for this event because the winters can be so boring here."

"Board games available for families..."

"Having groomed and set tracks for XC ski trails would be excellent. Getting more personal training and fitness classes at various times - early mornings, lunch hour and evenings - would be really great."

"We need more opportunities to keep people in the community and not let the beautiful centre sit idle. Keep it in daily use!"

"An outdoor facility (preferably adjacent to the arena and swimming pool to be :) where there can be a running track, field for soccer, ball diamond, etc.... With adequate space and seating for spectators and participants. Could double for leisure too with a picnic area and benches for viewing near the river. Maybe a fire pit or two so people can use these"

"Love to see a musical stage where artists can come to play in the summer time."

"Pool would be beneficial to everyone"

"Motorized trails to ensure safety of walkers or runners. Ball fields tend to have ruts, holes or huge rocks which can all lead to injury".

Allowing for variety of sport opportunities (allows people to try) new things and have the potentially try out for Arctic Winter Games, Indigenous games, Canada summer or winter games"

"Public ice skating, roller skating, concerts"

"Yes definitely swimming. Carmacks had an awesome swim club with numerous children that fell flat with no pool".

"...children here like volleyball need proper outdoor facilities and to actually use the gymnasium for this and other sports. Actually take the effort to set up nets, coach, referee, etc., same could be said for other activities. Host tournaments which drive interest. It is one thing to have the one offs as drop-ins now and then but if people don't know the rules and the games how do you promote interest. There needs to be something more organized".

"Could improve the trails (clear map and mark including distances) and establish some somewhat organized skiing, snow shoeing, etc. Maybe even snowmobiling for the youth/adults?"

"More individual sports are good too, weight training, cardio, meditation, martial arts, wrestling, etc."

"Overall, I think the rec dept is doing a great job! I'm sure there has been many challenges due to COVID but the

staff appear to have done a great job considering the challenges."

"There needs to be more programming that is non sports related particular for young adults who are not into the bar scene. Banning 19 and 20 year olds from the youth is ridiculous"

"Can't wait for the new arena, the entire community must have high hopes for this project!"

"After the pandemic settles, bring more community type parties and celebrations on."

"A property tax increase to a fraction of the population of Carmacks is not a good idea. A user fee would be the logical thing to have".

"As one of the few actual property tax payers, I am 100% opposed to the raising of my property taxes for more programming when the majority of users do not pay property tax. Increase user fees as needed but stopping using my taxes as a financial crutch for services not used."

Financial Considerations & Investment Criteria

- Most respondents preferred **maintaining** the current **user fees**. 17% supported an increase, and another 17% supported a decrease.

Facility Priorities

- Most survey respondents indicated a **need for new and/or enhanced facilities** within the next decade.
- A **swimming pool** was the facility suggestion for 63% of respondents who felt that new/enhanced facilities were needed. The next most popular ideas were trails with signage (16%), multi-purpose field (13%), and splash park, curling rink, baseball diamond, skate park, and cross-country ski trails (9% each).



Programming

- The availability and quality of **recreation programs** for **children aged 6-18** was **rated most highly**. Options for **adults** and **seniors** and **children 5 & under** were rated **lowest**.
- (In order of frequency) more activities for adults, young kids/families, teen programs, and organized sports for kids were the most common programming suggestions.
- The most frequent suggestions for **arena programming** were (in order of popularity) public/drop-in/family skating, hockey, curling, tournaments and music/art, skating lessons and community activities.



6.0 Recreation Trends and Best Practices

Health, Fitness and Activity Trends

- Levels of childhood and adult obesity have been steadily increasing over the past few decades, while levels of physical activity have steadily decreased.
- Most Canadian children and youth exceed recommended guidelines for screen time.
- Most Canadian youth and adults prefer spontaneous, unstructured recreation pursuits, with walking, bicycling, and swimming landing in the “Top 5” for both groups.
- Recreation participation varies by age, gender, and socioeconomic status, with men and youth being more likely to play organized sports, women more likely to participate in exercise classes and wellness pursuits such as yoga, and higher income and education correlating strongly with higher participation.

Policy Guidance

Sport and recreation policy is evolving to reflect a growing recognition of the complex, interrelated societal and individual factors linked to participation. The 2015 Framework for Recreation in Canada is the current national guiding document for public recreation providers.



The five pillars of the Framework for Recreation in Canada

Recreation Delivery Trends

Social Determinants of Health – shifting the focus from “how do we get individuals to choose healthier lifestyles” to “how can we create the community environments that make the healthier choice the easier choice”

Physical Literacy and Lifelong Participation - physical literacy is the motivation, confidence, and skills to engage in physical activity and is seen as a pre-condition for lifelong participation; early childhood is the focus

Places and Spaces – evolution of the parks and green space movement to place-making that supports social connections and cohesion with support amenities like Wi-Fi, seating, all ages and abilities design, art, etc.

Multi-Use Functionality and Clustering – continuation of multi-use emphasis for facility investments, accompanied by clustering with complementary services such as community libraries

Revenue Generation – municipal response to fiscal and service delivery pressures through non-traditional revenue streams such as adopt-a-park programs, facility sponsorships, planned giving programs, etc.

Active Transportation - encouraging human-powered travel modes through infrastructure and good design

Changing Volunteerism – overall national decline in volunteerism and shift to shorter commitments that provide participants with work and/or other valued experience

Return to Outdoor, “Adventurous” Play – giving children and youth spaces to explore, play and push limits

Integration of Wellness and Community Development – evolution of the recreation field to include broader wellness and community development aims such as reducing barriers, healthy eating/nutrition, mental and physical health, social inclusion, etc.

7.0 SWOT Summary and Planning Considerations

Governance

<p style="text-align: center;">STRENGTHS (Internal/Village)</p> <ul style="list-style-type: none"> • Current and past Councils are supportive of recreation • There are some policies and procedures in place • Department has good staff retention • Council’s investment in recreation is significant (23% of budget in 2021) • A Recreation Committee is in place to help administration adjudicate funding applications • New recreation booking software will reduce administration time and increase Village capacity to monetize visits from residents and visitors • Village is establishing new and strategic funding sources 	<p style="text-align: center;">WEAKNESSES (Internal/Village)</p> <ul style="list-style-type: none"> • Department and Manager titles do not reflect actual scope of recreation delivery system (i.e. parks, trails, etc.) • Considerable administrative burden on Manager position with associated potential for burn-out • Policy and guidelines are somewhat limited • Arena could require significant new operational funding (i.e., utilities, staffing, etc.) that could jeopardize the Village’s financial position or other recreation delivery • Lack of user fees has potentially devalued the Village’s recreation offer and eliminating potential cost recovery opportunities
<p style="text-align: center;">OPPORTUNITIES (External)</p> <ul style="list-style-type: none"> • Program funding is generally available • Increased resource-based activity could create new opportunities for private sector sponsorship • Policy and governance advice and support is available from other municipalities (particularly City of Whitehorse), online sources, etc. • External project-based funding may allow for short-term project management assistance • Residents highly value recreation and potentially support minor tax/fee increases 	<p style="text-align: center;">THREATS (External)</p> <ul style="list-style-type: none"> • Revenue generating potential of recreation is highly limited with a small population and need to maintain access and affordability • Seasonal worker population and population residing outside of municipal boundaries places pressure on Village resources with lower cost recovery potential • Low incomes and high living costs pose barriers to the amount of disposable income that Carmacks residents can spend on recreation; increases in the senior population will compound this situation • A growing population and new facilities will continue to necessitate new policy development and adaptation
<p>KEY PLANNING CONSIDERATIONS</p>	
<ul style="list-style-type: none"> • Staff skills and capacity may need to broaden to reflect a potential community development function of the department and to deliver on the expanded programs and events offer; • Recreation spending increases may need to be curbed and the Village should ensure that operations and maintenance needs of the new arena are sustainable; • Ensuring clarity on service delivery expectations and models of providing recreation programming (e.g. direct programming by the Village, indirect over time via community groups, etc.); • The Village could look to diversify funding sources and pursue low-cost approaches that leverage existing capital assets and other amenities through sound policy and partnership development. 	

Facilities

STRENGTHS (Internal/Village)	WEAKNESSES (Internal/Village)
<ul style="list-style-type: none"> • There is an impressive mix/variety of outdoor and indoor facilities for a community of Carmacks' size • Parks, trails, and outdoor spaces are highly rated and well used • Facilities are in generally in good condition and many have considerable asset life remaining • Access to funding for larger capital projects is good and equipment replacement needs can be internally funded • Staff generally have capacity/skills to maintain assets • Trails have been evaluated and a detailed recommendation and implementation plan created • Facilities are scheduled with a mix of programmed and spontaneous, drop-in opportunities 	<ul style="list-style-type: none"> • Residents desire a year-round or new pool despite significant recent investments and possibly low likelihood of replacement or funding • Maintenance for parks and greenspaces falls to Public Works but this may not be the best fit for them • Some issues with existing facilities – trail issues, boardwalk flooding, cemetery • Some park spaces may be underperforming • Local costs of construction, operations and maintenance are high • Asset management and capital planning do not receive significant attention • The Rec Centre is underutilized during the daytime hours
OPPORTUNITIES (External)	THREATS (External)
<ul style="list-style-type: none"> • Potential shared interest in Coal Mine Lake improvements with LSCFN • Future community “hub” site adjacent to the Rec Centre/arena holds potential for new open space amenities and programming • National, territorial, and local data points to a strong preference for participation in unstructured activities that require open spaces (i.e., parks, trails, etc.) with lower operating costs as compared to indoor facilities (i.e., arenas and pools) • Significant open space assets near the community • Diversifying outdoor recreation opportunities to align with trends and maximize appeal (e.g. play opportunities for a wide range of children and youth) 	<ul style="list-style-type: none"> • Flooding and climate change is threatening valued assets such as the boardwalk • Poor connectivity between the Recreation Centre and arena and neighbourhoods north of bridge • Climate change policies such as carbon pricing could raise operating costs of large indoor facilities considerably • Funding for capital reserves, especially as costs escalate
KEY PLANNING CONSIDERATIONS	
<ul style="list-style-type: none"> • Optimization of current facilities to ensure maximum benefit and stay current with trends, including more activation of park/open spaces, adaptation of amenities to support more uses/users • With population growth and an aging population, planning for seniors-friendly infrastructure and ensuring convenient access to parks and open spaces for new neighbourhoods • Prioritization of active transportation and accessible infrastructure for an aging population • New neighbourhoods will require parks and open space • Budgeting appropriately for capital facility upgrades, replacements, and renewal 	

Programming

<p style="text-align: center;">STRENGTHS (Internal/Village)</p> <ul style="list-style-type: none"> • The Village is now offering a broad range of programming for all ages and interests • Village is planning for an expanded events calendar • Village programs are free or very low cost • Village successfully adapts to constantly changing circumstances 	<p style="text-align: center;">WEAKNESSES (Internal/Village)</p> <ul style="list-style-type: none"> • Programs for seniors and 5 & under are less available from the Village than those for elementary aged children • Village capacity to administer, design and deliver programming and events are limited • Small base of volunteers and activity “champions” • Programs are vulnerable to low numbers of available participants, conflicting scheduling of other programs or events, availability of instructors, etc. • More specialized programming can be challenging to sustain due to dependence on instructors in a somewhat transient community • Residents cite inconvenient times as a constraint to participation in recreation • Village’s registration system and communications approach may pose barriers to participation/awareness
<p style="text-align: center;">OPPORTUNITIES (External)</p> <ul style="list-style-type: none"> • Participation, lifestyle and population trends point to an increased need for wellness, active living facilitation • Service delivery fluctuations and COVID has many Carmacks residents eager for events and programming • Carmacks’ small size conducive to highly visible and “viral” programming ideas • The new arena could spark an increase in volunteer-run programming • More distance, online staff training available • Climate change is bringing warmer winters and more opportunities for outdoor activities • To grow programming capacity through a community development approach that creates new organizations and volunteers 	<p style="text-align: center;">THREATS (External)</p> <ul style="list-style-type: none"> • Residents perceive the availability and quality of programs for 5 & under, adults, and seniors to be low • Growing cohort of seniors will create new programming needs and demands • Time constraints, excessive screen time, and low rates of physical activity are barriers to participation • It can be difficult for Carmacks residents to stay informed of opportunities
<p>KEY PLANNING CONSIDERATIONS</p>	
<ul style="list-style-type: none"> • Carmacks’ aging population and broader societal trends suggest a shift towards an increased focus on wellness and active/ healthy living facilitation and programming • Limited capacity for hands-on program delivery could be augmented via “how-to” programming geared towards increased use and enjoyment of the outdoors and the Village’s open space amenities • The Village could consider maintaining its emphasis on affordable children’s programming delivered directly and facilitating more specialized options; a few more family-friendly recreation options could help bridge gaps • Use of training supports in areas such as mental health first aid, program development, physical literacy, etc. 	

Partnerships and Community Development

<p>STRENGTHS (Internal/Village)</p>	<p>WEAKNESSES (Internal/Village)</p>
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<ul style="list-style-type: none"> • Funding for a wide range of needs is readily available to community groups and individuals, usually within a very short time frame • Village has some communications channels established and these are working reasonably well • There is a mechanism for third party usage of Village facilities and rentals are affordable 	<ul style="list-style-type: none"> • Communications capacity and effectiveness is limited • Third party usage of park spaces needs further clarity and policy work
<p>OPPORTUNITIES (External)</p>	<p>THREATS (External)</p>
<ul style="list-style-type: none"> • The arena could spark new partnerships and organizations • The relatively small number of external groups and partners makes communications easier • A high proportion of Carmacks children are in Village camps; opportunity to reach families through them • Village recreation facilities are well visited and a great venue to share information and seek input • Increased resource-based activity could create new opportunities for private sector sponsorship and partnerships 	<ul style="list-style-type: none"> • There has been a lapse in community recreation groups; the Village has been virtually the sole recreation provider for several years • Aging population may create a diminishing pool of volunteer resources (i.e., less energy, no kids in the house, etc.) • Village policy and organizational framework may not always “mesh” with a non-bureaucratic community culture
<p>KEY PLANNING CONSIDERATIONS</p>	
<ul style="list-style-type: none"> • Providing support to community members or groups to volunteer and get involved in recreation • Increasing the Village’s positive profile in the community and supporting the efforts of other groups in visible ways • Educating residents about Village recreation spending and its impact on the community • Finding ways to solicit resident input and signal an openness to feedback and learning 	

8.0 Vision, Guiding Principles, and Plan Elements

10-YEAR VISION

“Whether you’re outside or inside, resident or visitor, Carmacks is a great place to play.”

GUIDING PRINCIPLES

Accountability – The Village seeks input of Carmacks residents around recreation delivery and applies facts and best practices to decisions.

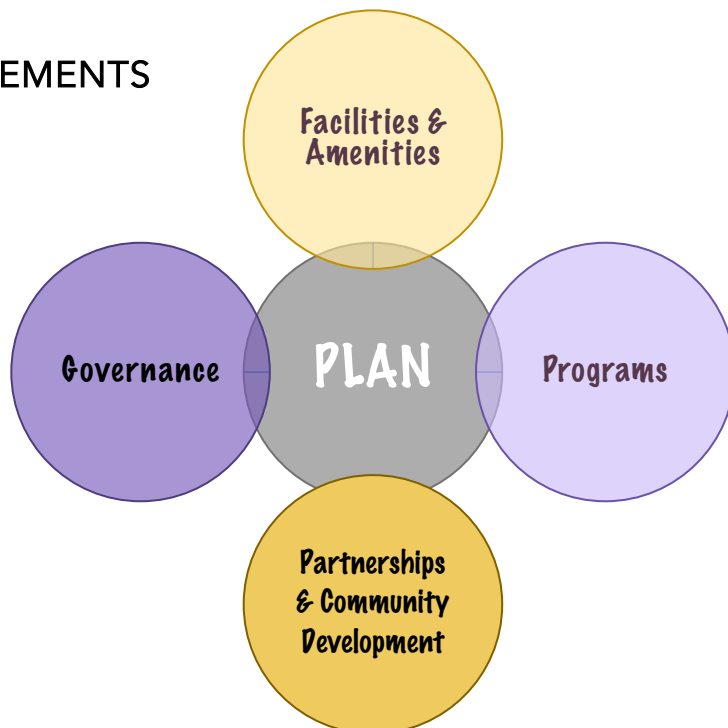
Diversity – The Village encourages and accommodates a wide variety of recreational interests and activities in the community.

Accessibility – The Village works to ensure that recreation is available to Carmacks residents, regardless of their age, ethnicity, mobility, gender, orientation, economic status, etc.

Feasibility – The Village recognizes that its recreation delivery is and strives to find practical and innovative ways to meet core needs.

Sustainability – The Village strives to ensure that its current delivery of recreation programming and facilities protects the environmental, financial, and other resources that are needed to ensure the continual operation of recreation and other services the Village provides.

THE FOUR PLAN ELEMENTS



9.0 Roles and Service Standards

THE VILLAGE'S ROLES IN RECREATION

<p>Steward – The Village cares for the natural and built recreation spaces that are under its jurisdiction and encourage residents to take pride in and care for them.</p> <p>Funder – The Village provides direct and indirect financial support to individuals and groups to pursue, provide, and promote recreational opportunities.</p> <p>Facility provider – The Village provides safe, functional spaces that accommodate a range of recreational activities for the community and makes these available for both City and other activities.</p> <p>Facilitator/partner – The Village works with other individuals and groups to facilitate the delivery of recreational opportunities to Carmacks residents.</p>	<p>Program provider – The Village designs and delivers programs that offer leisure and opportunities for individual and community well being.</p> <p>Listener/learner – The Village strives to listen to and learn from the views of residents, volunteer groups, and the broader community in its approach to planning and delivering recreational opportunities.</p> <p>Leader – The Village helps to create and foster a local culture in which recreation participation and active living are valued and promoted.</p>
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SERVICE STANDARDS

Facilities

Our Service Objective: To provide safe, functional, and enjoyable outdoor and indoor spaces in which Carmacks residents and visitors can spend their leisure time.

Maintenance Priorities Maintenance Priority by Spaces

- | | |
|------------------|--|
| 1) Safety | 1) Highly utilized locations, particularly by vulnerable populations (i.e., children, seniors) |
| 2) Functionality | 2) High maintenance requirements due to specific features or amenities |
| 3) Aesthetics | 3) Highly visible locations |
| | 4) Less used and/or visible locations |

Programs

Our Service Objective: To provide, facilitate, and support a range of recreation opportunities for Carmacks residents.

Delivery Priorities In-House Programming Priority by Recipient Group

- | | |
|--------------|--|
| 1) Safety | 1) Elementary school age children |
| 2) Quality | 2) Demographic and/or other groups not well served by third party programs |
| 3) Diversity | 3) Families |

10.0 Goals and Actions

GOVERNANCE

Goal #1 Restructure the department to better reflect its mandate and increase capacity.

- Action 1.1 Rename the department and manager position title to incorporate the parks function.
- Action 1.2 Recruit an arena lead hand position and consider ways to make it a year-round position.
- Action 1.3 Consider formally assuming parks maintenance tasks currently undertaken by the Public Works department, reassigning budget accordingly.
- Action 1.4 Consider the use of external contractors to help manage the Department's administrative workload, particularly around funding proposals and reporting.

Goal #2 Strengthen the policy framework for recreation delivery.

- Action 2.1 Draft a Recreation Committee policy to clarify its role*, decision-making approach, frequency of meetings, and other mandate and operational matters requiring clarification.
- Action 2.2 Conduct a policy review and address gaps as needed to ensure that the Recreation Department can both communicate and operationalize how it delivers key services (e.g., safety, accessibility, facility user conduct, funding grants).

Goal #3 Strengthen the Department's community development function.

- Action 3.1 Pursue staff training in communications, marketing, administration and project management.
- Action 3.2 Create an image library of Village recreation spaces and activities to support communications.

Goal #4 Increase the Village's financial capacity to deliver recreation services.

- Action 4.1 Secure core funding for arena operations from the Government of Yukon as per the arena business plan.
- Action 4.2 Explore potential for core funding support from Little Salmon Carmacks First Nation (see Goal #15).
- Action 4.3 Develop a corporate sponsorship program and commemorative parks program.

**Proposed Recreation Committee role to include advising Council and Village administration on: funding requests; incorporating public input into larger planning/policy initiatives; annual workplans and achievement of Master Plan goals/objectives; and considering concerns and complaints from the public and user groups in regard to recreation service delivery.*



FACILITIES

Goal #5 Maximize utilization, enjoyment, and sustainability of existing facilities.

- Action 5.1 Complete repairs to the boardwalk and undertake flood-proofing improvements.
- Action 5.2 “Fit out” the arena lobby area to create a comfortable, welcoming community gathering space.
- Action 5.3 Implement the recommendations of the heritage building assessment.
- Action 5.4 Increase maintenance effort for Village park spaces during the summer season.
- Action 5.5 Explore and pilot off-season uses for the arena (e.g., shuffleboard, tennis, pickleball, modular skateboard or bike courses)

Goal #6 Increase and enhance the Village’s open space amenities and opportunities.

- Action 6.1 Implement the trail signage program*.
- Action 6.2 Enhance and expand the local trail network* (as per Official Community Plan “Big Move #3”) and explore potential opportunities for a winter non-motorized trail network close to the townsite.
- Action 6.3 Plan and implement site improvements to 8 Mile Lake to enhance parking, swimming, and picnicking/gathering functions.

Goal #7 Improve active transportation infrastructure.

- Action 7.1 Complete the “Big Move #3” active transportation actions in the Official Community Plan (OCP).

Goal #8 Increase capacity to maintain, manage and plan for facilities.

- Action 8.1 Create general maintenance guidelines and procedures for parks and open spaces.
- Action 8.2 Create a simple asset management plan and record keeping system.
- Action 8.3 Develop capital plans for recreation facilities and ensure that a reserve fund for facility upgrades and repairs is maintained.

Goal #9 Plan for future major recreation facilities.

- Action 9.1 Work with government partners to plan for a new swimming pool.
- Action 9.2 Plan for other community facility priorities and preferences as part of “Village Hub” master planning (OCP Big Move #1).

**A trails assessment was conducted in 2020 and the resulting report included a comprehensive set of recommendations for enhancement of existing key trails and strategic future expansion of the network for local and visitor use. As part of the same project, a trail signage scheme was designed.*

PROGRAMMING

Goal #10 Continue to facilitate and/or deliver a diversity of recreation for all ages.

Action 10.1 Increase programming focus in the following areas:

- Wellness, healthy living, and active aging;
- Family-oriented events;
- Outdoor skills and safety programs; and,
- One-day or weekend workshops geared towards adults.

Action 10.2 Create a new suite of arena programming for structured and unstructured activities,

Action 10.3 Explore opportunities to partner with the swimming pool in Pelly Crossing to provide swimming instruction to Carmacks youth.

Action 10.4 Provide programming to encourage use of Village's outdoor amenities (e.g., disc golf, volleyball, trail-based scavenger hunts).

Action 10.4 Provide a mix of established and new programs on an ongoing basis.

Goal #11 Host more events to foster community wellness, pride, and visitation.

Action 11.1 Continue to offer family and community gathering opportunities on a regular basis.

Action 11.2 Create a calendar of fun community sport tournaments.

Action 11.3 Attract winter hockey tournaments and camps in partnership with Whitehorse or other Yukon communities.

Goal #12 Reduce barriers to participation in recreation.

Action 12.1 Repair the Recreation Department van and upgrade staff licensing to operate it.

Action 12.2 Plan programming on a seasonal basis and promote in advance to maximize participation.

Action 12.3 Increase community awareness of Village and other recreation opportunities via:

- A seasonal program guide;
- Village electronic billboard; and,
- Via partner channels.

Goal #13 Empower staff to deliver high quality programming and community supports.

Action 13.1 Continue to provide staff training in:

- National/territorial standards and supports (i.e. HIGH FIVE, Yukon Physical Literacy Coordinator, safe sport, etc.);
- Program and curriculum development training; and,
- Mental health and wellness support skills.

PARTNERSHIPS & COMMUNITY DEVELOPMENT

Goal #14 Facilitate an increase in third party recreation delivery.

Action 14.1 Identify opportunities for third party groups to share delivery (with a priority on sport leagues, tournaments, and events) and help recruit community members to fill volunteer roles.

Action 14.2 Work with recreation groups to reduce the administrative burden of operating a non-profit association. This could include:

- Consolidating organizations (as appropriate) to minimize the number of volunteers needed to fill executive roles (i.e., President, Vice-President, Secretary, Treasurer);
- Use of more event or activity-specific working groups under one or two umbrella organizations; and,
- As needed, providing tools and templates to streamline and simplify administrative tasks such as financial reporting and minute taking.

Action 14.3 Publicly recognize and celebrate community volunteers (e.g., volunteer awards, recognition dinner, profiles in recreation guide).

Goal #15 Establish and maintain strategic partnerships.

Action 15.1 Pursue a Memorandum of Understanding (MOU) with Little Salmon Carmacks First Nation to establish shared interests, encourage coordination, avoid duplication, and share resources to benefit Carmacks recreation.

Action 15.2 Work with Government of Yukon to secure core operational funding for the arena (Action 4.1).

Action 15.3 Pursue funding and support for sport tourism from Yukon Convention Bureau and Sport Yukon.

Action 15.4 Attend/coordinate inter-agency meetings with other Carmacks community service providers on an ongoing basis.

Goal #16 Increase community awareness of and input into recreation.

Action 16.1 Report annually to community members and local partners on key outcomes and statistics (e.g., financials, programs, participants).

Action 16.2 Provide opportunities for resident ideas and feedback (e.g., suggestion/comment boxes or boards, online).



11.0 Implementation

ACTION	IMPLEMENTATION TIMEFRAME				EXTRA BUDGET
	SHORT-TERM (0-2 yrs)	MEDIUM-TERM (3-6 yrs)	LONG-TERM (7-10 yrs)	ONGOING	
GOVERNANCE					
Rename the department and manager position title	✓				
Recruit arena lead hand and consider ways to make it a year-round position	✓				
Consider reassigning parks maintenance tasks and budget	✓				
Consider use of external contractors				✓	\$
Draft a Recreation Committee policy	✓				
Conduct policy review and address gaps		✓			
Pursue staff training to support community development function				✓	
Create an image library				✓	\$
Secure core funding for arena	✓				
Explore core funding from LSCFN	✓				
Develop corporate sponsorship and commemorative parks program	✓				\$
FACILITIES & AMENITIES					
Complete boardwalk repairs and flood-proofing	✓				\$
Fit out arena lobby	✓				\$
Implement heritage building protection measures		✓	✓		
Increase summer park maintenance	✓				
Explore/pilot off-season arena uses	✓				\$
Implement trail signage program	✓				\$
Enhance/expand local trail network		✓	✓		\$

ACTION	IMPLEMENTATION TIMEFRAME				EXTRA BUDGET
	SHORT-TERM (0-2 yrs)	MEDIUM-TERM (3-6 yrs)	LONG-TERM (7-10 yrs)	ONGOING	
FACILITIES & AMENITIES CONT'D					
Plan/implement 8 Mile Lake improvements		✓			\$
Complete active transportation improvements in OCP		✓	✓	✓	\$
Create parks maintenance procedures		✓		✓	
Develop capital plans and reserve fund				✓	
Plan for a new swimming pool			✓		
Plan for facilities as part of "Village Hub" master planning			✓		\$
PROGRAMMING					
Increase programming focus in strategic areas	✓				
Create new arena programming					
Explore opportunities to partner with Pelly Crossing pool	✓				
Provide outdoor amenity programming				✓	
Provide a mix of new and established programs				✓	
Continue to offer family and community gathering opportunities				✓	
Create a calendar of fun tournaments	✓				
Attract winter hockey tournaments and camps	✓				\$
Repair Recreation Department van	✓				
Plan programming on a seasonal basis				✓	
Increase awareness of recreation opportunities				✓	
Continue to provide staff training in key areas				✓	



ACTION	IMPLEMENTATION TIMEFRAME				EXTRA BUDGET
	SHORT-TERM (0-2 yrs)	MEDIUM-TERM (3-6 yrs)	LONG-TERM (7-10 yrs)	ONGOING	
PARTNERSHIPS & COMMUNITY DEVELOPMENT					
Identify opportunities for third party groups to share delivery and recruit volunteers				✓	\$
Work with recreation groups to reduce administrative burden				✓	
Recognize community volunteers				✓	
Pursue MOU with LSCFN	✓				
Pursue funding and support for sport tourism	✓				
Attend/coordinate inter-agency meetings				✓	
Report annually on recreation outcomes				✓	
Provide opportunities for resident ideas and feedback				✓	





Motion 24-05-05

Subject: Motion to adopt the Carmacks Recreation Master Plan

Member of Council: _____

Meeting: March 5th, 2024

Notice Provided on: March 5th, 2024

For Consideration at: March 5th, 2024 - Regular Council Meeting

In accordance with the Procedure By-law, following verbal Notice [of their intention to introduce a motion], the Member of Council will provide the proposed motion to the CAO **in writing** for inclusion in a regular agenda of Committee of the Whole.

Background

The Carmacks Recreation Master Plan outlines the scope of services, milestones, and activities of action regarding the next 10 years of Recreation Service Delivery at the Village of Carmacks. This includes operational, administrative, and human resources related scopes of service.

Motion

Now therefore be it resolved: The Village of Carmacks Mayor and Council has motioned this Recreation Master Plan to be reviewed and executed as a By-Law outlining recreation services over the following 10 years.

Mayor Signature:

CAO Signature:

Date:



Village of Carmacks
P.O.Box 113
Carmacks, YT Y0B 1C0

Conference Update & Overview

AYC: Dawson City May 9th to May 12th 2024

Name:	Activity	Status:
Lee Bodie	Hotel Accommodations	In Progress
Doris Hansen	Hotel Accommodations	In Progress
Helena Belanger	Hotel Accommodations	In Progress
Dennis Mitchell	Hotel Accommodations	In Progress
Justin Lachance	Hotel Accommodations	In Progress
Matthew Cybulski	Hotel Accommodations	In Progress
Lee Bodie	AYC Registration	In Progress
Doris Hansen	AYC Registration	In Progress
Helena Belanger	AYC Registration	In Progress
Dennis Mitchell	AYC Registration	In Progress
Justin Lachance	AYC Registration	In Progress
Matthew Cybulski	AYC Registration	In Progress
Lee Bodie	Travel Claim Cheque	In Progress
Doris Hansen	Travel Claim Cheque	In Progress
Helena Belanger	Travel Claim Cheque	In Progress
Dennis Mitchell	Travel Claim Cheque	In Progress
Justin Lachance	Travel Claim Cheque	In Progress
Matthew Cybulski	Travel Claim Cheque	In Progress

Telephone: (867) 863-6271
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Village of Carmacks

P.O.Box 113
Carmacks, YT Y0B 1C0

FCM Rotation:

Year & Location	Delegate #1	Delegate #2
2022 (Regina)	Justin Lachance	Helena Belanger
2023 (Toronto)	Doris Hansen	Kevin Unterschute
2024 (Calgary)	TBD	TBD

FCM – Calgary June 6th to June 9th

Name:	Activity:	Status:
Councillor #1	Hotel Accommodations	In Progress
Councillor #2	Hotel Accommodations	In Progress
Matthew Cybulski	Hotel Accommodations	In Progress
Councillor #1	Airline Travel	In Progress
Councillor #2	Airline Travel	In Progress
Matthew Cybulski	Mileage Cheque	In Progress
Councillor #1	FCM Registration	In Progress
Councillor #2	FCM Registration	In Progress
Matthew Cybulski	FCM Registration	Complete
Councillor #1	Travel Claim Cheque - FCM	In Progress
Councillor #2	Travel Claim Cheque - FCM	In Progress
Matthew Cybulski	Travel Claim Cheque - FCM	In Progress

CAMA – Banff – June 3rd to June 5th 2024

Name:	Activity:	Status:
Matthew Cybulski	CAMA Registration	Complete
Matthew Cybulski	Hotel Accommodations	In Progress
Matthew Cybulski	Travel & Mileage Cheque - CAMA	In Progress

Telephone: (867) 863-6271
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Motion 24-05-06

Subject: VoC Delegation at FCM AGM (June 6-9, 2024 - Calgary)

Member of Council: _____

Meeting: March 5th, 2024

Notice Provided on: March 5th, 2024

For Consideration at: March 5th, 2024 - Regular Council Meeting

In accordance with the Procedure By-law, following verbal Notice [of their intention to introduce a motion], the Member of Council will provide the proposed motion to the CAO **in writing** for inclusion in a regular agenda of Committee of the Whole.

Background

The VoC Mayor & Council annually send a delegation to the Federation of Canadian Municipalities General Assembly and Conference. Mayor & Council have been provided with background information regarding delegate attendance rotation to make a motion regarding delegate participation for FCM AGM 2024.

Motion

Now therefore be it resolved: The VoC Mayor & Council has determined their ratified delegate officials representing the municipality at FCM AGM 2024.

Delegate #1: _____

Delegate #2: _____

Mayor Signature:

CAO Signature:

Date:



Motion 24-05-06

Subject: Balance BioGas - Digester and Gasifier Landfill Organics Project

Member of Council: _____

Meeting: March 5th, 2024

Notice Provided on: February 27th, 2024

For Consideration at: March 5th, 2024 - Regularly Scheduled Council Meeting

In accordance with the Procedure By-law, following verbal Notice [of their intention to introduce a motion], the Member of Council will provide the proposed motion to the CAO **in writing** for inclusion in a regular agenda of Committee of the Whole.

Background

VoC Mayor & Council has been briefed on the scope and objectives of the Landfill Organics Project presented in partnership with Balance BioGas. VoC Mayor & Council understand the benefits included in this pilot project partnership and the potential for this program to greatly reduce Landfill Operations costs. Seed Funding of \$100,000 will be required and procured through CCBF for participation in this program.

Motion

Now therefore be it resolved: VoC Mayor & Council instruct VoC administration to participate in this Landfill Organics Pilot Project as the flagship community with Balance BioGas.

Mayor Signature:

CAO Signature:

Date: